



**Access Advisory Committee Agenda
Tuesday, January 9, 2018**

10:00 a.m.

SunLine Transit Agency
32-505 Harry Oliver Trail, Thousand Palms, CA 92276
Wellness Training Center

1. Call to order
2. Approval of Agenda – January 9, 2018
3. Introductions
4. Approval of minutes – November 14, 2017
5. Public Comments (A limitation of 3 minutes may be imposed)
6. Committee Correspondence/Reports
 - A. Review Ridership Fixed Route and Paratransit **SunLine Team**
October 2016-2017 and November 2016-2017 Ridership (in packets)
 - B. Appeals Subcommittee – Report
-None to report
 - C. Membership Subcommittee – Report **Byron Jessie,
Vanessa Mora**
-One interview scheduled
 - D. Evaluation of Services Subcommittee – Report **SunLine Team**
 - E. Legislative Subcommittee – Report **Access Members**
(if any new information)
7. January 2018 Service Changes **Planning Dept.**
8. New Business
 - A. Community Update and News **Planning Dept.**

9. SunDial Project Action Team Update

Tamara Miles

A. Introduction – MTM, Inc. (W.C. Pihl and Sean Powers)

10. Community Issues

A. Open Forum

11. Next Meeting Date

March 13, 2018 10:00 a.m. SunLine Wellness Training Center
32-505 Harry Oliver Trail
Thousand Palms, CA 92276

12. Adjournment

Please RSVP by email or phone to Vanessa Mora:
vmora@sunline.org, 760-343-3456 ext. 1202

Next scheduled SunLine Transit Agency Board Meeting: January 24, 2018 at Noon



INTER-OFFICE MEMORANDUM

To: Access Advisory Committee
From: Vanessa Mora, Compliance Officer
Date: November 14, 2017
RE: COMMITTEE MINUTES OF November 14, 2017

1. CALL TO ORDER –

Byron Jessie called the meeting to order at 10:00 A.M.

2. APPROVAL OF AGENDA – We have a quorum, therefore agendas for the July 11th, September 19th and November 14th meetings were approved.

3. INTRODUCTIONS

Committee Members Present:

Angelica Chappell – Senior Advocate, Community Access Center
Byron Jessie – Owner, Prowatch Senior Care Services
Sarah Johnson – Neuro Vitality Center
Angela Rojas – Orientation & Mobility Specialist, The Braille Institute
Linda Samulski – Guide Dogs of the Desert

Committee Members Absent:

Lisa Lester – Consumer Development Coordinator at Desert Arc
Mario Janesin – Community Organizer, Community Access Center
Nick Tompkins – Desert ARC Self Advocacy Council
Dennis Ujimori – SunDial/SunLine Bus Rider

SunLine Staff:

Lauren Skiver – CEO/General Manager
Diane Beebe – Special Assistant to the GM/Clerk of the Board
Manny Garcia – Superintendent of Transportation
Anita Petke – Transit Planning Manager
Jim Rayl – Community Outreach and Customer Service Manager
Tamara Miles – Paratransit Administration Manager
Raymond Manriquez – Paratransit Controller
Vanessa Mora - Compliance Officer
Carol Dillon – Administrative Assistant

Guests:

Janie Delgadillo

Leah Farmer

Maritza Rodriguez

4. APPROVAL AND/OR CORRECTION OF MINUTES – We have a quorum, therefore the minutes for the July 11th and September 19th were approved.

5. PUBLIC COMMENT (a limitation of 3 minutes could be imposed)

Angelica Chappell provided an update on the make-shift bus shelter that was constructed by an unauthorized individual at a bus stop in Indio. The shelter was subsequently removed from bus stop at Van Buren south of Dr. Carreon.

Angelica voiced her displeasure on the situation which has been outstanding for three years regarding no crosswalk, no ADA ramp or proper lighting in back of Caltrans. Linda Samulski asked that Angelica write-up the issue and email her so she can submit it to the Riverside Transportation Advisory Board which is meeting Thursday. Anita will also send an email to the City of Indio to see if they have any future plans regarding these issues and will update the group at the next meeting.

