



Wednesday, March 23, 2011

12:00 Noon

(Lunch Provided for Board Members)

**Kelly Board Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276**

NOTE: IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT SUNLINE AT (760) 343-3456. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SUNLINE TO MAKE REASONABLE ACCOMMODATION TO ENSURE ACCESSIBILITY TO THIS MEETING.

**THE CHAIR REQUESTS THAT ALL CELLULAR PHONES
AND PAGERS BE TURNED OFF OR SET ON SILENT
MODE FOR THE DURATION OF THE BOARD MEETING.**

AGENDA TOPICS

RECOMMENDATION

1. **Call to Order**
Chairman Steve Pougnet
2. **Flag Salute**
3. **Roll Call**
4. **Presentations**
None.
5. **Finalization of Agenda**
6. **Correspondence**
None.

7. **Public Comments** **Receive Comments**
(NOTE: Those wishing to address the Board should complete a Public Comment Card and will be called upon to speak.)

NON AGENDA ITEMS

Anyone wishing to address the Board on items not on the agenda may do so at this time. Each presentation is limited to 3 minutes.

AGENDA ITEMS

Anyone wishing to address specific items on the agenda should notify the Chair at this time so those comments can be made at the appropriate time. Each presentation is limited to 3 minutes.

8. **Board Member Comments** **Receive Comments**
Any Board Member who wishes to speak may do so at this time.

----- **ACTION** -----

9. **Consent Calendar** **Approve**
All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Boardmember requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

- a) Minutes of the January 26, 2011 Board of Directors Meeting (Pages 1-7)
- b) Checks over \$1,000 for January, February 2011 (Pages 8-12)
- c) Credit card statement for January, February 2011 (Pages 13-18)
- d) Monthly Budget Report for January, February 2011 (Pages 19-22)
- e) Contract Report – nothing to report
- f) Ridership Report for January, February 2011 (Pages 23-27)
- g) SunDial Operational Notes for January, February 2011 (Pages 28-29)

10. **Change Orders for Maintenance Building Expansion Project (Tommy Edwards)** **Approve**
Request to the Board to authorize General Manager to negotiate and execute Change Orders to amend contract with USS Cal Builders for maintenance equipment and fixtures and for security conduit and trenching. (Page 30)

11. **Award of Contract for Uniform Rental Service** **Approve**
(Christopher Mitchell)
Request to the Board to grant authorization to the General Manager to award contact for uniform rental service upon approval as to form and legality by Legal Counsel. (Page 31)
12. **Purchasing Manual Policy #B-160501 Revision** **Approve**
(C. Mikel Oglesby)
Request to the Board to approve the proposed revisions to the Purchasing Manual Policy. (Pages 32-33)
13. **ACCESS Advisory Committee Member Approval** **Approve**
(Apolonio Del Toro)
Request to the Board to approve new member to the Access Advisory Committee. (Page 34)

----- **INFORMATION** -----

14. **Quarterly Grant Activities Update** (Eunice Lovi) **Information**
Report to the Board providing an update on grant activities.
(Page 35)

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15. **General Manager's Report** (C. Mikel Oglesby)

16. **Next Meeting Date**
April 27, 2011
12 o'clock Noon – Kelly Board Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276

17. **Adjourn**

MINUTES
SunLine Transit Agency
Board of Directors Meeting
January 26, 2011

A regular meeting of the SunLine Transit Agency Board of Directors was held at 12:00pm on Wednesday, January 26, 2011 in the Kelly Board Room at SunLine Transit Agency, 32-505 Harry Oliver Trail, Thousand Palms, CA 92276.

1. Call to Order

The meeting was called to order at 12:05 p.m. by Chairman Steve Pougnet.

2. Flag Salute

Mayor Pro Tem Bob Spiegel led all in a salute to our flag.

3. Roll Call

Completed.

Members Present

Steve Pougnet, Chairman, Mayor, City of Palm Springs
Eduardo Garcia, Vice Chairman, Mayor, City of Coachella
Yvonne Parks, Mayor, City of Desert Hot Springs
Gordon Moller, Councilmember, City of Rancho Mirage
Bob Spiegel, Mayor Pro Tem, City of Palm Desert
Bill Powers, Councilmember, City of Indian Wells
Don Adolph, Mayor, City of La Quinta
Glenn Miller, Mayor Pro Tem, City of Indio

Members Absent

Bud England, Councilmember, City of Cathedral City
John J. Benoit, Supervisor, County of Riverside

Guests:

Joseph Pradetto, Supervisor John J. Benoit's Office
Bob Lyman – County of Riverside
Arturo Diaz-Airport Taxi
Bill Meyers – Yellow Cab of the Desert
Diego Aguilar-LFR Associates
Gadi Srulovitz –Yellow Cab of the Desert
Illya Pike-American Cab
James Braico – Citizen
J.R. Sanai-American Cab
Kanwardip Labana-Airport
Kimberly Webb - Citizen
Lydia Rodriguez-LFR Associates
Michael Shepherd – The Shepherd Group
Norman Strickland-LFR Associates

Peter Kurzon-American Cab
Ricardo Diaz-Yellow Cab
Sam Perera-Mayer Hoffman McCann
Scott Hines-On behalf of American Cab
Sohan Singh-American Cab
Peter Angone - Citizen
Mr. Hans Feibelmann – Citizen
Bob Weiman - Citizen
Carlos Castenon - Citizen
Charles Cooper - Citizen

Staff:

C. Mikel Oglesby, General Manager
Maria Aarvig, Legal Counsel
Carolyn Rude, Special Asst. to the General Manager/Clerk of the Board
Apolonio Del Toro, Director of Operations
Tommy Edwards, Director of Maintenance
Tommy Green, Director of Safety & Security
Eunice Lovi, Director of Planning
Naomi Nightingale, Director of Administration & Human Resources/EEO/Taxi Administrator
Michael Jones, Taxi Administration Supervisor
Christopher Mitchell, Director of Finance
Rudy Le Flore, Procurement Consultant
Rick Barone, Procurement Officer
Mannie Thomas, Operations Manager
David Manriquez, Safety Specialist
Blanca Flores, Accountant
Francine DePalo, Administrative Assistant
Jack Stevens, Human Resources Manager
Alejandra Gonzalez, Human Resources Technician
Esteban Huizar, Mechanic A
James Rayl, Operations Services Coordinator
Stephanie Buriel, Administrative Assistant
Frank Shardy, Special Projects Supervisor
Ed Carson, Accounting Manager
Vivian Gonzalez, Clerical Assistant
Maribel Gagnon, Clerical Assistant

4. Presentations

Naomi Nightingale, Director of Administration & Human Resources/EEO, announced the "Employee of the Quarter" award winners for the 4th quarter of 2010 for the period of October through December, 2010 – Raul Vargas of the Operations Department, Steve Huizar of the Maintenance Department and Alejandra Gonzalez of the Human Resources Technician. The Supervisor of the Quarter was awarded to Jim Rayl of the Operations Department. Chairman Pougnet and General Manager Mikel Oglesby acknowledged the employee's hard work and dedication; the Board gave them a round of applause.

5. Finalization of Agenda

Councilmember Powers made a motion to add emergency item to the agenda related to a required purchase for the construction project – “Purchase of Fence Required by County”. Mayor Pro Tem Spiegel seconded the motion and was approved by a unanimous vote. Item added as # 9h.

6. Correspondence

None.

7. Public Comments**NON AGENDA ITEMS:**

Hans Feivelmann – fixed route passenger. Mr. Feivelmann stated that he is legally blind and has been riding bus for approximately four years. He stated that his experience has not been favorable; he has been left at the bus stop several times as the driver passed by. He would like a review of the deletion of the Line 50, replaced by Line 53. He stated that the change has caused residents to give up part time jobs. He stated he has used SunDial, but would prefer to take the bus; the closest stop is 2 ½ miles away. He also asked that a phone number be created to call in for information on routes.

AGENDA ITEMS:

None.

8. Board Member Comments

Mayor Adolph asked staff to respond to Mr. Feivelmann. Mr. Oglesby stated that staff will get back with Mr. Feivelmann. He stated that he had a long conversation with Mr. Feivelmann recently. Oglesby stated that the ridership of the Line 50 was only 8 riders and based on RCTC recommendation to eliminate the route due to the recession, we chose to salvage portions of the route; unfortunately it affected a few riders. Oglesby stated that the phone service information Mr. Feivelmann requested is in the process of implementation, which could take approximately eight months. He stated that we are trying to implement smart technology to make a more pleasurable experience for the riders.

9.a-g Consent Calendar

Mayor Adolph moved for approval of the consent calendar. The motion was seconded by Mayor Pro Tem Spiegel and was approved by a unanimous vote.

9h. Added Item – Purchase of Fence Required by County

Mikel Oglesby addressed the Board stating that the County of Riverside has recently informed staff that a fence is required as part of the permitting process for Phase 1 of the Facility Upgrade Project. He stated that if we move forward immediately, the fence will cost \$112,000, which will be a 10% savings. He stated that the funds are under contingency funding; it was not in the original plan as the County did not inform staff of this requirement. Oglesby stated that the Chairman has the authority to sign for the expenditure, but after discussing

with the Finance Committee, the decision was made to bring to the full Board. Director of Maintenance, Tommy Edwards stated that the project includes developing some of the land, which will provide bus parking. He stated that this fence would be the perimeter security fencing. Mr. Edwards stated that the Company that manufactures the fence had a price increase, but has given us time to purchase at the old price. Mayor Pro Tem Spiegel moved for approval. The motion was seconded by Councilmember Powers and approved by unanimous vote.

10. Administration Building

Mikel Oglesby addressed the Board stating that he is bringing forth, for discussion and advice, permitting process issues that have come up in dealing with the County of Riverside on the construction of the new administrative building. He stated that the issue was discussed in the Finance Committee in depth. There have been issues on the other phases of the project, which caused a nine month delay. Oglesby stated that concerning Phase 2, the big building, it came to staff's attention in August of 2010 that our contractors were concerned that there could be a six month delay due to permitting issues. Staff originally budgeted \$6,000 per the pre-application review process, but the fees have currently gone up to approximately \$33,000. He stated staff worked with the County's original information and guidance to get to the original budget number of \$6,000. Oglesby stated that due to the increase in costs, it is not only delaying the project, but is costing additional funds. Procurement consultant Rudy Le Flore added that when SunLine staff moved forward with the project, it was a design build process, but was changed to a design-bid-build to take advantage of the reduced costs in construction. Le Flore stated that IBI contacted staff by letter stating that we were subject to an increase and potentially a six month delay. He stated that staff felt this information should be brought to the Board for assistance. Le Flore introduced Bob Lyman, a representative from the Country of Riverside, to answer any questions. Le Flore stated that Mr. Lyman thought there were some differing opinions as to what course he should take and consequently that caused some delay on his part. Mr. Lyman introduced himself and stated he would gladly answer any questions.

Mayor Adolph asked if there were changes made by the County during the permit process. Mr. Lyman stated that yes, in the second phase. He stated that a pre-application is provided to see what might be encountered; it is not an entitlement. A letter is produced stating what will be encountered. He stated that because of the scope of the work, it was initially thought to be a plot plan. Mr. Lyman stated that he is the contact for the project, which is the reason he is at the Board meeting today, and will be at the meeting for the conditional use permit.

Mayor Adolph asked Mr. Lyman that in as much as he made the changes, is it fair to charge the applicant. Mr. Lyman stated that County fees are based on time and charges. Mayor Adolph asked if it was Mr. Lyman's responsibility to inform the contractor what they are required to do and of a change. Mr. Lyman stated that the review, as it went down the line, the extensiveness of the project

brought forward the change. He stated that there could have been a better collaboration, but the project itself brought about the change. Mr. Lyman was asked by Mayor Pro Tem Miller why there is a need for a conditional use permit instead of the plan. He stated that it was because of the addition of the transit area to the west and south, bringing the entire package together so it is not being piece-mealed. Mayor Pro Tem Miller asked if it was brought to the County as an individual phase and then changed as one whole plot plan. Mr. Lyman answered yes. Mayor Pro Tem Miller asked if there would be more fees. Mr. Lyman stated as of January 25th, the expenditures total, including building permits and all labor charged to all phases of the project, are \$22,676. He stated that there have been deposits of \$45,000. Mr. Lyman stated that he cannot give a number of future fees until the kick off meeting for the conditional use permit. He stated that the average cost of a conditional use permit is between \$15,000 and \$30,000. Mayor Pro Tem Miller stated that the building is going to be a permanent building and asked why there is a need for a conditional use permit. Mr. Lyman stated that the zoning indicates the need within the Riverside County zone. Mayor Pro Tem Miller asked about a zone change. Mr. Lyman stated that would require a legislative act which could cause time delays.

Mayor Pro Tem Spiegel stated that currently the total is \$22,676; he asked for an estimate after being told by the County the total would be \$6,000. Mr. Lyman stated that he could guess the entitlement would be in the \$10,000 - \$15,000 range for the building permits. Mayor Pro Tem Spiegel asked if that estimate would include all fees for all buildings. Mr. Lyman stated that it is time and charge and is throwing out average numbers. Mayor Adolph asked where the \$6,000 estimate by the County came from. Mr. Lyman stated that it might have come from the pre-application review, which is not an entitlement.

Mayor Parks asked about zoning. She stated that cities can amend zoning and asked if there is a process with the County. Mr. Lyman stated that there is a process within the County; it is a funding issue. He stated that it will trail with the project and will have to go through a series of meetings, a public hearing, and then to the Board of Supervisors. Mayor Parks stated that it is just like going from the Planning Commission to a City Council. Mr. Lyman stated that you need to get it to that point and the costs would be the same because it is time and charges; the plot plan has one fee and the conditional use permit has another fee.

Councilmember Powers stated that the project was delayed nine months and time is money. He asked why there are so many delays. Mr. Lyman stated, as example, to get to the handicap standard, it took a period of 6-7 weeks with the consultant. He stated that he got all the meetings together so that SunLine would not be at risk. He changed the approach to get it to the point where everything is going through him – one person to talk to and hopefully reduces the time. Councilmember Powers asked for an estimate of the ground breaking. Mr. Lyman stated that he could estimate it at 90 to 120 days.

Mr. Le Flore corrected a couple of issues. He stated that staff budgeted \$6,000; recall that the project was initially a design-build project. Part of the design was going to be the responsibility of the builder, so staff was going through the pre-application review process initially. It was then decided to do a design-bid-build; the process is a little different. The contractor has a total for all permitting efforts of \$17,000. An over run was expected. The Phase 1 process was the nine month delay; Phase 2 is potentially a six month delay, taking us beyond the March date that was shared with the Board in a prior meeting.

Oglesby asked the Board for direction. He stated that there is a new point person who appears to moving forward, but asked if is there anything that can be done collectively to make sure that this does not continue costing money. Mayor Pro Tem Miller stated that there should be a meeting with Mr. Lyman and tie down a timeline of when we can expect the permits to come through, the CUP to be completed, timeline of going through the Planning Commission and the Board of Supervisors. Mayor Pro Tem Spiegel suggested that Board Member Supervisor Benoit become involved. Chairman Pougnet stated that Supervisor Benoit should be brought in to move forward expeditiously. Mr. Oglesby stated that if the issues continue to elevate, it will be brought back to the Board as an action item for a decision.

