



Taxi Committee Member Greg Pettis will be participating  
via phone conference  
Location: 1201 Market St.  
Philadelphia, PA 19107

**AGENDA  
SPECIAL TAXI COMMITTEE**

**June 3, 2013  
2:00 p.m.**

**Board Room  
SunLine Transit Agency  
Thousand Palms, CA**

1. **Call to Order**
2. **Roll Call**
3. **Public Comments**
4. **SunLine Transit Agency Draft Operating & Capital Budget – FY 2014**      **Discussion**  
**(Naomi Nightingale)**  
Review and discuss draft budget for SunLine Services Group for FY 2014.  
([Draft budget separate attachment](#)).
5. **Adjourn**



**SUNLINE REGULATORY ADMINISTRATION**

# Annual Budget FY 2013/14



**DIVISION NAME:** SunLine Regulatory Administration

**DIVISION:** SSG

### **FUNCTIONS & RESPONSIBILITY STATEMENT**

*(Describe your Division functions and responsibilities)*

The oversight of taxi regulation which includes but is not limited to; Joint Power Authority responsible for day-to-day regulatory functions of the Coachella Valley taxicab industry. These functions include driver testing, driver permit issuance, issuance of annual taxicab company licenses, suspension and revocation of permits and licenses, and complaint investigation. The SRA Taxicab Administrator handles adjudication of taxicab license and taxicab driver permit cases, with appeals processed through the SSG guidelines & policy.

### **FY 13-14 GOALS & OBJECTIVES**

*(List 5 major division SMART goals and objectives to achieve for FY 13-14)*

- Consistent ordinance enforcement with less than 1% appeals filed.
- Continue to monitor cost without sacrificing ordinance oversight and remain under budget.
- Work to improve franchise relations with a quarterly franchise meeting, and hold three bi-annual Taxicab driver meetings.
- Increase Customer Survey Transactions CTS by 10%, for improved customer experience
- Improve communications with cities, hotels, businesses, and special events. This will be added to field monthly performance review of five community contacts per week.