Linda Samulski is excited to mention the mentoring group she helped get off the ground now has 7 participants. They are planning a bus trip to the Palm Springs Air Museum in December. One member of the group who is familiar with riding the bus, plans to take a member who is not familiar in riding the bus to the mall. Byron asked Linda, how does someone reach out to her if interested in joining? Linda can be reached through “Guide Dogs of the Desert”. Lauren Skiver suggested if Linda or any member needs help with trip planning, they should contact SunLine’s Customer Service Department or Jim Rayl who can help with their trip planning. Lauren would like for the group to consider in the future, as the group takes off, to become part of our Travel Training Program. More discussion can be accomplished after one of the Access Committee Meetings.

At the Community Access Center Angelica states, they started a program for the AB109s with learning disabilities or anger management issues. The program is an effort to help rehab and reconnect individuals back into society.

WHAT IS AB 109?

In April 2011, the California Legislature and Governor Brown passed sweeping public safety legislation (AB 109) that effectively shifted responsibility for certain populations of offenders from the state to the counties. Assembly Bill 109 establishes the California Public Safety Realignment Act of 2011 which allows for current non-violent, non-serious, and non-sex offenders, who after they are released from California State prison, are to be supervised at the local County level. Instead of reporting

to state parole officers, these offenders are to report to local county probation officers.

6. COMMITTEE CORRESPONCE/REPORTS - Anita Petke & Raymond Manriquez

A. System Wide Ridership and On-Time Performance Reports –

Anita presented the Fixed Route and System Ridership Numbers for August and September 2017.

For Fixed Route:

For August 2017 Ridership was 314,911

For September 2017 Ridership was 333,098

Fixed Route Ridership is down -6.0 % year to date through September 2017

System Totals:

For August 2017 Ridership was 328,516

For September 2017 Ridership was 347.679

System total ridership down -6.0 % year-to-date through September 2017

Anita presented the Passenger Per Revenue Trip (PPRH) for our Key Urban Lines (Truck Routes) – the Goal is set at 20 PPRH

Lines 14, 30 and 111

For August 2017

Line 14 PPRH 18.9

Line 30 PPRH 21.4

Line 111 PPRH 17.3

For September 2017

Line 14 PPRH 19.9

Line 30 PPRH 22.0

Line 111 PPRH 17.9

Anita presented the Passenger Per Revenue Trip (PPRH) for our Community Lines – the Goal is set at 10 PPRH

Lines 15, 20, 24, 32, 53, 54, 70, 80, 81, 90, 91 & 95

For August 2017

Line 15 PPRH 18.0

Line 20 PPRH 6.7

Line 24 PPRH 10.7

Line 32 PPRH 11.8

Line 53 PPRH 2.4

Line 54 PPRH 6.7
Line 70 PPRH 12
Line 80 PPRH 17.6
Line 81 PPRH 11.4
Line 90 PPRH 9.0
Line 91 PPRH 9.0
Line 95 PPRH 3.6

For September 2017

Line 15 PPRH 19.6
Line 20 PPRH 8.4
Line 24 PPRH 11.2
Line 32 PPRH 12.6
Line 53 PPRH 3.3
Line 54 PPRH 8.6
Line 70 PPRH 13.9
Line 80 PPRH 20.4
Line 81 PPRH 13.6
Line 90 PPRH 9.3
Line 91 PPRH 9.5
Line 95 PPRH 3.6

Passenger Per Revenue Trip (PPRT) for our Commuter Link 220 (Market-Based Service) goal is set at 10. In August 2017 we fell short at 9.2 Passenger Per Revenue Trip and in September 2017 we were short at 9.4 Passenger Per Revenue Trip.