11. Financial Audit for Fiscal Year Ended June 30, 2010

Director of Finance, Christopher Mitchell, addressed the Board requesting to receive and file the financial audit for SunLine Transit Agency for fiscal year 2010. The report consists of the financial statements, the independent auditor's report and the single audit. Mr. Mitchell stated that this is the fourth consecutive year that SunLine has had a clean audit. He thanked finance staff for their hard work on the audit. Mr. Mitchell introduced a representative from Mayer Hoffman McCann, Sam Perera, to answer any questions. Mr. Perera stated that there were no findings; SunLine staff was very helpful during the audit. Mayor Pro Tem Spiegel moved to receive and file. The motion was seconded by Councilmember Moller and approved by a unanimous vote.

12. General Manager's Report

Mikel Oglesby addressed the Board; he thanked Board Members Don Adolph, Yvonne Parks, Bud England, Glenn Miller and Chairman Steve Pougnet, for their attendance at the Agency's annual employee holiday event. He thanked the Chairman for his kind words to staff. A great time was had by all. Oglesby reminded the Board that Thursday, February 10, 2011, SunLine will host our 4th Annual "State of Public Transit" Luncheon. We are fortunate to welcome back the President of the American Public Transportation Association, Bill Millar, as our keynote speaker, as well as a featured speaker, Dr. John Wu, Director of Leonard Transportation Center and esteemed professor at CSUSB. Oglesby stated that he hoped to see all Board members at the event.

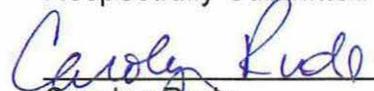
13. Next Meeting Date

Chairman Pougnet announced that the next regular meeting of the Board of Directors will be held on February 23, 2011 at 12 noon – Kelly Board Room, 32-505 Harry Oliver Trail, Thousand Palms, CA 92276.

14. Adjourn

Chairman Pougnet adjourned the meeting at 12:45p.m.

Respectfully Submitted



Carolyn Rude
Clerk of the Board

Approved By:



C. Mikel Oglesby
General Manager

Date: 3/10/11

SunLine Transit Agency
Checks \$1,000 and Over
For the month of January 2011

NOTE: 1). Bold check payments represent "pass through" payments that were, or will be reimbursed to SunLine under the provisions of specific grants or contracts. 2). Underlined check payments represent "shared" payments with SunLine and specific vendors/employees.

Vendor Name	Description	Check #	Check	Amount
<i>USS CAL BUILDERS, INC.</i>	<i>Engineer Services</i>	<i>649776</i>	<i>1/25/2011</i>	<i>\$379,900.25</i>
<u>HEALTH NET</u>	Group Health Ins Prem	649779	1/27/2011	\$198,214.83
<i>IBI GROUP</i>	<i>Engineer Services</i>	<i>649677</i>	<i>1/14/2011</i>	<i>\$147,580.71</i>
<i>IBI GROUP</i>	<i>Engineer Services</i>	<i>649584</i>	<i>1/6/2011</i>	<i>\$125,660.60</i>
<u>UNION BANK</u>	Pension Deposits	649639	1/6/2011	\$82,613.48
<u>UNION BANK</u>	Pension Deposits	649769	1/20/2011	\$82,596.19
<i>USS CAL BUILDERS, INC.</i>	<i>Engineer Services</i>	<i>649702</i>	<i>1/14/2011</i>	<i>\$77,139.05</i>
SOUTHERN CALIFORNIA GAS CO.	Natural Gas Div1 & Div2	649692	1/14/2011	\$72,931.34
<i>QUAKE KARE, INC.</i>	<i>Agency Supplies</i>	<i>649689</i>	<i>1/14/2011</i>	<i>\$49,710.10</i>
<i>TRAPEZE GROUP</i>	<i>Software Upgrade</i>	<i>649700</i>	<i>1/14/2011</i>	<i>\$25,319.20</i>
<i>IMW INDUSTRIES, INC.</i>	<i>CNG Station Parts</i>	<i>649679</i>	<i>1/14/2011</i>	<i>\$23,063.45</i>
<i>COMMUNITY BANK</i>	<i>Project retention payment</i>	<i>649790</i>	<i>1/27/2011</i>	<i>\$19,994.75</i>
GOODYEAR TIRE & RUBBER	Bus Tire Lease	649800	1/27/2011	\$19,642.38
GOODYEAR TIRE & RUBBER	Bus Tire Lease	649582	1/6/2011	\$18,887.30
IMPERIAL IRRIGATION DIST	Electricity Div1 & Div2	649678	1/14/2011	\$17,972.84
ST. BOARD OF EQUALIZATION	Fuel Taxes #58-400124	649693	1/14/2011	\$13,949.69
ST. BOARD OF EQUALIZATION	Fuel Taxes #58-100972	649694	1/14/2011	\$12,779.79
TRANSPORTATION MANAGEMENT	Bus Route Planning	649699	1/14/2011	\$11,639.00
<u><i>LEFLORE GROUP LLC, THE</i></u>	<i>Consultant</i>	<i>649742</i>	<i>1/20/2011</i>	<i>\$11,050.00</i>
SOUTHWEST NETWORKS, INC.	Network Consultants	649758	1/20/2011	\$8,662.50
COLONIAL LIFE & ACCIDENT	Supplemental Insurance	649556	1/6/2011	\$6,432.20
G & K SERVICES	Uniform service	649578	1/6/2011	\$6,298.14
SOUTHWEST NETWORKS, INC.	Network Consultants	649626	1/6/2011	\$5,793.75
ALLIEDBARTON SECURITY SERVICES	Security Services	649536	1/6/2011	\$5,100.48
SHEPHERD GROUP INC., THE	Advertising Agency	649691	1/14/2011	\$4,984.95
<i>INDEPENDENT LIVING PARTNERSHIP</i>	<i>Grant Pass-Through</i>	<i>649804</i>	<i>1/27/2011</i>	<i>\$4,896.07</i>
NEW FLYER	Bus Parts	649748	1/20/2011	\$4,535.98
MOORE MAINTENANCE	Janitorial Services	649600	1/6/2011	\$4,499.00
NEW FLYER	Bus Parts	649808	1/27/2011	\$4,286.73
STANLEY CONVERGENT SECURITY	Security Equipment	649695	1/14/2011	\$4,200.00
UTC POWER CORPORATION	Fuel Cell Bus Parts	649642	1/6/2011	\$4,118.31
AMALGAMATED TRANSIT UNION	Union Dues	649537	1/6/2011	\$4,080.44
<i>COMMUNITY BANK</i>	<i>Project retention payment</i>	<i>649660</i>	<i>1/14/2011</i>	<i>\$4,059.95</i>
AMALGAMATED TRANSIT UNION	Union Dues	649716	1/20/2011	\$4,038.76
CUMMINS CAL PACIFIC, LLC	Bus Repair Parts	649564	1/6/2011	\$4,023.37
ELLSWORTH TRUCK & AUTO	Repair Parts	649727	1/20/2011	\$4,014.57
CALIFORNIA STATE DISBURSEMENT	Employee Garnishment	649543	1/6/2011	\$3,752.35
CALIFORNIA STATE DISBURSEMENT	Employee Garnishment	649718	1/20/2011	\$3,729.28
NEW FLYER	Bus Parts	649608	1/6/2011	\$3,652.23
KENNY STRICKLAND, INC.	Lubricants & Oils	649740	1/20/2011	\$3,345.42

SunLine Transit Agency
Checks \$1,000 and Over
For the month of January 2011

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Vendor Name	Description	Check #	Check	Amount
TELEPACIFIC COMMUNICATIONS	Telephone Service	649764	1/20/2011	\$3,198.47
FERRELLGAS	Propane Service	649670	1/14/2011	\$3,168.43
TELEPACIFIC COMMUNICATIONS	Telephone Service	649630	1/6/2011	\$3,148.07
SOUTHWEST NETWORKS, INC.	Network Consultants	649815	1/27/2011	\$2,756.25
CARQUEST OF THE DESERT	Repair Parts	649553	1/6/2011	\$2,666.62
ISE CORPORATION	Fixed Rt Buses	649680	1/14/2011	\$2,583.56
OFFICE DEPOT	Office Supplies	649613	1/6/2011	\$2,470.24
CUMMINS CAL PACIFIC, LLC	Bus Repair Parts	649662	1/14/2011	\$2,448.68
IMPERIAL IRRIGATION DIST	Electricity Div1 & Div2	649803	1/27/2011	\$2,421.05
BURRTEC WASTE & RECYCLING	Facility Trash Removal	649656	1/14/2011	\$2,107.73
FERRELLGAS	Propane Service	649569	1/6/2011	\$2,039.42
TW CABLE AD SALES/LA	Advertisement	649768	1/20/2011	\$2,036.00
IVANNA SAMOKISH	Education Reimbursement	649587	1/6/2011	\$2,000.00
FLEET-NET CORPORATION	Software & Licenses	649573	1/6/2011	\$1,980.00
GAYLE L. GRAY	Staff Development	649798	1/27/2011	\$1,950.00
KENNY STRICKLAND, INC.	Lubricants & Oils	649805	1/27/2011	\$1,823.67
SHEPHERD GROUP INC., THE	Advertising Agency	649813	1/27/2011	\$1,800.00
KENNY STRICKLAND, INC.	Lubricants & Oils	649590	1/6/2011	\$1,784.18
FIESTA FORD, INC.	Repair Parts/Support	649731	1/20/2011	\$1,741.76
ALLIEDBARTON SECURITY SERVICES	Security Services	649715	1/20/2011	\$1,734.46
NAME WITHHELD	Insurance Losses	649567	1/6/2011	\$1,664.87
ALLIEDBARTON SECURITY SERVICES	Security Services	649783	1/27/2011	\$1,660.96
ALEXANDER COHN, ESQ	Legal Services	649650	1/14/2011	\$1,633.00
ST. BOARD OF EQUALIZATION	Consumer Use Tax	649761	1/20/2011	\$1,611.00
CALSTART, INC.	Membership Fee	649544	1/6/2011	\$1,500.00
CARQUEST AUTO PARTS - INDIO	Repair Parts	649548	1/6/2011	\$1,492.32
VERIZON	Communications	649774	1/20/2011	\$1,464.67
ALLIEDBARTON SECURITY SERVICES	Security Services	649651	1/14/2011	\$1,423.68
HOME DEPOT CRD SRVS	Facility Maintenance	649676	1/14/2011	\$1,384.83
TRANSIT PRODUCTS & SERVICES	Repair Parts	649818	1/27/2011	\$1,317.91
FERRELLGAS	Propane Service	649729	1/20/2011	\$1,317.08
S & A SYSTEMS, INC.	Bus Parts	649756	1/20/2011	\$1,311.53
KENNY STRICKLAND, INC.	Lubricants & Oils	649683	1/14/2011	\$1,193.21
SPRINT	Wireless Cell Service	649759	1/20/2011	\$1,175.91
TRANSIT RESOURCES, INC.	Bus wheel chair parts	649767	1/20/2011	\$1,156.83
CREATIVE BUS SALES, INC.	Bus Repair Parts	649791	1/27/2011	\$1,145.64
FIESTA FORD, INC.	Repair Parts/Support	649572	1/6/2011	\$1,133.71
COSTCO	Boardroom Supplies	649558	1/6/2011	\$1,132.58
TRANSIT PRODUCTS & SERVICES	Repair Parts	649766	1/20/2011	\$1,117.06
FRANKLIN TRUCK PARTS, INC	Bus Repair Parts	649576	1/6/2011	\$1,078.16

**SunLine Transit Agency
Checks \$1,000 and Over
For the month of January 2011**

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Vendor Name	Description	Check #	Check	Amount
CAL-TEST, INC.	D&A Onsite Testing	649657	1/14/2011	\$1,035.45
P. S. CONVENTION & VISITORS AUTH.	Membership Fees	649688	1/14/2011	\$1,000.00
PURCHASE POWER	Postage for Meter	649620	1/6/2011	\$1,000.00

Total of Checks Over \$1,000	\$1,564,958.42
Total of Checks Under \$1,000	\$50,328.84
Total of All Checks for the Month	\$1,615,287.26
Total Amount of Checks Prior Years Same Month	\$1,292,428.18

SunLine Transit Agency
Checks \$1,000 and Over
For the month of February 2011

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Vendor Name	Description	Check #	Check	Amount
UNION BANK	Pension Deposits	650032	2/16/2011	\$83,019.78
UNION BANK	Pension Deposits	649907	2/3/2011	\$82,763.04
IBI GROUP	Engineer Services	649999	2/16/2011	\$75,647.44
PERMA	Gnrl Liab / Wker Comp Prem	649948	2/11/2011	\$72,764.22
SOUTHERN CALIFORNIA GAS CO.	Natural Gas Div1 & Div2	650026	2/16/2011	\$70,754.68
GFI GENFARE	Data System Upgrade	649993	2/16/2011	\$22,837.50
HARTFORD LIFE	Employee Benefits	649935	2/11/2011	\$20,803.90
IMPERIAL IRRIGATION DIST	Electricity Div1 & Div2	650002	2/16/2011	\$18,393.88
LEFLORE GROUP LLC, THE	Procurement Consultant	650040	2/23/2011	\$11,823.36
CALIFORNIA TRANSIT ASSOCIATION	Membership	649970	2/16/2011	\$10,181.00
TRANSPORTATION MANAGEMENT	Bus Route Planning	649956	2/11/2011	\$9,286.00
CREASON & AARVIG, LLP	Legal Services	649842	2/3/2011	\$8,722.00
RANCHO LAS PALMAS RESORT & SPA	State of Transit Luncheon	649914	2/9/2011	\$8,375.00
IMPERIAL IRRIGATION DIST	Electricity Div1 & Div2	649865	2/3/2011	\$8,106.83
FAIRMONT Newport Beach HOTEL	Directors Workshop	649913	2/9/2011	\$7,941.51
SOUTHWEST NETWORKS, INC.	Network Consultants	650027	2/16/2011	\$7,256.25
CREASON & AARVIG, LLP	Legal Services	649977	2/16/2011	\$7,252.00
COLONIAL LIFE & ACCIDENT	Supplemental Insurance	649921	2/11/2011	\$6,432.20
G & K SERVICES	Uniform Service	649930	2/11/2011	\$5,969.85
GOODYEAR TIRE & RUBBER	Bus Tire Lease	649861	2/3/2011	\$4,902.88
CARQUEST OF THE DESERT	Repair Parts	649840	2/3/2011	\$4,849.54
NEW FLYER	Bus Parts	650062	2/24/2011	\$4,789.48
MOORE MAINTENANCE	Janitorial Service	649875	2/3/2011	\$4,499.00
PRIORITY MAILING SYSTEMS LLC	Formax FD382 Folder	649888	2/3/2011	\$4,233.19
AMALGAMATED TRANSIT UNION	Union Dues	649824	2/3/2011	\$4,038.76
AMALGAMATED TRANSIT UNION	Union Dues	649963	2/16/2011	\$4,026.26
NEW FLYER	Bus Parts	649882	2/3/2011	\$3,970.06
CALIFORNIA STATE DISBURSEMENT	Employee Garnishment	649831	2/3/2011	\$3,359.12
CALIFORNIA STATE DISBURSEMENT	Employee Garnishment	649969	2/16/2011	\$3,359.12
ALLIEDBARTON SECURITY SERVICES	Security Services	650042	2/24/2011	\$3,321.92
ALLIEDBARTON SECURITY SERVICES	Security Services	649962	2/16/2011	\$3,321.92
CUMMINS CAL PACIFIC, LLC	Bus Repair Parts	649980	2/16/2011	\$3,316.52
EPLER COMPANY, THE	Pension Consultant	649924	2/11/2011	\$2,998.14
NEW FLYER	Bus Parts	650013	2/16/2011	\$2,990.31
CAROL A. VENDRILLO, ESQ	Labor Counsel	649833	2/3/2011	\$2,964.00
FRANKLIN TRUCK PARTS, INC	Bus Repair Parts	649857	2/3/2011	\$2,953.11
ELLSWORTH TRUCK & AUTO	Repair Parts	650050	2/24/2011	\$2,903.51
TEAM LABOR COMPLIANCE	Construction Managing	650029	2/16/2011	\$2,860.00
CUMMINS CAL PACIFIC, LLC	Bus Repair Parts	649845	2/3/2011	\$2,797.17
TRANSIT PRODUCTS & SERVICES	Repair Parts	650069	2/24/2011	\$2,768.92

SunLine Transit Agency
Checks \$1,000 and Over
For the month of February 2011

NOTE: 1). Bold check payments represent "pass through" payments that were, or will be reimbursed to SunLine under the provisions of specific grants or contracts. 2). Underlined check payments represent "shared" payments with SunLine and specific vendors/employees.