Taxi-Admin			9			
Acct. No.	Line Item	Projected Final Expenses 2011/12	Projected Final Expenses 2012/13	Annual Budget YR 2012/13	Annual Budget YR 2013/14	
<b>Revenue:</b>						
964010101100	Meter Reading Revenue	375,264	286,895	168,000	293,042	586084 rides @ \$.50
964010101200	Revenue Fines	8,629	6,880	5,000	5,000	
964010101300	Vehicle Inspection Revenue	15,818	14,867	13,000	17,000	170 avg projected veh
964010101400	Vehicle Reinsertion Revenue	109	133	1,300	500	
964010101500	New Driver Permit Revenue	5,891	5,867	5,000	5,500	\$5.00 pull notice set up
964010101600	Driver Transfer Revenue	3,545	3,200	5,800	1,980	\$5.00 pull notice set up
964010101700	Driver Renewal Revenue	9,600	9,933	6,100	12,100	\$5.00 pull notice set up
964010101750	Driver Permit Reinstatement/replacement	158	153	200	90	
964010101800	Vehicle Transfer Revenue	213	260	1,500	65	
964010101900	Vehicle Permit Revenue	91,316	87,498	78,000	102,000	170 avg projected veh
964010101950	Operator Shared Revenue Fee	3,492	3,492	-	-	
964070301050	Operator Application Fee	3,273	4,000	10,500	-	
964010102200	Other Revenue	215	263	155,978	50,357	
964010102000	Interest Revenue	65	72	-	120	
	Usage of Reserves		-	25,629		
	<b>Total Revenue:</b>	<b>517,588</b>	<b>423,514</b>	<b>449,152</b>	<b>487,754</b>	
<b>Labor:</b>						
965010201600	Staff/Clerical Salaries	135,904	151,449	151,449	191,766	
965010201610	Admin Salaries-OT		-	-		
965010700000	Allocated Salaries	45,791	45,973	45,973	46,000	
	<b>Total Labor Expense</b>	<b>181,695</b>	<b>197,422</b>	<b>197,422</b>	<b>237,766</b>	
<b>Benefits:</b>						
965020100010	Medicare Tax	2,297	2,247	2,551	2,491	
964010101000	Pension	39,138	39,138	49,632	47,600	
965020300000	Group Health Insurance	29,416	29,416	30,645	31,500	
965020400000	Dental Insurance	680	793	793	955	
965020400001	Vision Insurance	291	284	348	421	
965020500000	Group Life Insurance	560	551	684	866	
965020600000	Group Disability Insurance	931	906	1,187	1,830	
965020600100	Employer Assistance Program	25	30	137	121	
965020700010	Unemployment Taxes	1,719	1,596	1,484	1,736	
965020800000	Workers Compensation	134	768	689	689	
965020900000	Sick Pay	3,499	2,947	2,398	0	
965020900001	Sick Pay Sell Backs	1,797	2,196	2,600	4,000	
965021100000	Vacation Pay	13,554	12,401	18,335	0	
965021100001	Vacation Pay Sellbacks	6,837	3,500	3,500	4,300	
965021600000	Allocated Payroll Factors	26,462	27,147	21,297	24,040	
	<b>Total Fringe Benefits Exp.</b>	<b>127,340</b>	<b>123,921</b>	<b>134,280</b>	<b>120,549</b>	
<b>Services:</b>						
965030103120	Two Tier Appeal			2,000	-	
965030103240	Background Check Svcs	3,805	3,825	4,000	3,000	
965030300005	Legal Services-General	97,905	76,328	50,000	50,000	
965030303240	Other Professional Svcs	32,029	35,790	25,000	22,000	
965030303310	Audit Services-External	5,900	-	6,000	5,500	
965039903800	Other Services	1,582	1,101	1,200	1,200	
	Regulatory Pull Notice				1,700	DMV pull notice fees
	<b>Total Services Expense</b>	<b>141,221</b>	<b>117,044</b>	<b>86,200</b>	<b>83,400</b>	
<b>Materials and Supplies:</b>						
965040404300	Office Supplies	3,831	3,941	3,500	3,500	
965049900032	Repair Parts-Taxi Vehicle	231	226	300	300	
	<b>Total Materials/ Supplies</b>	<b>4,062</b>	<b>4,167</b>	<b>3,800</b>	<b>3,800</b>	
<b>Miscellaneous Expenses:</b>						
965060100000	Ins.-Gen Liab/Phy. Damage	3,926	3,927	4,000	3,800	
965090100000	Dues, Memberships & Sub	750	750	575	575	
965090200000	Travel & Training	6,551	5,680	5,000	5,500	
965090200002	Mileage Reimbursement		-	200	200	
965099900001	Staff Development			600	1,200	
965099905990	Miscellaneous Expense	1,830	2,040	17,510	16,200	
	<b>Total Misc. Expenses</b>	<b>13,057</b>	<b>12,397</b>	<b>27,885</b>	<b>27,475</b>	
	<b>Total Dept. Operating Expenses</b>	<b>478,735</b>	<b>454,952</b>	<b>449,587</b>	<b>472,990</b>	
	<b>Operating Income (Expense)</b>	<b>38,853</b>	<b>(31,438)</b>	<b>(435)</b>	<b>14,764</b>	

Reserve

100,000

100,000

<b>Expenditure Name:</b>	REVENUE		
<b>Expenditure Description:</b>	Yearly Revenue Collected		
<b>Account Number:</b>	964010101100	<b>Division:</b>	96
<b>Account Name:</b>	Meter Reading Revenue		

**Expense Justification**

Purpose/Justification	Revenue Estimates		Totals
Surcharge revenue is collected to fund Regulatory Agency. It is projected that Coachella Valley Franchises will generate 586,084 rides. The surcharge per ride is \$.50.	586,084	\$ .50 per ride	\$293,042
<b>Goals &amp; Objectives.</b>			
To collect only what is required to administer the SRA program.			\$293,042

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
<b>Total</b>		\$0	\$0	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Projection		
\$304,481	\$293,856	\$353,976	\$210,078		

<b>Expenditure Name:</b>	Revenue		
<b>Expenditure Description:</b>	Citations issued by SRA		
<b>Account Number:</b>	964010101200	<b>Division:</b>	96
<b>Account Name:</b>	Revenue Fines		

**Expense Justification**

Purpose/Justification	Revenue Estimates			Totals
Citations are issued by SRA for violations to the Board approved SSG ordinance.				\$5,000
<b>Goals &amp; Objectives</b>				
Through education reduce the number violations.				\$5,000

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
<b>Total</b>		\$0	\$0	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Projection		
\$5,800	\$101,761	\$8,260	\$5,200		