**System Wide On-Time Performance: Target of 85%
August 2017 we exceeded our target at 92.1% On-Time Performance
September 2017 we exceeded our target at 90.3% On-Time Performance**

Raymond Manriquez presented the Paratransit On-Time Performance and Ridership Reports for August and September 2017.

**SunBus: On-Time Performance Target of 90%
August 2017 we exceed the target at 90.1% On-Time Performance
September 2017 we fell under the target at 89.4% On-Time Performance**

SunDial Ridership in August 2017 13,605 down from 14,196 from August last year

SunDial Ridership in September 2017 13,359 down from 14,574 from September last year

SunDial Late Cancelation:

August 2017 – 433 late cancelations vs. 516 late cancelations in 2016

September 2017 – 415 late cancelations vs. 498 late cancelations in 2016

B. APPEALS SUBCOMMITTEE – Linda Samulski (not present)

Nothing to report.

C. MEMBERSHIP SUBCOMMITTEE – Byron Jessie and Vanessa Mora

Byron received two applications for new Access Committee Memberships. These individuals will be interviewed after the close of the meeting today.

Byron indicated two current members need to be taken to the board for removal from the committee for lack of attendance.

D. Evaluation of Services Subcommittee –

Nothing to report. Byron feels he will need to take a trip.

Anita indicated SunLine administrative staff took a bus ride on Friday. Lauren elaborated on the broader point, the SunLine's team has come up with a training program for employees to understand transit, why we do what we do, who our customers are and why we need to serve them.

E. Legislative Subcommittee Report Linda Samulski

Anita shared Senate Bill 1
Senate Bill 1, the Road Repair and Accountability Act of 2017, was signed into law on April 28, 2017. This legislative package invests \$54 billion over the next decade to fix roads, freeways and bridges in communities across California and puts more dollars toward transit and safety. These funds will be split equally between State and Local investments.

Lauren wanted to make everyone aware that there are efforts to repeal SB1. Therefore it is important to draft letters of support for SB1 and mail to the appropriate legislators. SunLine can help direct a letter of support to the appropriate representative. Lauren encourages the Access Committee come up with a letter of support signed by all the Access Committee Members possibly at the next meeting. We need to keep an eye on the efforts to repeal the SB1 and be proactive in addressing letters of support for SB1.

7. NEW BUSINESS:

Lauren Skiver and Anita Petke

A. Community Update and News

Lauren addressed the committee with an update on SunLine’s budget. She advised the group that SunLine saved about 12 million dollars in the last 4 years. That is the good news. The bad news is, the funding has been steadily decreasing over the last three years which has been absorb through some of our efficiencies. This year we are 3 million dollars short on our budget due to funding cuts. We will not be able to maintain how we currently do transit over the next several years without rethinking how we do business. Therefore, SunLine’s staff has worked together on a program “It’s Time to Rethink How We Do Transit” which has many components on how we do business. This means some services much be eliminated because of the low ridership. SunLine can’t afford to keep underperforming Lines. SunLine is focus on minimizing expenses internally, redirecting assets without cutting jobs by “Rethinking Transit”. SunLine is looking into its own rideshare service. SunLine will never do business with Uber or Lift. This is a big endeavor and won’t be happening soon. It has to be planned out and piloted. SunLine is working to pilot with the Universities to work out the bugs. If it is successful and sustainable we will broaden it out to areas where fixed route transportation doesn’t make sense.

Bottom line, Lauren wanted everyone to know we have a budget crisis, but we are actively working on it before we burn through all of our reserves.

Anita and the Planning Department held several Public Hearing for the purpose of receiving public comments on the proposed changes to Lines 20, 53, 80, 90 and 91 for the January 7, 2018 service changes. Outreach efforts went out to the public by way of our website, social media Facebook, Twitter, posted on our buses and on the radio. Minutes will be going to SunLine’s Board on December 6th.