Vendor Name	Description	Check #	Check	Amount
SAFETY-KLEEN CORPORATION	Solvent Tank Service	649951	2/11/2011	\$2,386.59
FERRELLGAS	Propane Service	649852	2/3/2011	\$2,376.62
EYE MED	Employee Benefits	649848	2/3/2011	\$2,351.76
EYE MED	Employee Benefits	649925	2/11/2011	\$2,304.12
WESTGATE CENTER	Staff Development	650071	2/24/2011	\$2,245.00
<i>TRAPEZE GROUP</i>	<i>Fixed Route Scheduling</i>	<i>650030</i>	<i>2/16/2011</i>	<i>\$2,125.46</i>
FIESTA FORD, INC.	Repair Parts/Support	649989	2/16/2011	\$2,076.59
BURRTEC WASTE & RECYCLING	Facility Trash Removal	649918	2/11/2011	\$2,017.26
FLEET-NET CORPORATION	Software & Licenses	649927	2/11/2011	\$1,980.00
FERRELLGAS	Propane Service	649986	2/16/2011	\$1,885.09
HOME DEPOT CRD SRVS	Facility Maintenance	649942	2/11/2011	\$1,713.85
KENNY STRICKLAND, INC.	Lubricants & Oils	650056	2/24/2011	\$1,694.41
INTEGRATED QUALITY SERVICES	Sun Fuel Parts	649867	2/3/2011	\$1,676.50
DAIMLER BUSES NORTH AMERICA,	Repair Parts	649982	2/16/2011	\$1,561.86
FACTORY MOTOR PARTS COMPANY	Repair Parts	649851	2/3/2011	\$1,544.51
HEMPHILL, GREEN, & ASSOCIATES,	Hazardous Waste	649863	2/3/2011	\$1,544.20
DAIMLER BUSES NORTH AMERICA,	Repair Parts	649847	2/3/2011	\$1,533.66
JOE MCMILLIN	Defense Attorney	649943	2/11/2011	\$1,525.50
VERIZON	Communications	650036	2/16/2011	\$1,498.30
VALLEY OFFICE EQUIPMENT, INC.	Fax/Copier Monthly Service	650035	2/16/2011	\$1,479.43
<u>HARBOR DIESEL & EQUIPMENT INC.</u>	<u>Bus Repair parts</u>	<u>649862</u>	<u>2/3/2011</u>	<u>\$1,415.14</u>
PDC MACHINES, INC	Sun Fuel Parts	649886	2/3/2011	\$1,290.00
KENNY STRICKLAND, INC.	Lubricants & Oils	649872	2/3/2011	\$1,221.52
OFFICE DEPOT	Office Supplies	650015	2/16/2011	\$1,215.76
CV PLASTICS, INC.	Plastic for bus stops	650046	2/24/2011	\$1,189.52
SOUTH COAST AIR QUALITY	Annual Operating Permit	649897	2/3/2011	\$1,134.96
FIESTA FORD, INC.	Repair Parts/Support	649854	2/3/2011	\$1,127.97
GRAINGER	Facility Maintenance	649932	2/11/2011	\$1,122.54
GOODYEAR TIRE & RUBBER	Bus Tire Lease	649994	2/16/2011	\$1,112.26
NEW FLYER	Bus Parts	649945	2/11/2011	\$1,029.16
SWRCB ACCOUNTING OFFICE	Annual Storm Water Fee	649903	2/3/2011	\$1,008.00

Total of Checks Over \$1,000	\$663,940.91
Total of Checks Under \$1,000	\$49,224.29
Total of All Checks for the Month	\$713,165.20
Total Amount of Checks Prior Years Same Month	\$838,002.21



January Statement for activity from Dec. 22, 2010 through Jan. 20, 2011
 SUNLINE TRANSIT
 C MIKEL OGLESBY

Inquiries: 1-866-552-8855
 BUS 7 13 Page 1 of 2

Your Visa® Business Card account at a glance Account

Activity Summary	
Previous Balance	\$695.00
Payments	\$695.00CR
Other Credits	\$0.00
Purchases	\$625.00
Balance Transfers	\$0.00
Advances	\$0.00
Other Debits	\$0.00
Past Due Amount	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$625.00
Credit Line	\$31,000.00
Available Credit	\$30,375.00
Statement Close Date	Jan. 20, 2011
Days in Billing Cycle	30

Payment Information	
New Balance	\$625.00
Minimum Payment Due (Current Month)	\$10.00
Minimum Payment Due (Past Due)	\$0.00
Total New Minimum Payment Due	\$10.00
Payment Due Date	Feb. 17, 2011
Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay up to a \$39.00 Late Fee and your APRs may be increased up to the Penalty APR of 28.99%.	

To reduce or avoid paying additional fees and interest charges on your purchase balance, pay the total new balance of \$625.00 by 02/17/11. Any cash balance or balance transfer balance will continue to accrue daily interest until the date your payment is received.

Transactions

Post Date	Trans Date	Ref. Nbr	Description of Transaction	Amount	Notation
Payments and Other Credits					
01/04			PAYMENT THANK YOU	\$695.00CR	-----
Purchases and Other Debits					
01/14	01/13	4355	AMERICAN PUBLIC TRANS 202-4964800 DC	\$625.00	-----

Continued on Next Page

No payment is required, however please use coupon when making additional payments. CPN 000648533

0047985100448091310000010000000625004

Automatic Payment

Your Account Number: ..
 Your new full balance of \$625.00 will be automatically deducted from your account on 02/04/11.

To change your address or for Cardmember Service please call: 1-866-552-8855 **Every Hour! Every Day!**

000026134 1 MB 0.382 106481926853704 P

SUNLINE TRANSIT
 C MIKEL OGLESBY
 32505 HARRY OLIVER TRL
 THOUSAND PLMS CA 92276-3501





January Statement for activity from Dec. 22, 2010 through Jan. 20, 2011
 SUNLINE TRANSIT
 C MIKEL OGLESBY (CPN 000648533)

Inquiries: 1-866-552-8855
 Page 2 of 2

2011 Totals Year-to-Date	
Total Fees Charged in 2011	\$0.00
Total Interest Charged in 2011	\$0.00

Company Approval *(This area for use by your company)*

Signature/Approval: _____ Accounting Code: _____

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Bal. Subject to Interest	Variable	Interest	APR	***APR*** Exp. Date	Interest Free Period
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	13.99%		NO
**PURCHASES	\$625.00	\$0.00	YES	\$0.00	13.99%		YES
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	20.99%		NO

Important Messages

Your payment of \$625.00 will be automatically deducted from your bank account on 02/04/2011

Save time and money by consolidating all your debt into one monthly payment. Check your mail for a great offer or call Cardmember Service today for information on a great rate.

To contact us regarding your account.

 **By Telephone:**
Every Hour! Every Day!
 Voice: 1-866-552-8855
 TDD: 1-888-352-6455
 Fax: 1-866-807-9053

 **Send Inquiries to:**
 Cardmember Service
 P.O. Box 6353
 Fargo, ND 58125-6353

 **Send Payments to:**
 Cardmember Service
 P.O. Box 790408
 St. Louis, MO 63179-0408

 **Online**
 visit our website:
myaccountaccess.com

Pacific Western Bank
SunLine Transit Agency Visa Credit Card Statement
Closing Date: January 20, 2011

Detail:

1/14/11	American Public Trans.	APTA Legislative Conf. Registration – General Manager	\$ 625.00
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Credit:

1/4/11	Payment		\$ 695.00
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February Statement for activity from Jan. 21, 2011 through Feb. 18, 2011
 SUNLINE TRANSIT
 C MIKEL OGLESBY

Inquiries: 1-866-552-8855
 BUS 67 13 Page 1 of 2

Your Visa® Business Card account at a glance ... Account#

Activity Summary	
Previous Balance	\$625.00
Payments	\$625.00CR
Other Credits	\$0.00
Purchases	\$1,044.91
Balance Transfers	\$0.00
Advances	\$0.00
Other Debits	\$0.00
Past Due Amount	\$0.00
Fees Charged	\$0.00
Interest Charged	\$0.00
New Balance	\$1,044.91
Credit Line	\$31,000.00
Available Credit	\$29,955.09
Statement Close Date	Feb. 18, 2011
Days in Billing Cycle	29

Payment Information	
New Balance	\$1,044.91
Minimum Payment Due (Current Month)	\$11.00
Minimum Payment Due (Past Due)	\$0.00
Total New Minimum Payment Due	\$11.00
Payment Due Date	Mar. 17, 2011
Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay up to a \$39.00 Late Fee and your APRs may be increased up to the Penalty APR of 28.99%.	

To reduce or avoid paying additional fees and interest charges on your purchase balance, pay the total new balance of \$1,044.91 by 03/17/11. Any cash balance or balance transfer balance will continue to accrue daily interest until the date your payment is received.

Transactions

Post Date	Trans Date	Ref. Nbr	Description of Transaction	Amount	Notation
Payments and Other Credits					
02/04			PAYMENT THANK YOU	\$625.00CR	-----
Purchases and Other Debits					
02/09	02/08	5069	ORB*AP110101MBJBOV33 888-922-8849 IL	\$6.99	-----
02/10	02/08	6316	UNITED AI0168625066446 MANKATO MN	\$336.40	-----
			EDWARDS/TOMMY. 02/23/11 PALMSPRINGS TO SAN FRANCISC SAN FRANCISC TO PALMSPRINGS		

Continued on Next Page

No payment is required, however please use coupon when making additional payments. CPN 000648533

0047985100448091310000011000001044915

Automatic Payment

Your Account Number:

Your new full balance of \$1,044.91 will be automatically deducted from your account on 03/04/11.

To change your address or for Cardmember Service please call: 1-866-552-8855 **Every Hour! Every Day!**

000026637 1 MB 0.382 106481966662207 P

SUNLINE TRANSIT
 C MIKEL OGLESBY
 32505 HARRY OLIVER TRL
 THOUSAND PLMS CA 92276-3501





February Statement for activity from Jan. 21, 2011 through Feb. 18, 2011
 SUNLINE TRANSIT
 C MIKEL OGLESBY

Inquiries: 1-866-552-8855
 Page 2 of 2

Transactions

Post Date	Trans Date	Ref. Nbr	Description of Transaction	Amount	Notation
02/11	02/09	6317	WESTGATE HOTEL LODGING SAN DIEGO CA..... 02/09/11 FOLIO: 0000000000	\$701.52	-----

2011 Totals Year-to-Date	
Total Fees Charged in 2011	\$0.00
Total Interest Charged in 2011	\$0.00

Company Approval *(This area for use by your company)*

Signature/Approval: _____ Accounting Code: _____

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Bal. Subject to Interest	Variable	Interest	APR	***APR*** Exp. Date	Interest Free Period
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	13.99%		NO
**PURCHASES	\$1,044.91	\$0.00	YES	\$0.00	13.99%		YES
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	20.99%		NO

Important Messages

Your payment of \$1044.91 will be automatically deducted from your bank account on 03/04/2011

To contact us regarding your account..

 **By Telephone:**
Every Hour! Every Day!
 Voice: 1-866-552-8855
 TDD: 1-888-352-6455
 Fax: 1-866-807-9053

 **Send Inquiries to:**
 Cardmember Service
 P.O. Box 6353
 Fargo, ND 58125-6353

 **Send Payments to:**
 Cardmember Service
 P.O. Box 790408
 St. Louis, MO 63179-0408

 **Online**
 visit our website:
myaccountaccess.com

Pacific Western Bank
SunLine Transit Agency Visa Credit Card Statement
Closing Date: February 18, 2011

Detail:

2/09/11	Orbitz	Airfare Fee- FTA Fuel Cell Workshop – Dir. of Maintenance	\$ 6.99
2/10/11	United	Airfare – FTA Fuel Cell Workshop – Director of Maintenance	\$336.40

Credit:

02/04	Payment		\$625.00
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**SunLine Transit Agency
Statement of Activities
January 2011**

	Un-Audited FY 09/10	Total FY 10/11 Budget	Current Month			Year to Date		
			Actual	Budget	Favorable (Unfavorable)	YTD Actual	YTD Budget	Favorable (Unfavorable)
Operating Revenue:								
Passenger fares	2,706,198	2,950,000	267,901	216,344	51,557	1,630,566	1,683,627	(53,062)
Advertising revenue	34,726	75,000	-	16,603	(16,603)	18,458	45,524	(27,066)
Rebate for CNG production	338,447	-	52,956	-	52,956	52,956	-	52,956
Interest Revenue	24,869	50,000	(103)	3,521	(3,625)	6,309	29,186	(22,877)
Outside Fueling Revenue (SunFuels)	198,512	220,855	16,748	18,283	(1,535)	104,806	128,446	(23,639)
Pass-Through Operating revenue	-	-	4,896	-	4,896	27,490	-	27,490
Other revenue	134,866	120,000	12,617	343	12,274	64,053	65,817	(1,764)
Other revenue-Measure A supplement	-	185,000	(15,514)	15,326	(30,840)	282,155	108,371	173,784
Total local revenue	3,437,617	3,600,855	339,500	270,420	69,080	2,186,793	2,060,971	125,822
Expenses:								
SunFuels (10)	198,512	220,855	16,748	18,283	1,535	104,806	128,446	23,639
Operations-Fixed Route (11 & 12)	8,487,588	8,310,676	743,037	712,172	(30,865)	4,938,697	4,903,461	(35,236)
Operations-Dial-A-Ride (13 & 14)	2,219,210	2,348,875	200,165	203,012	2,847	1,303,528	1,378,795	75,267
Security (15)	481,210	427,985	80,872	34,625	(46,247)	311,963	250,529	(61,435)
Maintenance (21 & 22)	5,185,353	5,222,412	447,544	440,894	(6,650)	2,954,437	3,054,171	99,734
Facility Maintenance-T.F. (23)	557,685	572,329	52,912	48,442	(4,471)	330,602	336,813	6,211
Facility Maintenance-Indio (24)	73,287	87,010	5,904	7,251	1,347	53,097	50,756	(2,341)
Bus Stops/Shelters (25)	408,150	424,106	34,004	36,075	2,071	230,965	249,957	18,992
Marketing (31)	233,920	287,141	18,668	21,777	3,110	144,004	158,678	14,674
Human Resources (32)	523,529	553,333	44,432	45,599	1,167	250,423	321,193	70,770
General Administration (40)	1,122,215	1,309,939	90,941	107,584	16,643	610,688	765,262	154,574
Finance (41)	969,377	730,895	64,306	58,462	(5,844)	433,009	414,177	(18,832)
Information Technology (42)	164,574	413,549	19,356	34,326	14,970	180,031	240,845	60,814
Planning & Agency Development (49)	556,468	636,130	51,304	62,142	10,838	322,884	443,590	120,706
Total expenses	21,181,080	21,545,235	1,870,195	1,830,645	(39,550)	12,169,134	12,696,671	527,537