<b>Expenditure Name:</b>	Revenue		
<b>Expenditure Description:</b>	Bi-Annual Vehicle Inspections		
<b>Account Number:</b>	964010101300	<b>Division:</b>	96
<b>Account Name:</b>	Vehicle Inspection Revenue		

**Expense Justification**

Purpose/Justification	Revenue Estimates			Totals
SSG contracts STA to conduct bi-annual vehicles inspections. Estimate is one hundred seventy taxicab inspections twice a years at \$50.00 each inspection				\$17,000
Goals & Objectives				
Due to high mileage, complete bi-annual inspections are done to maintain safe, reliable taxi transportation.				\$17,000

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
<b>Total</b>		\$0	\$0	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Projection		
\$17,800	\$16,403	\$16,350	\$18,000		

<b>Expenditure Name:</b>	Revenue		
<b>Expenditure Description:</b>	Replaced Vehicle for age		
<b>Account Number:</b>	964010101400	<b>Division:</b>	96
<b>Account Name:</b>	Vehicle Reinsertion		

**Expense Justification**

Purpose/Justification	Revenue Estimates			Totals
Vehicle cycled out and placed back into service.				\$ 500
<b>Goals &amp; Objectives</b>				
				\$ 500

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
<b>Total</b>		\$0	\$0	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Projection			

<b>Expenditure Name:</b>	Revenue		
<b>Expenditure Description:</b>	Permitting a new Taxicab Driver		
<b>Account Number:</b>	964010101500	<b>Division:</b>	96
<b>Account Name:</b>	New Driver Permit Revenue		

**Expense Justification**

Purpose/Justification	Revenue Estimates			Totals
Processing a new applicant for a taxicab driver permit. Cost increase of \$5.00 per taxicab permit for pull notice. Estimate of 100 new applicants will be processed at \$55.00 each.				\$5,500
<b>Goals &amp; Objectives</b>				
Pull notice is to provide regulatory agency with a means of promoting driver safety through the ongoing review of driver records				\$5,500

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
<b>Total</b>		\$0	\$0	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Projection		
\$9,755	\$4,200	\$5,900	\$4,500		

<b>Expenditure Name:</b>	Revenue		
<b>Expenditure Description:</b>	Driver permit transfer from franchises to franchise		
<b>Account Number:</b>	964010101600	<b>Division:</b>	96
<b>Account Name:</b>	Driver Transfer Revenue		

**Expense Justification**

Purpose/Justification	Revenue Estimates			Totals
Cost to transfer permit from one franchise to another. Projection is thirty six current drivers will transfer to another franchise. \$55.00 per transfer.				\$1,980
<b>Goals &amp; Objectives</b>				
Pull notice is to provide regulatory agency with a means of promoting driver safety through the ongoing review of driver records				\$1,980

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
<b>Total</b>		\$0	\$0	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Projection		
\$10,310	\$4,800	\$9,000	\$1,800		

<b>Expenditure Name:</b>	Revenue		
<b>Expenditure Description:</b>	Drivers that remain at franchise and renew driver permit		
<b>Account Number:</b>	964010101700	<b>Division:</b>	96
<b>Account Name:</b>	Driver Renewal		

**Expense Justification**

Purpose/Justification	Revenue Estimates			Totals
Yearly taxicab driver permit renewal fee. Projected that two hundred twenty taxicab driver will renew their permits. Renewal fee is \$55.00 each.				\$12,100
Goals & Objectives				
Pull notice is to provide regulatory agency with a means of promoting driver safety through the ongoing review of driver records				\$12,100

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
<b>Total</b>		\$0	\$0	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Projection		
\$10,315	\$6,950	\$3,250	\$10,900		

<b>Expenditure Name:</b>	Revenue		
<b>Expenditure Description:</b>	Replace Lost Taxicab Driver Permits		
<b>Account Number:</b>	964010101750	<b>Division:</b>	96
<b>Account Name:</b>	Driver Permit Reinstatement/Replacement		

**Expense Justification**

Purpose/Justification	Revenue Estimates			Totals
Replace lost permits and permits that had been restored. Projected that eighteen taxicab drivers will need a permit replacement.				\$90
Goals & Objectives				\$90

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
<b>Total</b>		\$0	\$0	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Projection		
\$170	\$151	\$455	\$200		

