

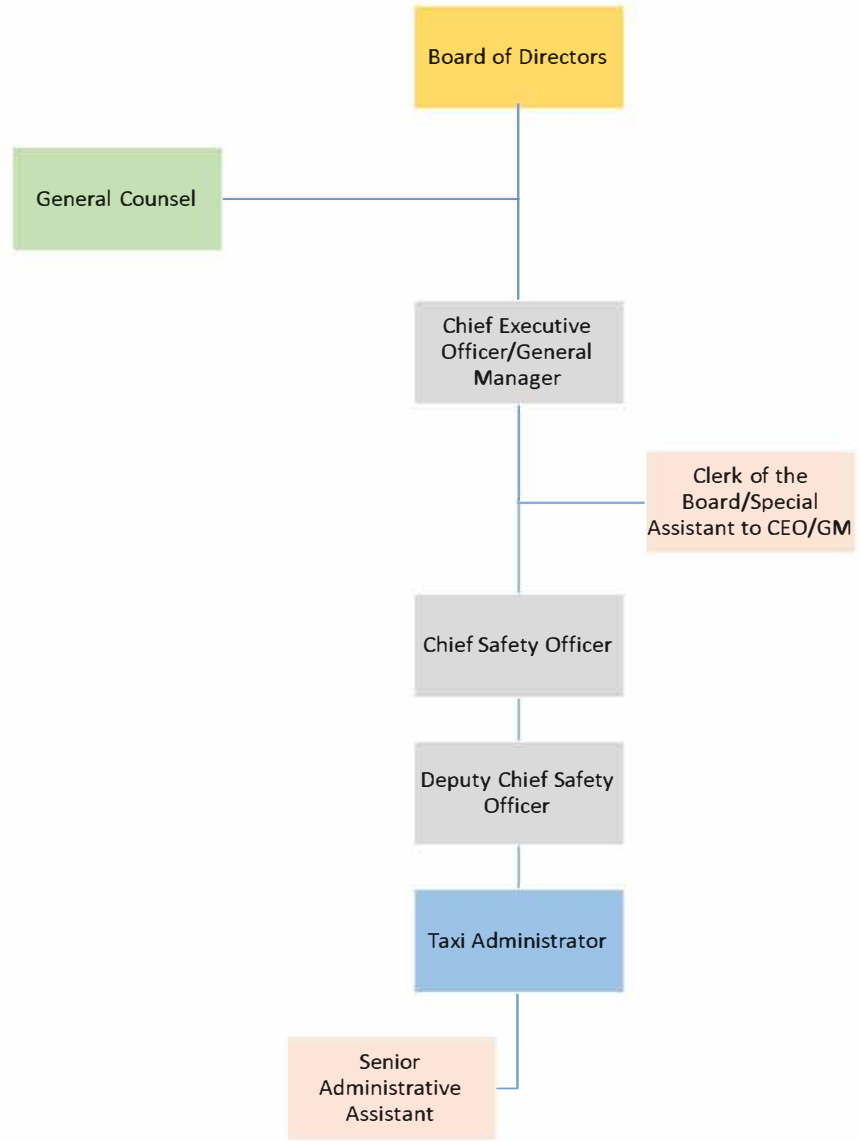
SUNLINE REGULATORY ADMINISTRATION

ANNUAL BUDGET

FISCAL YEAR 2022

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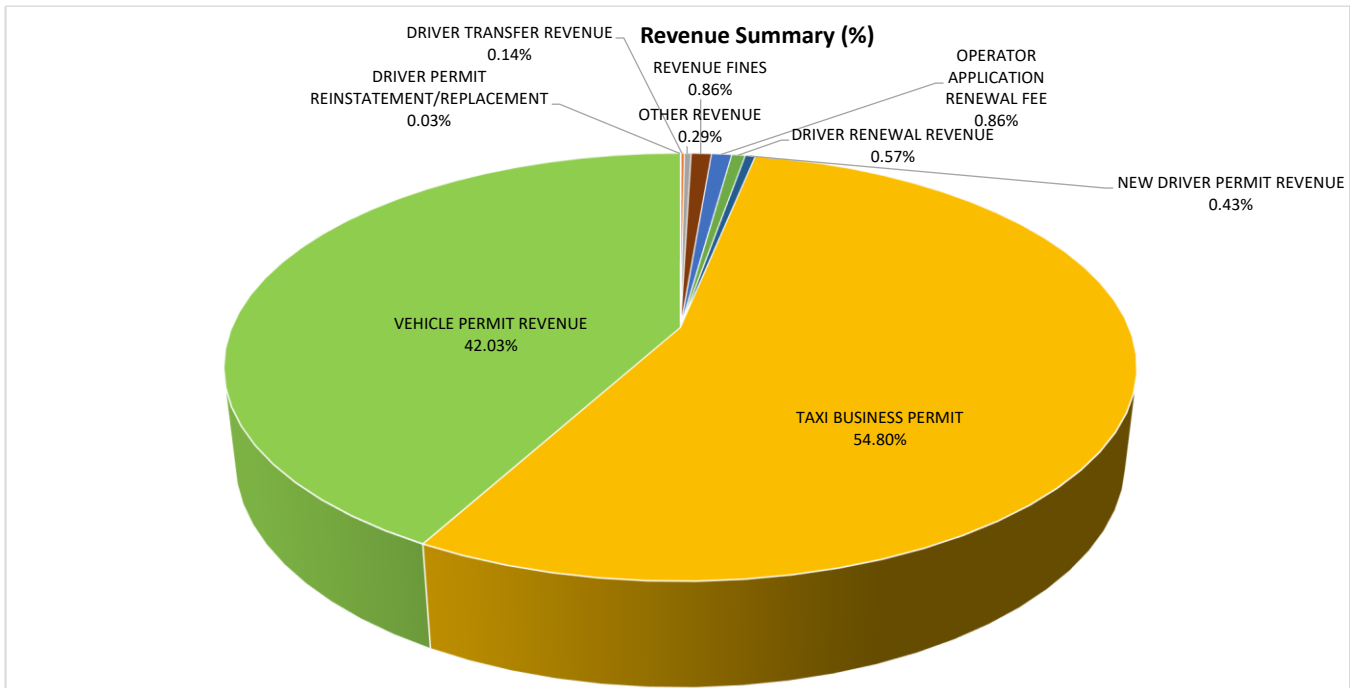
FUNCTIONS & RESPONSIBILITIES

Taxi regulation oversight includes, but is not limited to, responsibility for day-to-day regulatory functions of the Coachella Valley taxicab industry. These functions include driver testing, driver permit issuance, issuance of annual taxicab company licenses, suspension and revocation of permits and licenses and complaint investigation. The SRA Taxicab Administrator handles adjudication of taxicab license and taxicab driver permit cases with appeals processed through the SSG guidelines and policies.

FY22 GOALS & OBJECTIVES

- Work with taxi companies to improve public image and create community connections to assist in the continuance of making the industry a viable option to valley residents and guests.

REVENUE SUMMARY



Sources of Funding (Operating)	FY21 Approved Budget	FY21 Estimates	FY21 Variance	FY22 Proposed Budget	FY22 Variance
4010101200 REVENUE FINES	1,400	1,000	(400)	1,500	100