Minimum Farebox ratio = 17.97%

YTD Farebox ratio 17.97%

SunLine Transit Agency
Statement of Revenues and Departmental Expenditures
For Month ended January 31, 2011

Operating Revenues	<u>FY 2011</u>
Local Transportation Funds (LTF)	5,786,472
Measure A Funds	2,200,917
FTA Section 5307	2,233,866
FTA Section 5304	12,275
FTA Section 5311	-
FTA Section 5316	-
FTA Section 5317	-
CMAQ	-
Fare box Revenue	1,630,566
Other	277,548
Pass Through funds	<u>27,490</u>
 TOTAL OPERATING REVENUES	 <u>\$ 12,169,134</u>
 Operating Expenditures by Department	
SunFuels (10)	104,806
Operations-Fixed Route (11 & 12)	4,938,697
Operations-Dial-A-Ride (13 & 14)	1,303,528
Security (15)	311,963
Maintenance (21 & 22)	2,954,437
Facility Maintenance-T.P. (23)	330,602
Facility Maintenance-Indio (24)	53,097
Bus Stops/Shelters (25)	230,965
Marketing (31)	144,004
Human Resources (32)	250,423
General Administration (40)	610,688
Finance (41)	433,009
Information Technology (42)	180,031
Planning & Agency Development (49)	<u>322,884</u>
 TOTAL OPERATING EXPENDITURES BY DEPARTMENT	 <u>\$ 12,169,134</u>
 Operating Income/(Loss)	 <u><u>-</u></u>

**SunLine Transit Agency
Statement of Activities
February 2011**

	Audited FY 09/10	Total FY 10/11 Budget	Current Month			Year to Date		
			Actual	Budget	Favorable (Unfavorable)	YTD Actual	YTD Budget	Favorable (Unfavorable)
Operating Revenue:								
Passenger fares	2,706,198	2,950,000	252,792	247,700	5,092	1,883,358	1,931,327	(47,970)
Advertising revenue	34,726	75,000	-	9,550	(9,550)	18,458	55,073	(36,615)
Rebate for CNG production	338,447	-	729,538	-	729,538	782,494	-	782,494
Interest Revenue	25,049	50,000	577	4,205	(3,628)	6,886	33,391	(26,505)
Outside Fueling Revenue (SunFuels)	198,512	220,855	15,237	17,971	(2,735)	120,043	146,417	(26,374)
Pass-Through Operating revenue	-	-	-	-	-	27,490	-	27,490
Other revenue	134,910	120,000	12,423	21,024	(8,601)	76,476	86,841	(10,365)
Other revenue-Measure A supplement	-	185,000	(282,155)	15,326	(297,481)	-	123,697	(123,697)
Total local revenue	3,437,841	3,600,855	728,411	315,775	412,636	2,915,204	2,376,747	538,458
Expenses:								
SunFuels (10)	198,512	220,855	15,237	17,971	2,735	120,043	146,417	26,374
Operations-Fixed Route (11 & 12)	8,487,588	8,310,676	662,881	650,242	(12,639)	5,601,577	5,553,703	(47,875)
Operations-Dial-A-Ride (13 & 14)	2,219,210	2,348,875	169,576	185,768	16,192	1,473,104	1,564,563	91,459
Security (15)	481,210	427,985	36,021	33,321	(2,701)	347,985	283,849	(64,135)
Maintenance (21 & 22)	5,185,353	5,222,412	430,153	419,777	(10,375)	3,384,590	3,473,948	89,358
Facility Maintenance-T.P. (23)	557,685	572,329	47,393	46,221	(1,173)	377,995	383,034	5,039
Facility Maintenance-Indio (24)	73,287	87,010	5,420	7,251	1,831	58,517	58,007	(510)
Bus Stops/Shelters (25)	408,150	424,106	35,445	33,542	(1,903)	266,410	283,498	17,089
Marketing (31)	233,920	287,141	23,131	33,964	10,833	167,135	192,643	25,508
Human Resources (32)	523,529	553,333	30,919	44,324	13,405	281,342	365,517	84,175
General Administration (40)	1,186,265	1,309,939	111,699	105,877	(5,822)	722,387	871,139	148,752
Finance (41)	969,377	730,895	52,880	55,612	2,732	485,888	469,789	(16,100)
Information Technology (42)	164,574	413,549	18,977	33,851	14,875	199,008	274,696	75,689
Planning & Agency Development (49)	570,465	636,130	36,549	60,242	23,693	359,433	503,832	144,399
Total expenses	21,259,127	21,545,235	1,676,280	1,727,964	51,684	13,845,414	14,424,635	579,221

Minimum Farebox ratio = 17.97%

YTD Farebox ratio

21.06%

SunLine Transit Agency
Statement of Revenues and Departmental Expenditures
For Month ended February 28, 2011

Operating Revenues	<u>FY 2011</u>
Local Transportation Funds (LTF)	6,492,139
Measure A Funds	2,515,333
FTA Section 5307	1,875,074
FTA Section 5304	12,275
FTA Section 5311	-
FTA Section 5316	-
FTA Section 5317	-
CMAQ	-
Fare box Revenue	1,883,358
Other	1,039,746
Pass Through funds	<u>27,490</u>
 TOTAL OPERATING REVENUES	 <u>\$ 13,845,414</u>
 Operating Expenditures by Department	
SunFuels (10)	120,043
Operations-Fixed Route (11 & 12)	5,601,577
Operations-Dial-A-Ride (13 & 14)	1,473,104
Security (15)	347,985
Maintenance (21 & 22)	3,384,590
Facility Maintenance-T.P. (23)	377,995
Facility Maintenance-Indio (24)	58,517
Bus Stops/Shelters (25)	266,410
Marketing (31)	167,135
Human Resources (32)	281,342
General Administration (40)	722,387
Finance (41)	485,888
Information Technology (42)	199,008
Planning & Agency Development (49)	<u>359,433</u>
 TOTAL OPERATING EXPENDITURES BY DEPARTMENT	 <u>\$ 13,845,414</u>
 Operating Income/(Loss)	 <u><u>-</u></u>

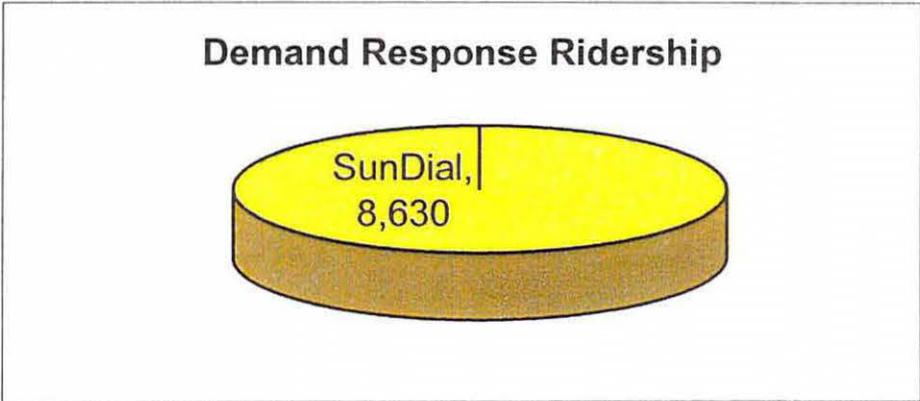
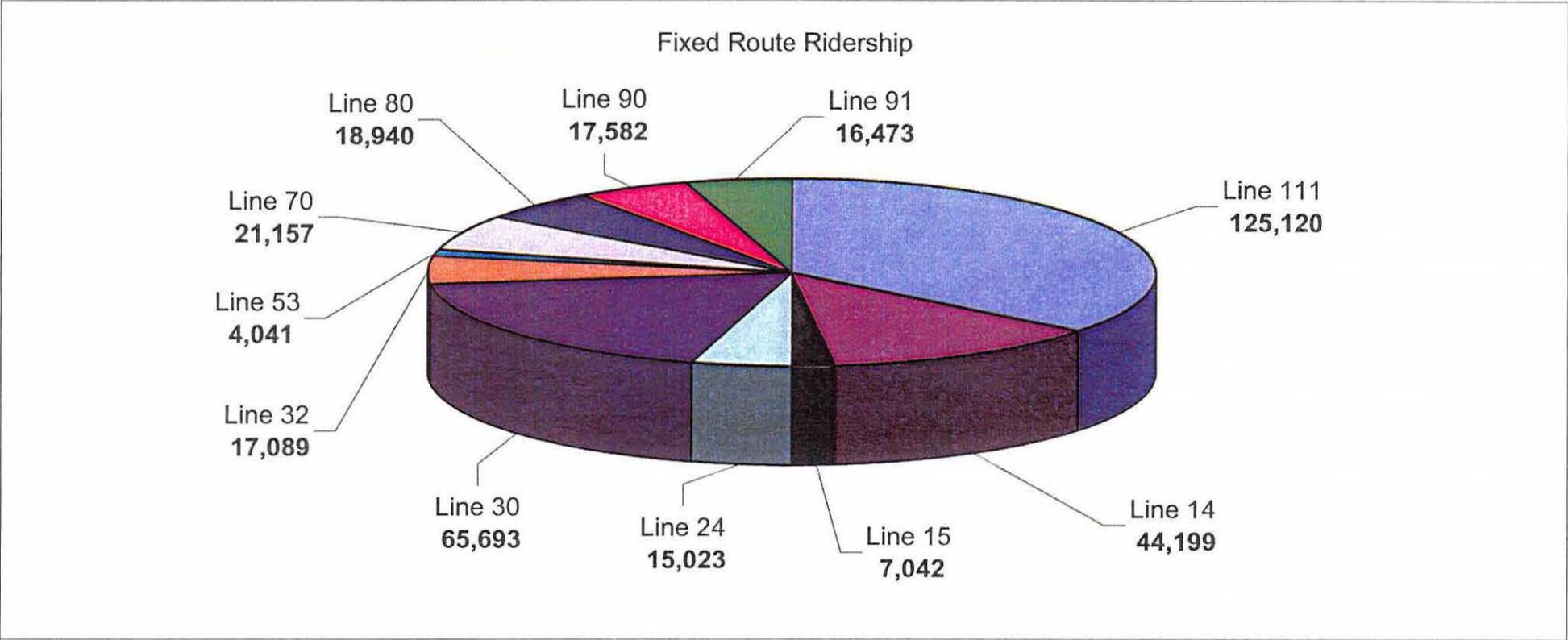
SunLine Transit Agency Monthly Ridership Report January - 2011

	Jan 2011	Jan 2010	Dec 2010	FY 2010 & 2011 Month Var.	% Var.	FY 2011 YTD	FY 2010 YTD	YTD Var.	% Var.	Bikes	Wheel- chairs
Fixed Route											
Line 111 PS/Indio	125,120	109,695	122,676	15,425	14.1%	829,284	767,565	61,719	8.0%	4,481	805
Line 14 DHS/PS	44,199	42,335	36,914	1,864	4.4%	282,264	281,838	426	0.2%	1,290	450
Line 15 DHS	7,042		6,568	7,042	0.0%	32,472		32,472	0.0%	102	54
Line 24 PS/CC	15,023	11,827	12,922	3,196	27.0%	95,128	76,511	18,617	24.3%	308	116
Line 30 CC/PS	65,693	56,227	57,880	9,466	16.8%	412,921	378,706	34,215	9.0%	1,720	358
Line 32 PD/TP/PS	17,089	11,935	17,438	5,154	43.2%	111,895	82,205	29,690	36.1%	709	78
Line 53 PD/IW	4,041		3,744	4,041	0.0%	19,132		19,132	0.0%	113	22
Line 70 La Quinta	21,157	14,157	17,375	7,000	49.4%	120,960	94,420	26,540	28.1%	825	24
Line 80 Indio	18,940	16,120	17,912	2,820	17.5%	128,658	118,050	10,608	9.0%	272	233
Line 90 Coachella/Ind	17,582	15,784	16,995	1,798	11.4%	116,443	118,512	(2,069)	-1.7%	419	170
Line 91 Cch/Th/Mecca	16,473	10,943	14,607	5,530	50.5%	99,114	77,802	21,312	27.4%	400	29
Fixed route total	352,359	* 294,432	325,031	57,927	19.7%	2,248,271	* 2,032,965	215,306	10.6%	10,639	2,339
Demand Response											
SunDial	8,630	8,268	8,687	362	4.4%	62,666	59,936	2,730	4.6%		
System total	360,989	302,700	333,718	58,289	19.3%	2,310,937	2,092,901	218,036	10.4%		

Please note:

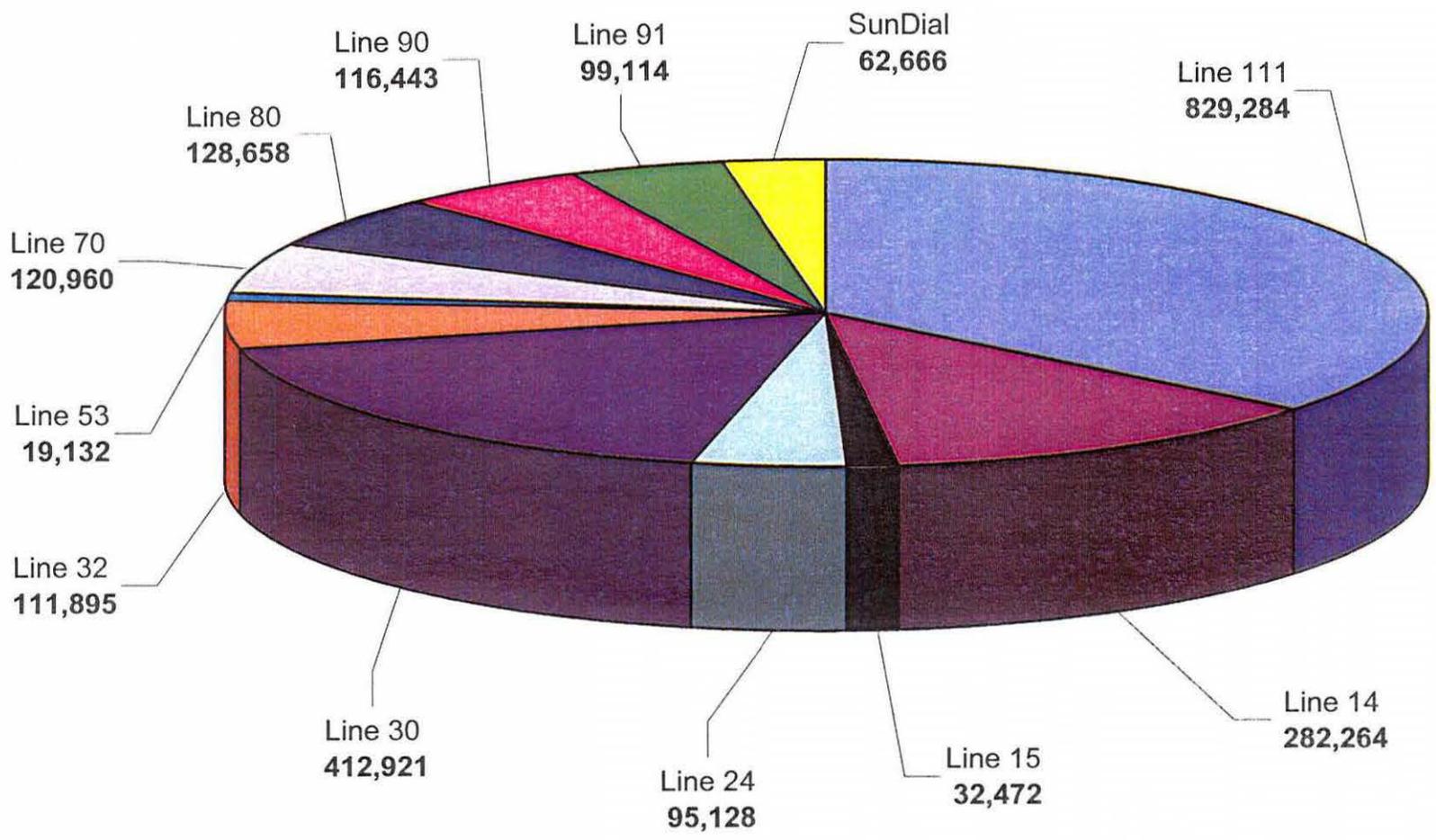
Jan 2011 and FY 2010 YTD total ridership includes data for Line 50 (37,356 passengers). Line 50 was discontinued in September 2010; fixed route and system totals are accurate. Line 50 carried 5,409 riders in January 2010.