**Tuesday, November 7, 2017
Coachella City Hall
1515 6th Street
Coachella, CA 92236
10am and 6pm**

**Wednesday, November 8, 2017
Palm Desert Library
73-300 Fred Waring Drive
Palm Desert, CA 92260
10:30am and 6pm**

**Thursday, November 9, 2017
Mizell Senior Center
80 S Sunrise Way
Palm Springs, CA 92262
10am and 6pm**

Anita handed out “it’s Time to Rethink How We Do Transit” pamphlet to the group. She outlined the objectives and goals by presenting a PowerPoint presentation to the group.

Anita presented the January 2018 Proposed Service Improvements below

Weekdays

Lines 14/30: Interline both routes

Line 20: Route realignment

Line 21: New route will replace Line 53

Line 53: Will be replaced by Line 20 and 21 in Palm Desert

Line 80: Route realignment

Line 90: Service to begin at 5th/Vine in Coachella, route realignment and reduce frequency from 40-minutes to 60-minutes

Line 91: Service to begin at 5th/Vine in Coachella and route realignment

Line 111: Improve frequency from 40-minutes to 30-minutes before 6:00 a.m. and every 20-minutes past 6:00 a.m.

Trippers: Line 14,30 and 111 PM trippers will be served by regularly scheduled routes

Weekends

Line 53: Removal of weekend service.

Line 80: Route realignment

Line 90: Service to begin at 5th/Vine in Coachella, route realignment and reduce frequency from 40-minutes to 60-minutes.

Line 91: Service to begin at 5th/Vine in Coachella and route realignment

Anita brought to the groups attention that based on these service changes, SunLine’s savings in a 6 month period will be a little over \$442,000. Therefore for a full fiscal year we will be close to a million dollars in savings. These costs savings is not being shared with the public but thought it important to share with the Access Committee. Byron asked what drives those costs? Anita explained these costs saving are due to reduced miles traveled and operating costs.

Anita reviewed what SunLine is looking for the future of several underperforming lines, the Commuter Link 220, Lines 54, 91 and 95. These routes with low ridership in the future will be reduced or possibly changed to a flex service.

Linda Samulski suggested the possibility of a newsletter regarding the service changes be given to the Access Committee Members to hand out at their facilities before service changes to help get the word out about the upcoming changes. Angelica said she will do her best to get the word out about the upcoming changes.

Jim Rayl shared with the group that SunLine will be having their 11th annual "Fill the Bus Food Drive" on November 16, 2017. The food and toiletry items will benefit The Center in Palm Springs and The Narrow Door in Indio this year. Sunline will have three buses at the following locations.

Stater Bros – Hwy 111 @ Washington in La Quinta
Walmart – At Monterey @ Dinah Shore in Palm Desert
Ralphs Market – Smoke Tree Shopping Center in Palm Springs

Anita passed around a flyer regarding two community workshops on "Transportation for Better Mobility". There will be a light dinner as well as daycare provided. SunLine will be represented at these workshops.

Oasis Saturday, November 18, 2017 5:30 PM – 8:30 PM
San Jose Community Center
69455 Pierce Street, Thermal 92274

Thermal Monday, November 20, 2017 6:00 PM – 9:00 PM
John Kelly Elementary School Cafeteria
87-163 Center Street, Thermal 92274

- 8. **SUNDIAL PROJECT ACTION TEAM UPDATE**
Update will be forthcoming at the next meeting.

Tamara Miles

- 9. **COMMUNITY ISSUES**

- A. **Open Forum**

- No issues were raised.

10. NEXT MEETING DATE: January 9, 2018 10:00 A.M. at SunLine Transit Agency, 32-505 Harry Oliver Trail, Thousand Palms, CA 92276

11. ADJOURNMENT

Meeting adjourned at 11:20 A.M. by Byron Jessie.

**cc: Lauren Skiver
Tommy Edwards
Anita Petke
Jim Rayl
Norma Stevens
Don Wilms
Tamara Miles
Raymond Manriquez
Vanessa Mora
Carol Dillon**