4010101500 NEW DRIVER PERMIT REVENUE	3,600	120,000	116,400	750	(2,850)
4010101550 TAXI BUSINESS PERMIT	120,000	200	(119,800)	96,000	(24,000)
4010101600 DRIVER TRANSFER REVENUE	500	2,533	2,033	250	(250)
4010101700 DRIVER RENEWAL REVENUE	2,500	-	(2,500)	1,000	(1,500)
4010101750 DRIVER PERMIT REINSTATEMENT/REPLACEMENT	50	73,521	73,471	50	-
4010101900 VEHICLE PERMIT REVENUE	124,500	1,069	(123,431)	73,620	(50,880)
4010102200 OTHER REVENUE	500	-	(500)	500	-
4010102205 OPERATOR APPLICATION RENEWAL FEE	1,500	-	(1,500)	1,500	-
Total Revenue	254,550	198,923	(55,627)	175,170	(79,380)

Notes:

- The FY21 variance reflects the difference between FY21 estimated actuals and FY21 approved budget. The FY22 variance indicates the difference between FY22 proposed budget and FY21 approved budget.

Taxi Fees

Taxi fees are approved in a yearly resolution which is approved at the April Board meeting. The approved fees are evaluated to ensure any increases are reasonably imposed solely to recover the actual costs of regulating taxicabs within the Coachella Valley. The following represents the approved fees for Fiscal Year 2022 used in the calculation of the proposed budget.