**SunLine Transit Agency
Monthly Ridership Report
January - 2011**



SunLine Transit Agency
Year To Date Ridership Report
January - 2011

System Ridership



**SunLine Transit Agency
Monthly Ridership Report
February - 2011**

FY
2010 & 2011

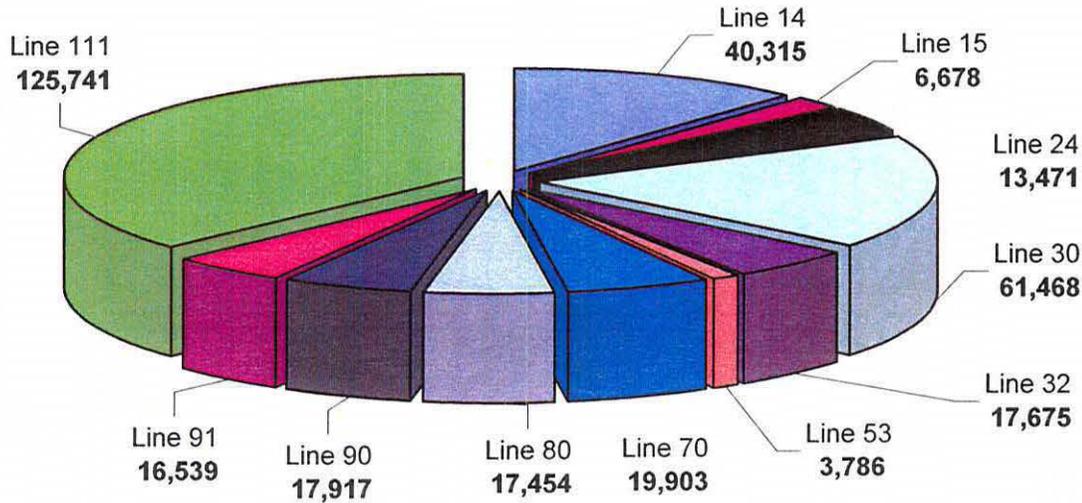
		Feb 2011	Feb 2010	Jan 2011	Month Var.	% Var.	FY 2011 YTD	FY 2010 YTD	YTD Var.	% Var.	Bikes		Wheelchairs	
										Monthly		YTD	Monthly	YTD
Fixed Route														
Line 14	DHS/PS	40,315	41,610	44,199	(1,295)	-3.1%	322,579	323,448	(869)	-0.3%	1,161	9,874	462	3,326
Line 15	DHS	6,678		7,042	6,678	0.0%	39,150		39,150	0.0%	84	570	44	352
Line 24	PS/CC	13,471	12,329	15,023	1,142	9.3%	108,599	88,840	19,759	22.2%	256	2,130	101	621
Line 30	CC/PS	61,468	57,144	65,693	4,324	7.6%	474,389	435,850	38,539	8.8%	1,619	13,338	317	2,354
Line 32	PD/TP/PS	17,675	12,565	17,089	5,110	40.7%	129,570	94,770	34,800	36.7%	670	5,673	65	620
Line 53	PD/IW	3,786		4,041	3,786	0.0%	22,918		22,918	0.0%	70	431	6	51
Line 70	La Quinta	19,903	14,525	21,157	5,378	37.0%	140,863	108,945	31,918	29.3%	647	5,808	23	122
Line 80	Indio	17,454	17,153	18,940	301	1.8%	146,112	135,203	10,909	8.1%	235	2,154	110	1,411
Line 90	Coachella/Ind	17,917	16,187	17,582	1,730	10.7%	134,360	134,699	(339)	-0.3%	376	3,442	153	1,421
Line 91	Cch/Th/Mecca	16,539	13,293	16,473	3,246	24.4%	115,653	91,095	24,558	27.0%	375	2,865	43	274
Line 111	PS/Indio	125,741	118,133	125,120	7,608	6.4%	955,025	885,698	69,327	7.8%	4,069	35,215	739	5,429
Fixed route total		340,947*	308,339	352,359	32,608	10.6%	2,589,218	2,341,304*	247,914	10.6%	9,562	81,500	2,063	15,981
Demand Response														
SunDial		8,501	8,667	8,630	(166)	-1.9%	71,167	68,603	2,564	3.7%				
System total		349,448	317,006	360,989	32,442	10.2%	2,660,385	2,409,907	250,478	10.4%				

Please note:

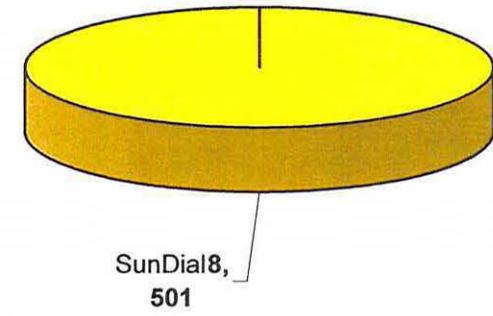
January 2011 and FY 2010 YTD total ridership includes data for Line 50 (42,756 passengers). Line 50 was discontinued in September 2010; fixed route and system totals are accurate. Line 50 carried 5,400 riders in February 2010.

SunLine Transit Agency Monthly Ridership Report February - 2011

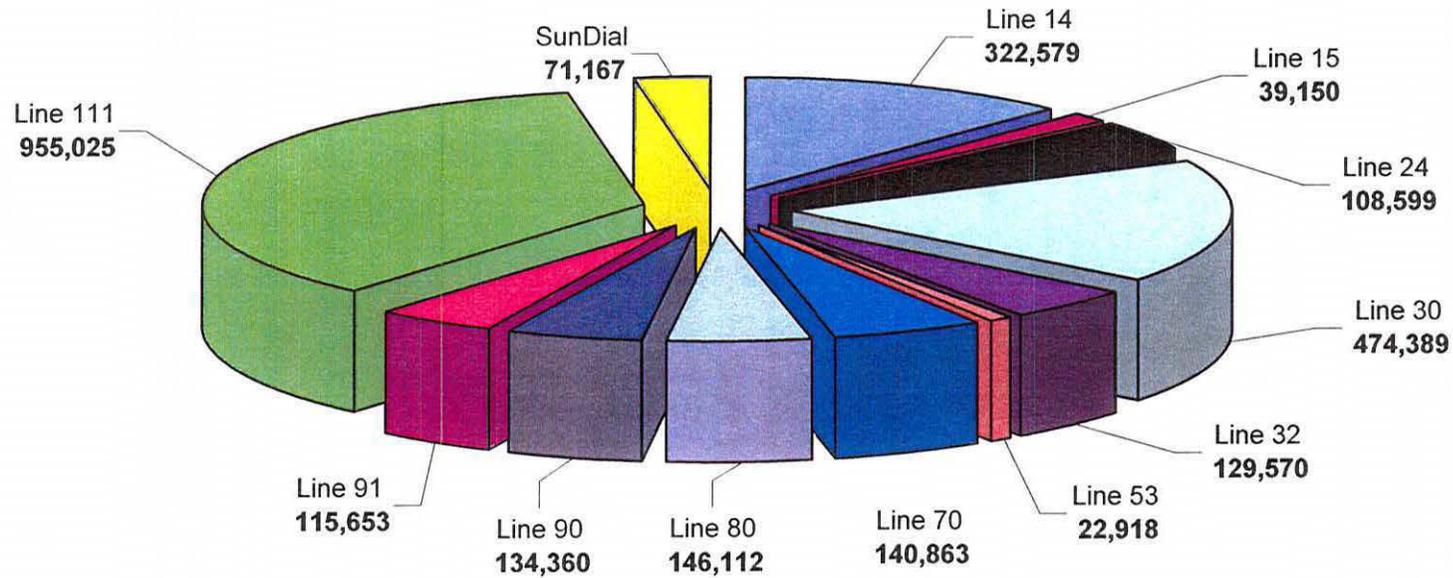
Fixed Route Ridership



Demand Response Ridership



Year-to-Date System Ridership





Complimentary Paratransit Service
Serving Persons with Disabilities Throughout the Coachella Valley

SunDial Operational Notes
January 2011

1. ON-TIME PERFORMANCE

<u>Last Year</u>	<u>This Year</u>	
92.9%	92.6%	Total trips carried in the on-time window
575	623	Total trips late during the month
8,160	8,008	Total trips

2. RIDERSHIP and MILEAGE

<u>Last Year</u>	<u>This Year</u>	
8,268	8,630	Total passengers for the month
69,952	72,084	Total miles traveled for the month

3. SAFETY

<u>Last Year</u>	<u>This Year</u>	
0	1	Total preventable accidents

4. RIDE-A-LONG & ONBOARD EVALUATIONS

<u>Last Year</u>	<u>This Year</u>	
0	0	Total Ride-a-Long Evaluations
14	4	Total Onboard Inspections
n/a	0	Total safety evaluations

5. DENIALS

<u>Last Year</u>	<u>This Year</u>	
0	0	Total Denied Trips

6. WHEELCHAIR BOARDINGS

<u>Last Year</u>	<u>This Year</u>	
1,091	1,125	Total Mobility Device Boarding's

cc: Mikel Oglesby, Carolyn Rude, Polo Del Toro, Mannie Thomas, Jim Rayl, Diane Beebe



SunDial Operational Notes
February 2011

1. ON-TIME PERFORMANCE

<u>Last Year</u>	<u>This Year</u>	
90.5%	91.7%	Total trips carried in the on-time window
801	814	Total trips late during the month
7,933	7,797	Total trips

2. RIDERSHIP and MILEAGE

<u>Last Year</u>	<u>This Year</u>	
8,667	8,501	Total passengers for the month
69,965	71,710	Total miles traveled for the month

3. SAFETY

<u>Last Year</u>	<u>This Year</u>	
2	0	Total preventable accidents

4. RIDE-A-LONG & ONBOARD EVALUATIONS

<u>Last Year</u>	<u>This Year</u>	
12	2	Total Ride-a-Long Evaluations
6	13	Total Onboard Inspections
n/a	1	Total Safety Evaluations

5. DENIALS

<u>Last Year</u>	<u>This Year</u>	
0	0	Total Denied Trips

6. WHEELCHAIR BOARDINGS

<u>Last Year</u>	<u>This Year</u>	
1,156	1,367	Total Mobility Device Boarding's

cc: Mikel Oglesby, Carolyn Rude, Polo Del Toro, Mannie Thomas, Jim Rayl, Diane Beebe

SunLine Transit Agency

DATE: March 23, 2011 **ACTION**

TO: Finance Committee
Board of Directors

FROM: Director of Maintenance

RE: Change Orders for Maintenance Building Expansion Project

Recommended Action

Recommend that the Board of Directors: 1) authorize SunLine's General Manager to negotiate and execute a Change Order to amend contract with USS Cal Builders for maintenance equipment and fixtures in an amount not to exceed \$60,000; 2) authorize the General Manager to execute a Change Order for \$27,140 for security conduit and trenching.

Background

SunLine's Policy Manual authorizes the General Manager to approve Change Orders at a value less than \$25,000. These Change Orders have an estimated value that exceeds that dollar threshold.

As part of the Maintenance Building Expansion Project, SunLine will have two (2) new bus bays to perform needed vehicle maintenance and repairs of SunLine's fleet. Equipment such as rolling hoist jacks, oil hose reels, oil meters and storage tanks are needed to make the shop fully functional and efficient. This equipment will be installed concurrent with the construction effort currently underway. The equipment work is being combined with the construction effort as there are special considerations and fixtures that must be evaluated to fully integrate this equipment with the current expansion effort.

SunLine also requires additional trenching and conduit to relocate and install security cameras in areas covered by the construction activity. The trenching and conduit work's costs were reduced by incorporation of this effort into the current construction scope.

Financial Impact

The estimated cost of the equipment work shall be a not to exceed cost of \$60,000.00. The firm cost of the trenching and conduit work is \$27,140. This is within the original approved project budget and paid for with Proposition 1B and ARRA funds.


Tommy Edwards

SunLine Transit Agency

DATE: March 23, 2011 **ACTION**

TO: Finance Committee
Board of Directors

FROM: General Manager

RE: SunLine Purchasing Manual Policy Changes

Recommendation

Recommend that the Board of Directors approve the proposed changes to the Purchasing Manual Policy #B-160501.

Background

The last change to the Board of Directors approved SunLine Purchasing Manual was April 2010.

This proposed change reflects the practical need to make timely changes to construction projects during construction. The timely implementation of construction changes can dramatically reduce any risks to the Agency associated with delayed decisions during construction and the performance of out of station work.

CURRENT:

1.2.3 AMENDMENTS, CHANGE ORDERS, MODIFICATIONS AND RECURRING CONTRACTS

- a) The General Manager (or his/her designee) may execute amendments or modifications to existing contracts without prior approval of the Board if the amendment is less than \$25,000. In no event shall the aggregate value of amendments or modifications to an existing contract exceed the \$100,000 threshold without Board approval.

PROPOSED:

1.2.3 AMENDMENTS, CHANGE ORDERS, MODIFICATIONS AND RECURRING CONTRACTS

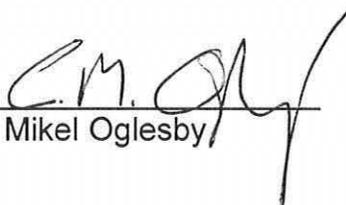
- a) The General Manager (or his/her designee) may execute amendments or modifications to existing contracts without prior approval of the Board if the amendment is less than \$25,000. In no

event shall the aggregate value of amendments or modifications to an existing contract exceed the \$100,000 threshold without Board approval.

- b) However, the General Manager is authorized to execute construction change orders to an amount not to exceed \$200,000 for any one transaction. For construction change orders authorized under this section that exceed \$100,000, the General Manager shall present these changes as an Information Item at the first Board Meeting following approval of the change order.

Fiscal Impact

There is no financial impact as a result of the Board of Directors' approval of this action.


C. Mikel Oglesby

SunLine Transit Agency

DATE: March 23, 2011 **ACTION**
TO: Board of Directors
FROM: Director of Operations
RE: Approval of New ACCESS Advisory Committee Members

Recommended Action

Recommend that the Board of Directors approve new member of the ACCESS Advisory Committee as approved and presented by the current members.