<b>Expenditure Name:</b>	Revenue		
<b>Expenditure Description:</b>	Replacement of a non temp taxicab with a non perm		
<b>Account Number:</b>	964010101800	<b>Division:</b>	96
<b>Account Name:</b>	Vehicle Transfer Revenue		

**Expense Justification**

Purpose/Justification	Revenue Estimates			Totals
Franchises replace a non temp taxicab with a non perm taxicab due to an accident or repair that is not cost effective. It is projected that one taxicab will be transferred.				\$65
Goals & Objectives				\$65

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
<b>Total</b>		\$0	\$0	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Projection		
		\$213	\$260		

<b>Expenditure Name:</b>	Revenue		
<b>Expenditure Description:</b>	Yearly Vehicle Permit Fee		
<b>Account Number:</b>	964010101900	<b>Division:</b>	96
<b>Account Name:</b>	Vehicle Permit Revenue		

**Expense Justification**

Purpose/Justification	Revenue Estimates			Totals
Non temp taxcab permits are charged \$600.00 per year, non perm permits ar prorated at \$50.00 per month when in use.				\$102,000
Goals & Objectives				\$102,000

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
<b>Total</b>		\$0	\$0	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Projection		
\$98,000	\$82,002	\$93,650	\$96,000		

<b>Expenditure Name:</b>	Revenue		
<b>Expenditure Description:</b>	Other Revenue		
<b>Account Number:</b>	964010102200	<b>Division:</b>	96
<b>Account Name:</b>	Interest Revenue		

**Expense Justification**

Purpose/Justification	Cost Estimates			Totals
Revenue from previous year. Last year July & August surcharges were not added to budget, SSG board directed SRA to retain the fees to cover potential litigation.				\$50,357
Goals & Objectives				\$50,357

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
<b>Total</b>		\$0	\$0	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13		
			\$155,978		

<b>Expenditure Name:</b>	Revenue		
<b>Expenditure Description:</b>	Interest Revenue		
<b>Account Number:</b>	964010102000	<b>Division:</b>	96
<b>Account Name:</b>	Interest Revenue		

**Expense Justification**

Purpose/Justification	Revenue Estimates			Totals
Interest earned on SRA money.				\$120
<b>Goals &amp; Objectives</b>				
				\$120

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
<b>Total</b>		\$0	\$0	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 Projection		
\$122	\$120	\$65	\$72		

<b>Expenditure Name:</b>	Revenue		
<b>Expenditure Description:</b>	Usage of Reserves		
<b>Account Number:</b>		<b>Division:</b>	96
<b>Account Name:</b>	Interest Revenue		

**Expense Justification**

Purpose/Justification	Cost Estimates			Totals
Revenues from previous year are place back into new years projections.				0
Goals & Objectives				\$0

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
<b>Total</b>		\$0	\$0	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13		
	\$11,598		\$25,629		



<b>Expenditure Name:</b>	Labor		
<b>Expenditure Description:</b>	Cost of allocated salaries		
<b>Account Number:</b>	965010700000	<b>Division:</b>	96
<b>Account Name:</b>	Allocated Salaries		

**Expense Justification**

Purpose/Justification	Cost Estimates			Totals
Salaries allocated for administrative services provide support for taxi administration.				\$46,000
<b>Goals &amp; Objectives</b>				
				\$46,000

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
<b>Total</b>		\$0	\$0	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13		
		\$45,791	\$45,973		

<b>Expenditure Name:</b>	Services		
<b>Expenditure Description:</b>			
<b>Account Number:</b>	965030103240	<b>Division:</b>	96
<b>Account Name:</b>	Background Check Services		

**Expense Justification**

Purpose/Justification	Cost Estimates			Totals
All new drivers are processed through live scan and retained through a Department of Justice (DOJ) data base. SSG is charged \$32.00 for each new applicant.				\$3,000
Goals & Objectives				
Obtain and Maintain 100% taxicab driver background checks for SSG board approved compliance.				\$3,000

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
	Department of Justice	\$4,000	\$3,000	13/14 Estimate
<b>Total</b>		\$4,000	\$3,000	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 6 - Month		
\$0	\$2,428	\$3,805	\$1,605		

<b>Expenditure Name:</b>	Services		
<b>Expenditure Description:</b>			
<b>Account Number:</b>	965030300005	<b>Division:</b>	96
<b>Account Name:</b>	Legal Services-General		