Fees	FY21 Approved Fees	FY22 Proposed Fees	Variance
New Taxicab Business Application Fee	1,000	1,000	-
Annual Taxicab Business Permit Renewal Application Fee	500	500	-
Annual Taxicab Business Permit Fee	40,000	32,000	(8,000)
Business Permit Reinstatement Fee	10,000	10,000	-
New Driver Permit	75	75	-
Driver Permit Renewal	25	25	-
Driver Permit Transfer Fee	25	25	-
Driver Permit Reinstatement Fee	25	25	-
Driver Permit Replacement	10	10	-
Annual Vehicle Permit (Gasoline/Diesel)	1,650	1,650	-
Annual Vehicle Permit (Hybrid1/Alt Fuel2)	850	850	-
Annual Vehicle Permit (WAV3/Zero Emission4)	200	200	-
Vehicle Fee, Reinstatement	65	65	-
Late Fee (for late payment of invoices)	25	25	-
Appeal Fee	100	100	-
Taxicab Distinct Appearance Determination Appeal Fee	1,200	1,200	-

Notes:

- "Hybrid" means Hybrid Electric/Gas Vehicle (HEV) and Plug-in Electric/Gas Hybrid Vehicle (PHEV)
- "Alt Fuel" means alternative fuel vehicles that use Compressed Natural Gas (CNG), Biodiesel, or Ethanol (E85) fuel blends to operate
- "WAV" means wheelchair accessible vehicle that has the ability to load wheelchair users safely and without the need for the wheelchair user to leave their wheelchair.
- "Zero Emission" means Electric Vehicles (EV) and Hydrogen-Powered Fuel-Cell Vehicles (FCEV)
- Late fees shall be assessed at \$25.00 per day, not to exceed \$1,000.00 per occurrence

SUNLINE SERVICES GROUP

EXPENSE SUMMARY

General Ledger Code	FY19 Actuals	FY20 Actuals	FY21 Estimated Actuals	FY21 Approved Budget	FY22 Proposed Budget	Variance
5010201600 ADMIN SALARIES	74,450	76,526	82,125	92,438	50,066	(42,372)
5010700000 ALLOCATED SALARIES	32,987	-	-	4,176	4,301	125
5029999999 TOTAL FRINGE BENEFITS	51,203	54,823	74,969	79,692	46,865	(32,827)
5030103240 BACKGROUND CHECK SERVICES	2,756	1,715	523	2,450	735	(1,715)
5030200000 PUBLIC NOTICES	-	134	-	280	280	-
5030300005 LEGAL SERVICES - GENERAL	79,445	27,476	14,432	30,000	30,000	-
5030300010 COMPUTER/NETWORK SUPPORT	-	-	-	1,000	1,000	-
5030303310 AUDIT SERVICES - EXTERNAL	10,000	3,500	-	7,000	7,000	-
5030400000 TEMPORARY HELP SERVICES	-	14,406	9,507	10,000	10,000	-
5030500000 MAINTENANCE CONTRACTS	787	586	286	1,000	1,000	-
5039900006 OUTSIDE REPAIRS-TAXI	-	52	-	1,000	1,000	-
5039903800 OTHER SERVICES	750	594	500	1,000	1,000	-
5040101000 FUEL-CNG	224	45	-	500	500	-
5040404300 OFFICE SUPPLIES	2,387	2,045	558	2,500	2,500	-
5049900002 POSTAGE	300	467	504	502	120	(382)
5049900026 FACILITY MAINTENANCE	519	519	576	573	573	-
5049900032 REPAIR PARTS- TAXI VEHICLES	173	47	-	500	500	-
5050200001 UTILITIES	3,721	3,721	3,924	3,918	4,114	196
5050200003 TRASH PICK-UP	295	312	456	502	502	-
5050200006 COMMUNICATIONS	800	800	804	800	800	-
5060100000 INSURANCE-PHYSICAL DAMAGE	239	255	312	312	312	-
5060300000 INSURANCE-GENERAL LIABILITY	4,028	2,313	2,172	2,177	2,177	-
5060401000 INSURANCE PREMIUM WC	13,507	5,405	5,400	5,405	3,000	(2,405)
5079900000 FUEL TAXES	25	4	-	100	100	-
5090100000 DUES, MEMBERSHIPS & SUBSCRIPTIONS	824	957	1,551	1,625	1,625	-
5090200000 TRAVEL AND TRAINING	1,462	2,674	733	4,000	4,000	-
5090801000 BANK SERVICE FEES	800	823	835	1,100	1,100	-
5090801060 BAD DEBT EXPENSE	663	320	-	-	-	-
5099900001 STAFF DEVELOPMENT	50	-	-	-	-	-
Total Expenses	282,395	200,519	200,167	254,550	175,170	(79,380)

SUNLINE SERVICES GROUP

PERSONNEL SUMMARY

FY22 Physical Count	Classification	FY21 Authorized FTEs	FY22 Requested FTEs	Variance
1	Deputy Chief Safety Officer	0.25	0.25	0.00
1	Senior Administrative Assistant	1.00	0.75	(0.25)
1	Taxi Administrator	1.00	0.75	(0.25)
3	Total FTEs	2.25	1.75	(0.50)