Background

At the March 8, 2011 ACCESS Advisory Committee meeting currently seated members unanimously approved one new member as presented to the Committee by the Membership Subcommittee.

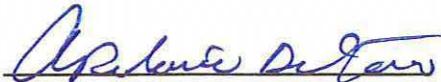
The recommended member is:

Edward Bank, who is a support person to a current SunBus/SunDial rider, and through this, he has become aware of the needs of the riders and the services SunLine provides.

There are no known conflicts of interest.

Fiscal Impact

None.


Polo Del Toro

SunLine Transit Agency

DATE: March 23, 2011 **INFORMATION**

TO: Finance Committee
Board of Directors

FROM: Director of Planning

RE: Quarterly Grant Activities Update Report

Background

This is an informational item to update the Finance Committee and the Board of Directors on grant activities for operating assistance and capital transit projects, which includes a detailed summary of all grant activities.

- Active Grants:

The Agency has twenty (20) active grants approved by the funding agencies for operating and capital assistance. Of this, fourteen (14) are federal grants, three (3) are State grants, and the remaining three (3) are from regional agencies. The estimated amount is approximately \$13,016,293. Of this, the total federal funding amounts to \$10,867,692 and the remaining funding consist of funds received from the State and regional funding partners.

- Pending Grants:

A number of grants, including federal and State funding programs, are pending review and approval by the Federal Transit Administration and the State. The estimated amount for pending grants is approximately \$6,571,996, which includes federal and State funds.

- Closed Grants:

No grants were closed during the last quarter.



Eunice Lovi

**SUNLINE SERVICES GROUP
BOARD MEETING AGENDA**

**Wednesday, March 23, 2011
12:00 Noon
Kelly Board Room
32-505 Harry Oliver Trail
Thousand Palms, CA 92276**

NOTE: IN COMPLIANCE WITH THE AMERICANS WITH DISABILITIES ACT, IF YOU NEED SPECIAL ASSISTANCE TO PARTICIPATE IN THIS MEETING, PLEASE CONTACT SUNLINE AT (760) 343-3456. NOTIFICATION 48 HOURS PRIOR TO THE MEETING WILL ENABLE SUNLINE TO MAKE REASONABLE ACCOMMODATION TO ENSURE ACCESSIBILITY TO THIS MEETING.

The Chair requests that all cellular phones and beepers be either turned off or set on silent mode for the duration of the Board Meeting.

AGENDA TOPICS RECOMMENDATION

1. **Call to Order**
by Chairman Steve Pougnet
2. **Roll Call**
3. **Finalization of Agenda**
4. **Closed Session**
 - a) Closed Session – Conference with Legal Counsel to discuss existing litigation pursuant to Subdivision (a) of Section 54956.9 of the Government Code, Case Number INC 10011155.
5. **Presentations**
None.
6. **Correspondence**
None.
7. **Public Comments** **Receive Comments**
(NOTE: Those wishing to address the Board should complete a Public Comment Card and will be called upon to speak.)

NON AGENDA ITEMS

Anyone wishing to address the Board on items not on the agenda may do so at this time. Each presentation is limited to 3 minutes.

AGENDA ITEMS

Anyone wishing to address specific items on the agenda should notify the Chair at this time so those comments can be made at the appropriate time. Each presentation is limited to 3 minutes.

8. Board Member Comments**Receive Comments**

Any Board Member who wishes to speak may do so at this time.

----- **ACTION** -----

9. Consent Calendar**Approve**

All items on the Consent Calendar will be approved by one motion, and there will be no discussion of individual items unless a Boardmember requests a specific item be pulled from the calendar for separate discussion. The public may comment on any item.

- a) Minutes of the January 26, 2011 Board of Directors Meeting (Pages 1-10)
- b) SSG/SRA checks over \$1000 issued January, February 2011 (Pages 11-12)
- c) SSG/SRA Monthly Budget Report for January, February 2011 (Pages 13-16)
- d) Taxi Vehicle/Rides Analysis (Pages 17-18)

10. Approval of Resolution for Maximum Taxi Rates Change (Naomi Nightingale)**Approve**

Request to the Board to approve the attached Resolution changing maximum taxi rates. (Pages 19-20)

11. Next Meeting Date

Meet as needed.

12. Adjourn

MINUTES
SunLine Services Group
Board of Directors Meeting
January 26, 2011

A regular meeting of the SunLine Services Group Board of Directors was held on Wednesday, January 26, 2011 in the Kelly Board Room at SunLine Transit Agency, 32-505 Harry Oliver Trail, Thousand Palms, CA 92276.

1. Call to Order

The meeting was called to order at 12:45 p.m. by Chairman Steve Pougnet.

2. Roll Call

Completed.

Members Present

Steve Pougnet, Chairman, Mayor City of Palm Springs
Eduardo Garcia, Mayor, City of Coachella
Yvonne Parks, Mayor, City of Desert Hot Springs
Gordon Moller, Councilmember, City of Rancho Mirage
Bob Spiegel, Mayor Pro Tem, City of Palm Desert
Bill Powers, Councilmember, City of Indian Wells
Don Adolph, Mayor, City of La Quinta
Glenn Miller, Mayor Pro Tem, City of Indio

Members Absent

John J. Benoit, Supervisor, County of Riverside
Bud England, Councilmember, City of Cathedral City

Guests:

Joseph Pradetto, Supervisor John J. Benoit's Office
Bob Lyman – County of Riverside
Arturo Diaz-Airport Taxi
Bill Meyers – Yellow Cab of the Desert
Diego Aguilar-LFR Associates
Gadi Srulovitz –Yellow Cab of the Desert
Illya Pike-American Cab
James Braico – Citizen
J.R. Sanai-American Cab
Kanwardip Labana-Airport
Kimberly Webb - Citizen
Lydia Rodriguez-LFR Associates
Michael Shepherd – The Shepherd Group
Norman Strickland-LFR Associates
Peter Kurzon-American Cab
Ricardo Diaz-Yellow Cab
Terry Tapp – Yellow Cab
Sam Perera-Mayer Hoffman McCann
Scott Hines-On behalf of American Cab
Sohan Singh-American Cab

Peter Angone - Citizen
Mr. Hans Feibelman – Citizen
Bob Weiman - Citizen
Carlos Castenon - Citizen
Charles Cooper - Citizen

Staff:

C. Mikel Oglesby, General Manager
Maria Aarvig, Legal Counsel
Carolyn Rude, Special Asst. to the General Manager/Clerk of the Board
Apolonio Del Toro, Director of Operations
Tommy Edwards, Director of Maintenance
Tommy Green, Director of Safety & Security
Eunice Lovi, Director of Planning
Naomi Nightingale, Director of Administration & Human Resources/EEO/Taxi Administrator
Michael Jones, Taxi Administration Supervisor
Christopher Mitchell, Director of Finance
Rudy Le Flore, Procurement Consultant
Rick Barone, Procurement Officer
Mannie Thomas, Operations Manager
David Manriquez, Safety Specialist
Blanca Flores, Accountant
Francine DePalo, Administrative Assistant
Jack Stevens, Human Resources Manager
Alejandra Gonzalez, Human Resources Technician
Esteban Huizar, Mechanic A
James Rayl, Operations Services Coordinator
Stephanie Buriel, Administrative Assistant
Frank Shardy, Special Projects Supervisor
Ed Carson, Accounting Manager
Vivian Gonzalez, Clerical Assistant
Maribel Gagnon, Clerical Assistant

3. Finalization of Agenda

Chairman Pougnet moved agenda items # 7 and 8, Public Comments and Board Member comments, to follow agenda item #3. There was no opposition from the Board.

7. Public Comments

NON-AGENDA ITEMS

Peter Kurzon – American Cab. Encouraged Board to move the taxi regulation to one of the cities.

Bill Meyers – Yellow Cab of the Desert. Mr. Meyers believes that the taxi Franchises and SRA has come too far to begin with a new regulator and would be a waste of time. All entities should be focused on improvement of their roles

and the overall taxi industry. He stated his concern with the fact that all Franchises agreed to abide by the Ordinance set forth by the SRA, not just the portions that they agree upon. Yellow Cab of the Desert, and Airport, would like to formally document its support in keeping SunLine Services Group as the taxi regulator at this time. He further stated his concern with Classic Yellow Cab's old phones numbers being published in a new phone book under American Cab. He stated that as it stands now, the remaining taxi Franchises are unable to complete for the business. Mr. Meyers stated that this issue needs to be addressed.

Terry Tapp – Yellow Cab. He stated that drivers do not attend Board meetings due to fear of retaliation. He stated that on December 1, he was not allowed to renew his lease with American Cab due to the fact that he was discussing with other drivers, unionizing of the cab industry. Mr. Tapp stated that he discussed this issue with Harry Incs from American Cab and let him know that he was not recruiting or advocating a union.

Kimberly Webb – former driver for American Cab. She stated that she was terminated by American Cab for speaking out against the company. She stated that she was called into a meeting with Harry Incs, the Assistant General Manager and was told not to attend the meeting and her comments would not be welcome. She stated that she had a long on-going mechanical issue with her vehicle; she was forced to take it to an outside company. As a result, she stated that she was berated before other drivers and staff; she had her vehicle taken from her as punishment and hours of operation were reduced from 24 hours to 12 hours. She stated that she is also an Emergency Medical Technician, and believes she is the only one in the taxi industry. Subsequently, she stated that she was discharged when she spoke out against American Cab. She stated that, as Mr. Tapp stated earlier, many of the drivers are fearful of retaliation; if they speak out, they will be fired. She stated that SunLine has done a good job in protecting the public, but has done a terrible job in protecting the drivers. Ms. Webb stated that she was with CYC and was happy. She stated that putting more cars on the road will not resolve the financial issues; it will take more money out of the pockets of the drivers. She stated that she thought this meeting would address the possible revoking of American Cab's franchise; it needs to happen as the human toll is high. She stated that there are a couple of drivers who are homeless and living in their taxis; another driver will be loosing their home.

Scott Hines – representing American Cab. He stated there are two sides to every issue. Mr. Hines stated that in regards to the phone number issue, the numbers are published because Verizon pulls up numbers on record and publishes them in a white pages format; they are not advertisements that American Cab or Classic Yellow Cab went out and solicited, they are listed automatically. It is an issue to be worked out with Verizon. Mr. Hines stated that Mr. Meyers does not get a lot of business because he does not put money into advertisement; he does not do any advertising, whereas the other cab companies do. Mr. Hines stated that in regards to Ms. Webb, who was very

articulate, there have been a lot of contractor issues – Mr. Hines stated that she stole a car and charges were pressed against her; she is very disgruntled and she is voicing her opinion and her side of the story. Again, Mr. Hines stated that there are two sides to every story. He asked the Board to remember that as they go into closed session. Mr. Hines stated that the problem is to consider whether or not a hearing will be done to revoke the franchise agreement with American Cab and that there is not a fair or biased system in place. He stated that he is requesting the Board to remember one thing – an independent party, a retired judge, be hired to hear both sides of the story. He stated that we don't need someone that has one side of the story to also be the prosecutor, the judge and the jury to make all the decisions that will affect the future of a company.

AGENDA ITEMS

(See Item #11)

8. Board Member Comments

Comments by Board Member G. Dana Hobart, read by the Rancho Mirage Councilmember Gordon Moller, who is attending the Board meeting on Mayor Pro Tem Hobart's behalf: (Councilmember Moller asked the Board to keep in mind that Mayor Pro Tem Hobart is an attorney)

"Regardless of the status of our current regulations regarding who investigates and hears the complaints against American Cab, I think it is important to view the matter from a broader view. That is, what process could assure us of providing due process of law? It is basically wrong for the side that brings the complaint to sit in judgment on that complaint, followed by an in-house appellate structure. I have every reason to expect that we will be sued for a denial of due process in the American Cab matter unless we agree to an independent judge (or similar) to hear and determine the validity of our fines and charges against American Cab. In my opinion, this is not a closed case. We will be charged with and likely found to have violated the fundamental principles of due process if we go forward with our own internal structures being followed. When this matter is out of the way, we should probably look at our regulations and procedures to consider modifications. Respectfully, Dana Hobart"

At 12:55p.m. Chairman Pougnet moved into Closed Session.

4. Closed Session

Closed Session – Conference with Legal Counsel to discuss existing litigation pursuant to Subdivision (a) of Section 54956.9 of the Government Code, Case Number INC 10011155.

At 1:40pm Chairman Pougnet announced that the Board has returned to Open Session. There was no reportable action.

5. Presentations

None.

6. Correspondence

None.

(Items # 7 & 8 moved to follow item #3)

9. Consent Calendar

Councilmember Powers moved for approval of the consent calendar. The motion was seconded by Mayor Pro Tem Spiegel and was approved by a unanimous vote.

10. Authorization to Use Restricted Reserves

Taxi Administrator, Naomi Nightingale, addressed the Board. She stated that staff recommends that the Board grant the Taxi Administrator permission to use restricted reserves to offset budget shortfalls. She stated that the Board, in 2007, required that the SRA maintain a restricted budget reserve of \$100,000. She stated that it may be necessary to use part of the reserve to maintain the operations of the SRA. She stated that if the Board approves the \$.50 surcharge, it may only be necessary to draw approximately \$40,000 out of the reserves. Classic Yellow Cab's breach of contract with SSG resulted in a loss of approximately \$115,000 in revenue. Ms. Nightingale stated that the consequent legal actions of American Cab have also resulted in increased legal fees. If the SSG Board does not approve the \$.50 surcharge, it will be necessary for the SRA to draw from the reserves until additional revenue is received from added taxicabs. SRA is working diligently to put additional taxicabs on the street to minimize the budget impact. Staff is in the process of preparing a Request for Proposals in case the Board decides to move forward in that direction. Ms. Nightingale stated that the proposal is designed to provide revenue to sustain SRA's regulatory mandate provided by the SSG Ordinance. Revenue adjustments that staff is recommending are as follows: revenue fines – increase the budget for this line item by \$10,000 due to increased fines issued for violations; the vehicle permit revenue – decrease the budget by \$30,000 due to the loss of one franchise; operator shared revenue fee – decrease the budget by \$72,250 due to loss of one franchise. The total reduction to revenue is \$92,250. The expenditure adjustments are as follows: legal fees – general: anticipated increase in the budget by \$40,000 due to increased legal costs incurred by the SRA. This amendment will reduce revenues and increase expenditures for a total reduction to the budget in the amount of \$143,846. This will require full usage of reserves to cover the deficit unless additional revenue sources are identified.

Director of Finance, Christopher Mitchell addressed the Board. He stated that staff will be eating into the reserves in May, and in August of 2011, we will be out of funds. Mr. Mitchell again stressed that the SRA cannot borrow funds from SunLine Transit Agency, which took place in 2002/2003 - the co-mingling of funds. The only option is the recommendation, which is to move forward the \$.50 surcharge which would then allow continuation until the end of the fiscal year without touching the reserves. In October, 2011, we would begin to see revenue.