**Expense Justification**

Purpose/Justification	Cost Estimates			Totals
Services for litigation matters.				\$50,000
<b>Goals &amp; Objectives</b>				
Reduce the need of legal service through Regulatory compliance.				\$50,000

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
	Rutan & Tucker LLP	\$50,000	\$50,000	13/14 Estimate
<b>Total</b>		\$50,000	\$50,000	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 6 - Month		
\$0	\$52,530	\$46,938	\$17,355		

<b>Expenditure Name:</b>	Services		
<b>Expenditure Description:</b>			
<b>Account Number:</b>	965030303240	<b>Division:</b>	96
<b>Account Name:</b>	Other Professional Services		

**Expense Justification**

Purpose/Justification	Cost Estimates			Totals
Professional services relating to taxi project and contract administration.				\$22,000
<b>Goals &amp; Objectives</b>				
Outsource short term project and research needs for long term results for a cost savings to the Regulatory Administration.				\$22,000

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
	The LeFlore Group LLC.	\$25,000	\$22,000	13/14 Estimate
<b>Total</b>		\$25,000	\$22,000	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 6 - Month		
\$0	\$25,033	\$20,163	\$11,904		

<b>Expenditure Name:</b>	Services		
<b>Expenditure Description:</b>			
<b>Account Number:</b>	965030303310	<b>Division:</b>	96
<b>Account Name:</b>	Audit Services-External		

**Expense Justification**

Purpose/Justification	Cost Estimates			Totals
Audit compliance with financial regulatory administration policies.				\$5,500
<b>Goals &amp; Objectives</b>				
Ensure SRA adheres to SSG policies, procedures, and requirements.				\$5,500

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
	MGO	\$6,000	\$5,500	13/14 Estimate
<b>Total</b>		\$6,000	\$5,500	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 6 - Month		
\$0	\$5,900	\$5,900	\$0		

<b>Expenditure Name:</b>	Services		
<b>Expenditure Description:</b>			
<b>Account Number:</b>	965039903800	<b>Division:</b>	96
<b>Account Name:</b>	Other services		

**Expense Justification**

Purpose/Justification	Cost Estimates			Totals
Monthly meetings held for SSG taxi committee by board members. Attendees are paid out at \$25.00 per meeting				\$1,200
<b>Goals &amp; Objectives</b>				
Compensation for Taxi committee member attendance.				\$1,200

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
	SSG Board Members	\$1,200	\$1,200	13/14 Estimate
<b>Total</b>		\$1,200	\$1,200	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 6 - Month		
\$0	\$725	\$575	\$250		

<b>Expenditure Name:</b>	Services		
<b>Expenditure Description:</b>			
<b>Account Number:</b>	965050200004	<b>Division:</b>	96
<b>Account Name:</b>	Regulatory Pull notice		

**Expense Justification**

Purpose/Justification	Cost Estimates			Totals
Provide SRA with a means of promoting driver safety through the ongoing review of driver records. For each driver SRA will be billed by the DMV \$ 5.00				\$1,700 \$0 \$0
Goals & Objectives				
Compliance with SSG board approved regulations R 5.9.1				\$1,700

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
	California Dept. of Motor Vehicles	\$0	\$1,700	13/14 Estimate
<b>Total</b>		\$0	\$1,700	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 6 - Month		
			\$0		

<b>Expenditure Name:</b>	Material & Supplies		
<b>Expenditure Description:</b>			
<b>Account Number:</b>	965040404300	<b>Division:</b>	96
<b>Account Name:</b>	Office Supplies		

**Expense Justification**

Purpose/Justification	Cost Estimates			Totals
Office supplies that are used by the SRA.				\$3,500 \$0 \$0
<b>Goals &amp; Objectives</b>				
Monitor supplies, and order only what is needed to complete Regulatory tasks. Through the continued use of electronic technology SRA hope to reduce office supply needs by 10%				<b>\$3,500</b>

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
	Office Depot	\$3,500	\$3,500	13/14 Estimate
<b>Total</b>		\$3,500	\$3,500	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 6 - Month		
\$0	\$3,039	\$2,728	\$1,269		

<b>Expenditure Name:</b>	Material & Supplies		
<b>Expenditure Description:</b>			
<b>Account Number:</b>	9650499000032	<b>Division:</b>	96
<b>Account Name:</b>	Repair Parts-Taxi Vehicle		