Notes

- The Deputy Chief Safety Officer will apportion a small percentage of payroll allocation for taxi business responsibilities.
- The Taxi Administrator and Senior Administrative Assistant are budgeted as a portion of an FTE to account for wages allocated to

SUNLINE SERVICES GROUP DETAIL

Division 96

General Ledger Code	FY21 Approved Budget	FY22 Proposed Budget	Variance
5010201600 ADMIN SALARIES	92,438	50,066	(42,372)
5010700000 ALLOCATED SALARIES	4,176	4,301	125
5029999999 TOTAL FRINGE BENEFITS	79,692	46,865	(32,827)
Sub-total	176,306	101,232	(75,074)
5030103240 BACKGROUND CHECK SERVICES			
Costs related to processing new applicants	2,450	735	(1,715)
Sub-total	2,450	735	(1,715)
5030200000 PUBLIC NOTICES			
Public Notice	280	280	-
Sub-total	280	280	-
5030300005 LEGAL SERVICES - GENERAL			
General counsel	30,000	30,000	-
Sub-total	30,000	30,000	-
5030300010 COMPUTER/NETWORK SUPPORT			
Software Programs	1,000	1,000	-
Sub-total	1,000	1,000	-
5030303310 AUDIT SERVICES - EXTERNAL			
Fiscal year financial statement audit	7,000	7,000	-
Sub-total	7,000	7,000	-
5030400000 TEMPORARY HELP SERVICES			
Temporary Help Services	10,000	10,000	-
Sub-total	10,000	10,000	-
5030500000 MAINTENANCE CONTRACTS			
Copier related expenses	1,000	1,000	-
Sub-Total	1,000	1,000	-
5039900006 OUTSIDE REPAIRS-TAXI			
Maintenance costs for vehicles	1,000	1,000	-
Sub-Total	1,000	1,000	-
5039903800 OTHER SERVICES			
Board member compensation for SSG tax committees	1,000	1,000	-
Sub-total	1,000	1,000	-
5040101000 FUEL-CNG			
Fuel for vehicles	500	500	-
Sub-total	500	500	-

SUNLINE SERVICES GROUP DETAIL

Division 96

General Ledger Code	FY21 Approved Budget	FY22 Proposed Budget	Variance
5040404300 OFFICE SUPPLIES			
Office supplies	2,500	2,500	-
Sub-total	2,500	2,500	-
5049900002 POSTAGE			
Postage and mailing expenses	502	120	(382)
Sub-total	502	120	(382)
5049900026 FACILITY MAINTENANCE			
Allocation from SunLine Transit Agency for materials required to maintain the building	573	573	-
Sub-total	573	573	-
5049900032 REPAIR PARTS- TAXI VEHICLES			
Anticipated repair costs for aging vehicles	500	500	-
Sub-total	500	500	-
5050200001 UTILITIES			
Allocation from SunLine Transit Agency for utilities used for the administration building	3,918	4,114	196
Sub-total	3,918	4,114	196
5050200003 TRASH PICK UP			
Allocation from SunLine Transit Agency for trash removal services	502	502	-
Sub-total	502	502	-
5050200006 COMMUNICATIONS			
Cellular services	800	800	-
Sub-total	800	800	-
5060100000 INSURANCE-PHYSICAL DAMAGE			
Allocation from SunLine Transit Agency for insurance related to vehicles	312	312	-
Sub-total	312	312	-
5060300000 INSURANCE-GENERAL LIABILITY			
Allocation from SunLine Transit Agency for defense and indemnity coverage relating to covered occurrences under general liability insurance	2,177	2,177	-
Sub-total	2,177	2,177	-
5060401000 INSURANCE PREMIUM WC			
Allocation from SunLine Transit Agency for workers compensation premium costs	5,405	3,000	(2,405)
Sub-total	5,405	3,000	(2,405)

SUNLINE SERVICES GROUP DETAIL

Division 96

General Ledger Code	FY21 Approved Budget	FY22 Proposed Budget	Variance
5079900000 FUEL TAXES			-
Fuel tax expenses	100	100	-
Sub-total	100	100	-
5090100000 DUES, MEMBERSHIPS & SUBSCRIPTIONS			
Annual International Association of Transportation Regulators (IATR) membership	1,625	1,625	-
Sub-total	1,625	1,625	-
5090200000 TRAVEL AND TRAINING			
International Association of Transportation Regulators Conference	4,000	4,000	-
Sub-total	4,000	4,000	-
5090801000 BANK SERVICE FEES			
Merchant Charges on Credit Cards	1,100	1,100	-
Sub-total	1,100	1,100	-
Total Expenses	254,550	175,170	(79,380)



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