Ms. Nightingale stated that the SRA does not start collecting revenue or permit fees from the taxi franchises until October 1st; there is a long period where the

SRA is not collecting funds, but is using funds. It is estimated that the temporary surcharge will be implemented for five months. Ms. Nightingale stated that at past meetings, Mayor Pro Tem Hobart and Mayor Pro Tem Miller asked about the comparison of fees throughout the taxi industry with the same number of vehicles. Ms. Nightingale stated that staff looked at Manhattan Beach, Hermosa Beach and Redondo Beach and compared the regulatory fees to SunLine. She stated that Manhattan Beach, under a five year contract, has an annual CPI increase not less than zero%. Their franchise was approved in 2009 and currently has five companies, 165 franchised cabs. They charge \$830 per franchised cab in this fiscal year, so they collect \$136,950. Across the board, the fees look as if they are much less than SunLine; however, all of the companies are part of a city. The city pays the staff that runs the franchise companies. They do not have that burden expense that the SRA has. The low-emission vehicles get a discount. Their fees are \$100 less because they are using low-emission vehicles. Ms. Nightingale pointed out the difference in square miles served; Hermosa Beach serves 5.91 square miles, Redondo Beach serves 6.43 miles and Manhattan Beach serves 3.88 square miles. SunLine taxi franchises serves 675 square miles. Geographically SunLine has a much broader area to regulate. SRA only uses two regulatory staff members – one on the day shift and one on the swing shift. SRA has a taxi cab supervisor who is on call 24 hours a day, seven days a week. SRA has one administrative staff person. The shared revenue costs are \$120.42 per cab, per month, which came about as a result of the taxi companies requesting the Board to have a level pay plan rather than the \$.75 surcharge. In 2008, the Board voted to subjugate the \$.75 surcharge; not to get rid of it because at any time we needed to bring it back, we could do so. Ms. Nightingale stated that staff is asking for a \$.50 per trip rather than a \$.75 per mile.

Mayor Garcia moved for approval. The motion was seconded by Mayor Pro Tem Spiegel and was approved by a unanimous vote.

11. Taxicab Fee – Continued from December Meeting

Public Comments:

Scott Hines – representing American Cab. Mr. Hines stated that there are different ways to skin a cat. He stated that one alternative that is being presented by staff is to raise fees in order to meet a budget gap created by the exit of Classic Yellow Cab. He offered an alternative. He stated that the market needs more cabs; per a taxicab industry expert, the Mundy Study, says it is right sized at 180 cabs. He stated that we were doing fine with 180 cabs and the industry is limping at 130 right now and not being able to handle the demand that is out there. He stated that if you put 50 cabs on the road, and the approximate annual amount is \$2,000 or so per cab, \$2,000 times 50 is \$100,000 – problem solved. Put cabs back on the road, assign them in an equal distribution to the three franchises and let them get up to max capacity and they will pay their annual fees tomorrow if you allow them to go. Mr. Hines stated that another way is to reduce overhead and staff size. He stated that the Orange County Taxicab

Administration program has a huge square mile area; they sit under OCTA, a transit agency such as SunLine. They have 880 taxicabs that they regulate and they do it with a smaller staff size than SunLine. He stated that there has to be room to save on overhead. He stated that if we raise fares by \$.50, which will ultimately happen, you are impacting tourism, hurting tourism, hurting the work force, as it is on their backs - \$.50 a ride less that they are going to make for their families. He stated that we are hurting the Coachella Valley economy by raising fees in an area where there is already the highest fees. More fees, bad idea.

Kimberly Webb – She stated that the issue that Mr. Hines raised – putting more cabs on the road, will not work. Unfortunately, many of the drivers are at a bare minimum. They are losing their homes, etc. She stated that she works very hard and her income is very restricted compared to last year at the CYC. Ms. Webb suggests that cities in the Valley contribute a percentage to SunLine. She then wanted to clarify information stated earlier by Mr. Hines relating to her – no arrest charges were made regarding a stolen vehicle. She stated that Mr. Hines was out of line.

Bill Meyers – Yellow Cab – Mr. Meyers stated that there is a problem and money is needed; cutting costs is a feasible answer. Mr. Meyers stated that putting more cabs on the streets is not an acceptable answer at this point in time. He stated that we can look and see what the activity dictates as we go through the season. We are in poor economic times; we are not seeing the tourist activity. Mr. Meyers stated that another way to fund the SRA is to end the issue with American Cab fines, as well as legal costs. Get them to pay whatever is a reasonable amount and throw that into the budget and move on.

Peter Kurzon – American Cab. Mr. Kurzon stated that Ms. Nightingale made a very eloquent point and hopes the Board heard in relation to the cities handling the regulation, using their own staff, etc., making the operation more efficient. He stated that all the current meetings are about revenue. He stated that Mr. Hines pointed out in the Taxi Committee meeting that yes, the business traveler can afford the extra \$.50 so that it does not affect the driver, but 25-30% of the people he picks up in Palm Springs, Palm Desert and Indian Wells are elderly people. He stated it means the world to them to give him a \$1 tip. They will be the ones who will pay.

(*At this point, Mayor Adolph excused himself from the meeting)

Taxi Administrator, Naomi Nightingale, addressed the Board stating that staff is recommending approval of the Resolution regarding a one time per ride surcharge as a fee for a period of February 1, 2011 to June 30, 2011. The proposed fee adjustment is a result of Classic Yellow Cab's breach of its contract with SunLine. This fee is estimated to cover the anticipated administrative costs of running SunLine Regulatory Administration. This proposal is designed to generate sufficient revenue to sustain SRA's regulatory mandate provided by the SSG Ordinance. This surcharge should result in estimated revenue of \$100,000 based on 2010 ride data. Staff has completed some projections based on

discussions regarding the costs of running the business, etc. She stated that the taxi industry in the Coachella Valley is potentially a \$10 million business if you estimate rides on an average of \$15 to \$22.50 per ride. She stated that the SRA budget is \$422,000. Ms. Nightingales stated that the Mundy Report did not stipulate 180 cabs – it said up to 180 cabs. When Classic Yellow Cab left the Valley, the direction from the Board was for the SRA to look at the market to determine whether or not we could sustain and meet the service needs in the Coachella Valley with 130 cabs; we did that. Ms. Nightingale stated that she received a call from Dr. Mundy stating that he supported 130 cabs. She stated that one thing considered is that if you have 50 less cabs, you should be able to get more rides, which speaks to the issue that Mr. Meyers put forth in terms of how much of the business that was left by Classic Yellow Cab was left to be openly and objectively competed. When we talk about adding \$.50 per ride, as was stated in the taxicab meeting, staff does not like it and would prefer not to do it, but things change and there was no control over Classic Yellow Cab leaving. Ms. Nightingale stated that issue is being dealt with in another arena. In the meantime, we have to regulate taxicabs in the Coachella Valley in the interest of the residents and the visitors, as well as the interest of the franchises. She stated the request is to implement the \$.50 fee for a five month period and staff anticipates this will help with the budget deficit. She stated that the Ordinance does allow for the temporary increase of cabs based on market needs; during the Coachella Fest, the Stage Coach Fest and other large venues coming to the Coachella Valley, we can allow the franchises to add additional temporary cabs to meet those needs. Oglesby added that an important analysis that staff completed concerning 180 taxis is the amount of taxis that were actually in service and the top number was 150. Ms. Nightingale stated that the maximum number that any one taxi franchise can get is 15 cabs. She stated that if we added the 32 cabs that the Ordinance allows, it will not put a dent into the revenue losses that the SRA currently has. She stated that some of the franchises are not financially prepared to add more cabs. She stated that there are legal issues with one of the franchise that is financially prepared; she hopes to resolve the issue quickly so that we can move forward.

Chairman Pougnet asked Ms. Nightingale to provide more information as to what exactly the \$422,000 budget is for. Ms. Nightingale stated that the budget is provided in the packet. She stated that revenue comes from the \$600 permit fees and the shared revenue fees, as well as from fines and other permits as people change. She stated that the biggest costs are staffing, which consists of two regulators that work the Coachella Valley, 675 square miles, one who works day shift and one who works the swing shift. Ms. Nightingale stated that the SRA is a 24 hours a day, seven days a week operation. She also pointed out that in looking at the comparison of the beach cities, some do not regulate full time as they are not on a 24/7 schedule. Ms. Nightingale stated that there are also expenses that are associated with running the business, such as supplies, materials, etc. In regards to wages, the highest wage paid is approximately \$21 per hour. Ms. Nightingale stated that the last time the taxicab franchises will pay any fees will be in March. From that point on, no money is coming in until October.

Councilmember Powers asked if the cities pay any money to the SRA. Oglesby stated no, which is the reason why the SRA was created – to represent the cities.

Mayor Parks stated that the last thing that she would want to do is raise taxi fees; however, when you look at the situation - \$100,000 in reserves, and without the \$.50 per ride fee, you are going to exhaust the funds and be left with nothing. She stated that we do not have a choice but to approve the fee.

Mayor Pro Tem Miller stated that it will be the consumer that will pay. He stated that it is so convoluted in so many different avenues – you have Classic Yellow Cab and issues with American Cab. He stated that he is being told Dr. Mundy is fine with 130 cabs, but we have to have 180 cabs to pay the bills, so we would need 180 cabs to continue with the budget unless we raise fees. He stated that there are some issues that go back and forth, but to put the fee on the back of the driver and the consumer is contrary to what we are trying to do, which is to provide service to the community and guests that come into the Valley. Mayor Pro Tem Miller stated the situation was not their fault and for us to have them bail us out is what continues to happen. He stated that he understands and agrees with Mayor Parks, but we need to look at other ways, such as cutting expenses. He stated there are no guarantees of what will happen in five months.

Ms. Nightingale stated staff is looking at several options so that we can find a solution, such as following the Board direction in moving forward with a Request For Proposals. She stated that the current budget was based on 180 cabs back in July of 2010. We were not made aware of the exit of Classic Yellow Cab until September of 2010. Mayor Pro Tem Miller stated that if we do stay with 130 cabs, we would need to lower the budget. Ms. Nightingale stated that within the taxi industry they feel that 130 cabs provides for an increase in number of rides. Mayor Pro Tem Spiegel stated that he is opposed to the \$.50 cent fee, but if that is the only option, we need to move forward. Mayor Parks stated that this is a temporary fee. Ms. Nightingale reminded the Board that the SRA reduced the budget the last three years. When the shared revenue fees were implemented, they were at \$1804; this year the fee is at \$1441. She stated that if we knew that Classic Yellow Cab was going to breach its contract, we would not have reduced the budget.

Councilmember Moller stated that it is easy to say that the cities need to support and contribute to the SRA; a member of the audience mentioned that the cities could have code enforcement to help in regulating. He stated his city's code enforcement person is now taking care of issues relating to animal issues, as well as graffiti removal; cities are tight and cannot get into the taxi business.

Vice Chairman Garcia stated that we are getting mixed message as to whether the market will sustain additional cabs. He believes that it will require additional assessment. Ms. Nightingale stated that the Mundy Study was completed due to

the fact that the taxi market in the Coachella Valley was over saturated. The Study had stated that we needed to lower the amount of cabs so that the companies were compensated. The Study said the market could take up to 180 cabs. She stated that staff will continue to monitor and make adjustments as necessary.

Mayor Pro Tem Spiegel moved to approve the \$.50 cent per ride fee. Councilmember Powers seconded the motion. The vote is as follows: Yes: Cities of Palm Springs, Coachella, Desert Hot Springs, Palm Desert, Indian Wells; Opposed: City of Indio and Rancho Mirage. Motion passed.

12. Audit of SunLine Services Group for Fiscal Year Ended June 30, 2010

Director of Finance, Christopher Mitchell, addressed the Board to Receive and File the Audit of SunLine Services Group for fiscal year ending June 30, 2010. Mayor Pro Tem Spiegel moved for approval. The motion was seconded by Mayor Pro Tem Miller and approved by a unanimous vote.

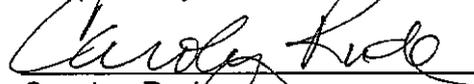
13. Next Meeting Date

Chairman Pougnet announced that the next regular meeting of the Board of Directors will be held on February 23, 2011 at 12 noon – Kelly Board Room, 32-505 Harry Oliver Trail, Thousand Palms, CA 92276.

14. Adjourn

Chairman Pougnet adjourned meeting at 2:25p.m.

Respectfully Submitted,



Carolyn Rude
Clerk of the Board

Approved by:



C. Mikel Oglesby
General Manager

Date: 3/10/11

SunLine Regulatory Administration
Checks \$1,000 and Over
For the month of January 2011

NOTE: 1). Bold check payments represent "pass through" payments that were, or will be reimbursed to SunLine under the provisions of specific grants or contracts. 2). Underlined check payments represent "shared" payments with SunLine and specific vendors/employees.

Vendor Name	Description	Check #	Check	Amount
SUNLINE TRANSIT AGENCY	Payroll Liability Expense	089281	1/6/2011	\$10,978.11
SUNLINE TRANSIT AGENCY	Operating Expense	089286	1/20/2011	\$9,084.41
SUNLINE TRANSIT AGENCY	Payroll Liability Expense	089287	1/20/2011	\$8,311.58
MAYER HOFFMAN MCCANN P.C.	Audit Services (SSG)	089278	1/6/2011	\$3,000.00
LEFLORE GROUP LLC, THE	Consultant	089284	1/20/2011	\$1,105.00

Total of Checks Over \$1,000	\$32,479.10
Total of Checks Under \$1,000	\$2,178.43
Total of All Checks for the Month	\$34,657.53
Total Amount of Checks Prior Years Same Month	\$29,800.69

SunLine Regulatory Administration

Checks \$1,000 and Over

For the month of February 2011

NOTE: 1). Bold check payments represent "pass through" payments that were, or will be reimbursed to SunLine under the provisions of specific grants or contracts. 2). Underlined check payments represent "shared" payments with SunLine and specific vendors/employees.