**Expense Justification**

Purpose/Justification	Cost Estimates			Totals
Incidental vehicle costs, such as a battery or tire				\$300
<b>Goals &amp; Objectives</b>				
Proper vehicle maintenance to reduce incidental costs.				\$300

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
	Park House Tires	\$300	\$300	13/14 Estimate
<b>Total</b>		\$300	\$300	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 6 - Month		
\$0	\$807	\$225	\$70		

<b>Expenditure Name:</b>	Miscellaneous Expenses		
<b>Expenditure Description:</b>			
<b>Account Number:</b>	965040101000	<b>Division:</b>	96
<b>Account Name:</b>	Ins. Gen Liab. Phy Damage		

**Expense Justification**

Purpose/Justification	Cost Estimates			Totals
General liability insurance covers claims of bodily injury or other physical injury or property damage.				\$3,800
<b>Goals &amp; Objectives</b>				
Through monthly safety meetings, proper set up and break down when posting at a location, understanding office and field safety distractions, we will limit incidents, damage, and regulatory exposure				\$3,800

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
	SunLine Transist Agency	\$4,000	\$3,800	13/14 Estimate
<b>Total</b>		\$4,000	\$3,800	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 6 - Month		
\$0	\$4,045	\$3,372	\$1,895		

<b>Expenditure Name:</b>	Miscellaneous Expense		
<b>Expenditure Description:</b>			
<b>Account Number:</b>	965090100000	<b>Division:</b>	96
<b>Account Name:</b>	Dues, Memberships, Sub		

**Expense Justification**

Purpose/Justification	Cost Estimates			Totals
Yearly membership at one price for all taxi admin staff for International Association of Transportation Regulators (IATR).				\$575
<b>Goals &amp; Objectives</b>				
Provide real-time visibility to taxi regulation, increase knowledge of technical administration within the taxi industry.				\$575

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
	IATR	\$575	\$575	13/14 Estimate
<b>Total</b>		\$575	\$575	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 6 - Month		
\$0	\$263	\$263	\$0		

<b>Expenditure Name:</b>	Miscellaneous Expense		
<b>Expenditure Description:</b>			
<b>Account Number:</b>	965090200000	<b>Division:</b>	96
<b>Account Name:</b>	Travel & Training		

**Expense Justification**

Purpose/Justification	Cost Estimates			Totals
Travel, cost for staff to attend IATR conference.				\$5,500
<b>Goals &amp; Objectives</b>				
Identify understanding of skill set utilization, networking to effectively resolve obstacles by using network contacts. Contacts also provide a valuable source for research.				\$5,500

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
	IATR/Airline/Hotel	\$5,000	\$5,500	13/14 Estimate
<b>Total</b>		\$5,000	\$5,500	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 6 - Month		
\$0	\$4,167	\$4,167	\$2,131		

<b>Expenditure Name:</b>	Miscellaneous Expense		
<b>Expenditure Description:</b>	Cost		
<b>Account Number:</b>	965090200002	<b>Division:</b>	96
<b>Account Name:</b>	Mileage Reimbursement		

**Expense Justification**

Purpose/Justification	Cost Estimates			Totals
Cost for driving to training venues.				\$200
<b>Goals &amp; Objectives</b>				
Maximize and consolidate training to reduce Regulatory cost				\$200

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
	Staff Member Driving	\$200	\$200	13/14 Estimate
<b>Total</b>		\$200	\$200	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 6 - Month			
\$0	\$0	\$0	\$0			

<b>Expenditure Name:</b>	Miscellaneous Expense		
<b>Expenditure Description:</b>			
<b>Account Number:</b>	965099900001	<b>Division:</b>	96
<b>Account Name:</b>	Staff Development		

**Expense Justification**

Purpose/Justification	Cost Estimates			Totals
Cost of seminar and workshop for staff development training.				\$1,200
<b>Goals &amp; Objectives</b>				
Ongoing training to continue high level regulatory oversight with an emphasis on cross utilization for succession planning.				\$1,200

**Projected Expense Details**

Item No.	Payee	FY 12/13 Budget	FY 13/14 Request	Description
	Fred Pryor	\$600	\$1,200	13/14 Estimate
<b>Total</b>		\$600	\$1,200	

**Prior Year & YTD Actuals (Finance Only)**

FY 09/10 Actuals	FY 10/11 Actuals	FY 11/12 Actuals	FY 12/13 6 - Month			
\$0	\$0	\$0	\$0			