Vendor Name	Description	Check #	Check	Amount
SUNLINE TRANSIT AGENCY	Payroll Liability Expense	089295	2/3/2011	\$11,134.53
SUNLINE TRANSIT AGENCY	Payroll Liability Expense	089297	2/16/2011	\$8,361.04
SUNLINE TRANSIT AGENCY	Operating Expense	089301	2/24/2011	\$4,952.93
LEFLORE GROUP LLC, THE	Consultant	089299	2/23/2011	\$2,210.00

Total of Checks Over \$1,000	\$26,658.50
Total of Checks Under \$1,000	\$2,272.55
Total of All Checks for the Month	\$28,931.05
Total Amount of Checks Prior Years Same Month	\$40,149.63

SRA--Taxi
Statement of Activities
January 2011

	Un-Audited FY 09/10	Total FY 10/11 Budget	Current Month			Year to Date		
			Actual	Budget	Favorable (Unfavorable)	Actual	Budget	Favorable (Unfavorable)
Revenue:								
Meter Readings	-	107,781	-	-	-	-	-	-
Revenue Fines	5,900	15,000	150	2,083	(1,933)	12,800	4,583	8,217
Vehicle Inspections	18,300	19,000	150	1,583	(1,433)	8,350	11,083	(2,733)
New Driver Permits	9,840	5,500	300	458	(158)	2,250	3,208	(958)
Driver Transfers	10,010	6,000	350	500	(150)	4,200	3,500	700
Driver Renewals	10,390	7,250	800	604	196	3,550	4,229	(679)
Driver Permit Reinstatement/Replacement	165	200	25	17	8	75	117	(42)
Vehicle Transfers	65	130	-	-	-	(50)	130	(180)
Vehicle Permits	108,000	78,000	22,084	13,000	9,084	61,084	52,000	9,084
Operator Shared Revenue Fee	277,377	187,850	57,026	55,656	1,370	189,220	187,850	1,370
Operator Application Fee	12,000	-	-	-	-	-	-	-
Interest	192	-	13	-	13	81	-	81
Other	1,078	36,065	3	-	3	45	-	45
Total revenue	\$ 453,318	\$ 462,776	\$ 80,901	\$ 73,902	\$ 7,000	\$ 281,606	\$ 266,701	\$ 14,905
Expenses:								
Salaries and wages	189,590	184,661	13,148	15,429	2,280	108,614	107,197	(1,417)
Fringe benefits	145,448	131,315	10,633	11,000	368	80,368	77,311	(3,057)
Services	120,551	131,800	7,206	13,600	6,394	71,394	55,200	(16,193)
Supplies and materials	8,566	3,900	247	400	153	3,748	2,800	(948)
Miscellaneous	20,056	11,100	1,329	1,192	(138)	12,453	12,842	388
Total expenses	\$ 484,211	\$ 462,776	\$ 32,564	\$ 41,621	\$ 9,057	\$ 276,577	\$ 255,349	\$ (21,227)
Total Operating Surplus/Deficit	\$ (30,894)	\$ -	\$ 48,338	\$ 32,281	\$ 16,057	\$ 5,029	\$ 11,351	\$ (6,322)

SunLine Regulatory Admin
Comparison of Balance Sheets
June 30, 2005 through January 31, 2011

	FY 2005 6/30/2005	FY 2006 6/30/2006	FY 2007 6/30/2007	FY 2008 6/30/2008	FY 2009 6/30/2009	FY 2010 6/30/2010	Current FY 1/31/2011
Cash	\$ 93,979	\$ 49,228	\$ 54,854	\$ 225,745	\$ 281,247	\$ 270,226	\$ 255,347
A/R	\$ 17,230	\$ 12,690	\$ 48,111	\$ 48,485	\$ 68,792	\$ -	\$ -
Prepays	\$ -	\$ -	\$ -	\$ -	\$ 1,580	\$ 3,978	\$ -
Due from other Govt's	\$ 3,447	\$ 2,488	\$ -	\$ -	\$ -	\$ 223	\$ 50
Leases A/R	\$ 164,918	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Assets, less Accum Depr	\$ 4,351	\$ 695	\$ 6,327	\$ 29,210	\$ 30,804	\$ 43,448	\$ 49,533
Total Assets	\$ 283,925	\$ 65,101	\$ 109,292	\$ 303,440	\$ 382,423	\$ 317,875	\$ 304,930
Accounts Payable and Accruals	\$ 49,150	\$ 50,592	\$ 33,100	\$ 74,272	\$ 35,440	\$ 75,768	\$ 60,139
Due to Affiliate	\$ 266,203	\$ 27,517	\$ 23,352	\$ 55,464	\$ 26,503	\$ 7,354	\$ 4,953
Due to General	\$ 3,853	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Deferred revenue	\$ 20,403	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -
Total Liabilities	\$ 339,609	\$ 138,109	\$ 56,452	\$ 129,736	\$ 101,943	\$ 83,122	\$ 65,092
Invested in Capital Assets	\$ 4,351	\$ 695	\$ 6,327	\$ 29,210	\$ 30,804	\$ 43,448	\$ 49,533
Unrestricted	\$ (60,035)	\$ (73,703)	\$ 46,243	\$ 44,494	\$ 149,676	\$ 91,305	\$ 90,305
Restricted - Reserve	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Total Net Assets	\$ (55,684)	\$ (73,008)	\$ 52,570	\$ 173,704	\$ 280,480	\$ 234,753	\$ 239,838
Liabilities & Net Assets	\$ 283,925	\$ 65,101	\$ 109,022	\$ 303,440	\$ 382,423	\$ 317,875	\$ 304,930
Net Income / (loss)	\$ (91,753)	\$ (17,324)	\$ 125,578	\$ 121,134	\$ 106,776	\$ (45,727)	\$ 5,029

SRA-Taxi
Statement of Activities
February 2011

	Audited FY 09/10	Total FY 10/11 Budget	Current Month			Year to Date		
			Actual	Budget	Favorable (Unfavorable)	Actual	Budget	Favorable (Unfavorable)
Revenue:								
Meter Readings	-	107,781	-	18,668	(18,668)	-	18,668	-
Revenue Fines	5,900	15,000	170	2,083	(1,913)	12,970	6,666	6,304
Vehicle Inspections	18,300	19,000	600	1,583	(983)	8,950	12,667	(3,717)
New Driver Permits	9,840	5,500	200	458	(258)	2,450	3,667	(1,217)
Driver Transfers	10,010	6,000	100	500	(400)	4,300	4,000	300
Driver Renewals	10,390	7,250	900	604	296	4,450	4,833	(383)
Driver Permit Reinstatement/Replacement	165	200	10	17	(7)	85	133	(48)
Vehicle Transfers	65	130	-	-	-	(50)	130	(180)
Vehicle Permits	108,000	78,000	5,402	13,000	(7,598)	66,487	65,000	1,487
Operator Shared Revenue Fee	277,377	187,850	-	-	-	189,220	187,850	1,370
Operator Application Fee	12,000	-	-	-	-	-	-	-
Interest	192	-	12	-	12	93	-	93
Other	1,078	36,065	2	-	2	47	-	47
Total revenue	\$ 453,318	\$ 462,776	\$ 7,396	\$ 36,914	\$ (29,517)	\$ 289,002	\$ 303,614	\$ 4,056
Expenses:								
Salaries and wages	189,590	184,661	13,892	14,305	413	122,506	121,501	(1,005)
Fringe benefits	145,448	131,315	11,083	10,586	(497)	91,451	87,897	(3,554)
Services	120,551	131,800	5,182	13,600	8,418	76,576	68,801	(7,775)
Supplies and materials	8,566	3,900	204	400	196	3,952	3,200	(752)
Miscellaneous	20,056	11,100	1,173	1,192	18	13,627	14,033	406
Total expenses	\$ 484,211	\$ 462,776	\$ 31,535	\$ 40,083	\$ 8,548	\$ 308,111	\$ 295,432	\$ (12,679)
Total Operating Surplus/Deficit	\$ (30,894)	\$ -	\$ (24,139)	\$ (3,169)	\$ (20,969)	\$ (19,110)	\$ 8,182	\$ (8,623)

SunLine Regulatory Admin
Comparison of Balance Sheets
June 30, 2005 through February 28, 2011

	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>Current FY</u>
	<u>6/30/2005</u>	<u>6/30/2006</u>	<u>6/30/2007</u>	<u>6/30/2008</u>	<u>6/30/2009</u>	<u>6/30/2010</u>	<u>2/28/2011</u>
Cash	\$ 93,979	\$ 49,228	\$ 54,854	\$ 225,745	\$ 281,247	\$ 270,226	\$ 235,424
A/R	\$ 17,230	\$ 12,690	\$ 48,111	\$ 48,485	\$ 68,792	\$ -	\$ -
Prepays	\$ -	\$ -	\$ -	\$ -	\$ 1,580	\$ 3,978	\$ -
Due from other Govt's	\$ 3,447	\$ 2,488	\$ -	\$ -	\$ -	\$ 223	\$ 50
Leases A/R	\$ 164,918	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Capital Assets, less Accum Depr	\$ 4,351	\$ 695	\$ 6,327	\$ 29,210	\$ 30,804	\$ 43,448	\$ 49,533
Total Assets	\$ 283,925	\$ 65,101	\$ 109,292	\$ 303,440	\$ 382,423	\$ 317,875	\$ 285,007
Accounts Payable and Accruals	\$ 49,150	\$ 50,592	\$ 33,100	\$ 74,272	\$ 35,440	\$ 75,768	\$ 62,711
Due to Affiliate	\$ 266,203	\$ 27,517	\$ 23,352	\$ 55,464	\$ 26,503	\$ 7,354	\$ 6,647
Due to General	\$ 3,853	\$ 60,000	\$ -	\$ -	\$ -	\$ -	\$ -
Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Deferred revenue	\$ 20,403	\$ -	\$ -	\$ -	\$ 40,000	\$ -	\$ -
Total Liabilities	\$ 339,609	\$ 138,109	\$ 56,452	\$ 129,736	\$ 101,943	\$ 83,122	\$ 69,358
Invested in Capital Assets	\$ 4,351	\$ 695	\$ 6,327	\$ 29,210	\$ 30,804	\$ 43,448	\$ 49,533
Unrestricted	\$ (60,035)	\$ (73,703)	\$ 46,243	\$ 44,494	\$ 149,676	\$ 91,305	\$ 66,116
Restricted - Reserve	\$ -	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000
Total Net Assets	\$ (55,684)	\$ (73,008)	\$ 52,570	\$ 173,704	\$ 280,480	\$ 234,753	\$ 215,649
Liabilities & Net Assets	\$ 283,925	\$ 65,101	\$ 109,022	\$ 303,440	\$ 382,423	\$ 317,875	\$ 285,007
Net Income / (loss)	\$ (91,753)	\$ (17,324)	\$ 125,578	\$ 121,134	\$ 106,776	\$ (45,727)	\$ (19,110)

TRIP vs. VEHICLE ANALYSIS

TRIP vs. VEHICLE ANALYSIS

	FY 04/05			FY 05/06			FY 06/07			FY 07/08			FY 08/09		
	CABS	TRIPS	TRIP/VEH												
JUL	193	32,877	170	205	33,123	161	240	28,204	117	269	25,681	95	184	27,321	148
AUG	185	25,911	140	209	24,445	117	240	24,010	100	269	28,635	106	184	28,450	154
SEP	195	29,145	149	215	35,072	163	240	35,278	147	269	28,182	105	184	28,206	153
OCT	196	44,593	227	221	32,817	148	240	38,459	160	205	33,063	161	184	37,131	202
NOV	197	36,344	184	227	40,343	178	240	41,751	174	203	41,851	206	184	33,450	182
DEC	187	38,687	207	232	34,534	149	243	46,866	193	204	36,141	177	184	26,942	146
JAN	191	40,638	212	240	42,539	177	245	27,290	114	204	30,363	149	183	39,745	217
FEB	196	43,880	224	241	41,587	173	246	41,520	169	206	50,594	246	185	38,116	206
MAR	204	42,973	210	241	51,373	213	255	54,598	214	205	41,492	202	186	42,705	230
APR	206	53,980	262	241	50,791	211	269	46,823	174	205	44,697	218	186	59,997	323
MAY	204	38,698	190	240	42,916	179	271	43,593	161	205	49,071	239	186	41,175	221
JUN	203	33,348	164	240	34,427	143	271	35,711	132	183	26,819	147	186	38,696	208
TOTALS	2357	461,074	196	2752	463,967	169	3000	464,103	155	2627	436,589	166	2216	441,934	199

	FY 09/10			FY 10/11			FY			FY			FY		
	CABS	TRIPS	TRIP/VEH	CABS	TRIPS	TRIP/VEH	CABS	TRIPS	TRIP/VEH	CABS	TRIPS	TRIP/VEH	CABS	TRIPS	TRIP/VEH
JUL	170	26,487	156	151	31,211	207									
AUG	155	23,671	153	148	29,238	198									
SEP	158	29,239	185	150	31,807	212									
OCT	153	37,468	245	117	40,222	344									
NOV	153	40,466	264	126	40,494	321									
DEC	160	32,084	201	128	36,226	283									
JAN	155	38,276	247	133	45,232	340									
FEB	157	36,557	233	132	42,331	321									
MAR	159	44,219	278												
APR	167	57,645	345												
MAY	157	42,074	268												
JUN	156	29,940	192												
TOTALS	1900	438,126	231	1085	296,761	274	0	0	#DIV/0!	0	0	#DIV/0!	0	0	#DIV/0!

	FY 04/05		FY 05/06		FY 06/07		FY 07/08	
HIGHEST TRIPS	Apr	53,980	Mar	51,373	Mar	54,598	Feb	50,594
LOWEST TRIPS	Aug	25,911	Aug	24,445	Aug	24,010	Jul	25,681
MOST VEHICLES	Apr	206	Apr	269	May	271	Jul	269
LEAST VEHICLES	Aug	185	Jul	205	Jul	240	Jun	183
MOST TRIPS/VEH	Apr	262	Mar	213	Mar	214	Feb	246
LEAST TRIPS/VEH	Aug	140	Aug	117	Aug	100	Jul	95
	FY 08/09		FY 09/10		FY 10/11			
HIGHEST TRIPS	APR	59,997	APR	57,645	JAN	45,232		
LOWEST TRIPS	DEC	26,942	AUG	23,671	AUG	29,238		
MOST VEHICLES	M, A, M	186	JUL	170	JULY	151		
LEAST VEHICLES	JAN	183	NOV	153	OCT	117		
MOST TRIPS/VEH	MAY	323	APR	345	FEB	770		
LEAST TRIPS/VEH	JULY	148	AUG	153	AUG	198		

SunLine Services Group

DATE: March 23, 2011 **ACTION**

TO: Taxi Committee
Board of Directors

FROM: Director of Administration & Human Resources/EEO
Taxi Administrator

RE: Approval of Resolution Changing Maximum Taxi Rates

Recommendation

Recommend that the Board of Directors approve the attached Resolution changing maximum taxi rates effective April 1, 2011 through March 31, 2012.

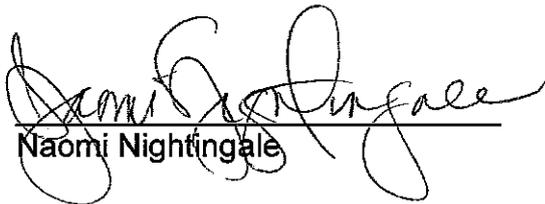
Background

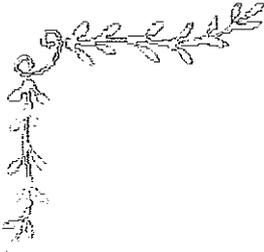
The SunLine Services Group (SSG) Ordinance and franchise agreements with the taxicab operators contemplate an annual review and approval of rates by a Resolution of the SSG Board of Directors. The per-mile rate is based on a formula included in the franchise agreements. This rate adjustment results in an increase in the per mile rate from \$2.80 per mile to \$2.96 per mile. The adjustment is based on the leading cost indicator for taxicab operations, which are fuel costs.

Fuel costs have risen dramatically in the past few months. This increased rate will offset some of the costs being incurred by the actual taxi drivers.

Fiscal Impact

None.


Naomi Nightingale



SunLine Services Group

RESOLUTION NO. _____

**RESOLUTION ADOPTING RATES FOR
TAXICAB SERVICES WITHIN THE COACHELLA VALLEY
April 1, 2011 THROUGH March 31, 2012**

WHEREAS, SunLine Services Group is a local agency authorized by Government Code section 53075.5 and SunLine Services Group Ordinance to establish by resolution of its Board of Directors the maximum rates to be charged for provision of taxicab services within the Coachella Valley; and

WHEREAS, the budget for SunLine Regulatory Administration for Fiscal Year 2012 will be presented to the Board; and

NOW, THEREFORE, be it resolved by the Board of Directors of SunLine Services Group:

Section 1. That the following are the maximum rates that may be charged by taxicab operators for provision of taxicab services within the Coachella Valley:

The following rates are effective April 1, 2011:

Maximum Base Rate	\$ 3.25
Maximum Rate per Mile	\$ 2.96
Maximum Hourly Wait Time Rate	\$ 24.00

Section 2. That the Maximum Rate per Mile is charged to passengers in increments of 1/8 of a mile.

PASSED, APPROVED AND ADOPTED by the Board of Directors of SunLine Services Group on this 23rd day of March, 2011, by the following vote:

AYES: NOES: ABSENT: ABSTAIN:

Date: _____

Steve Pougnet
Chairman of the Board of Directors

Date: _____

C. Mikel Oglesby
General Manager