



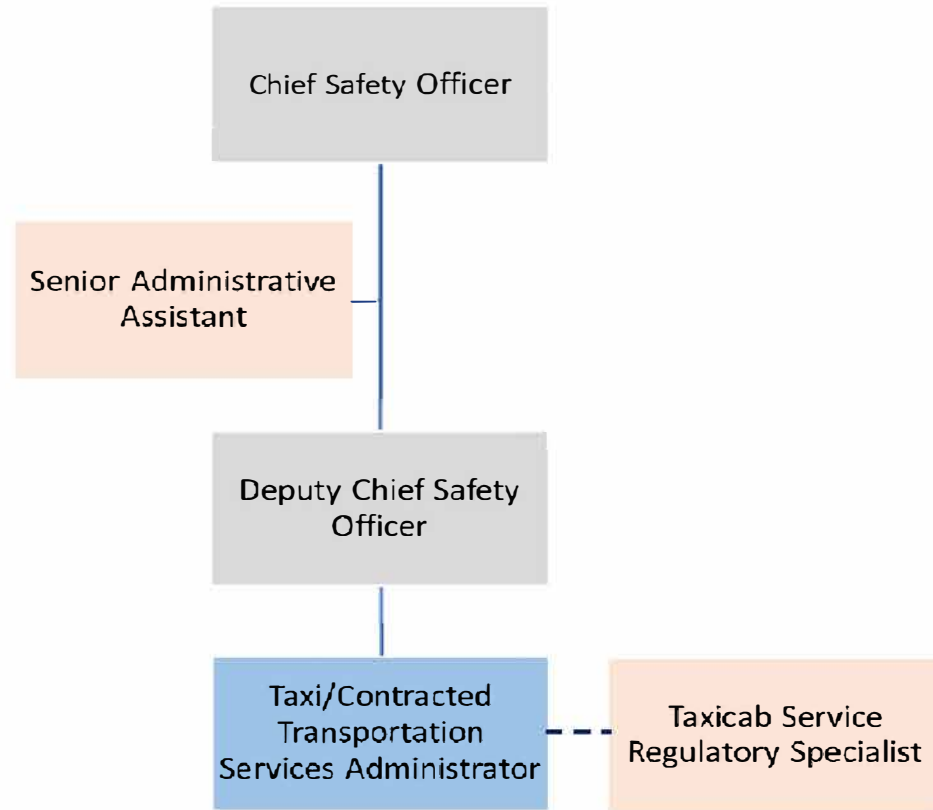
SUNLINE REGULATORY ADMINISTRATION BUDGET

► FY2024



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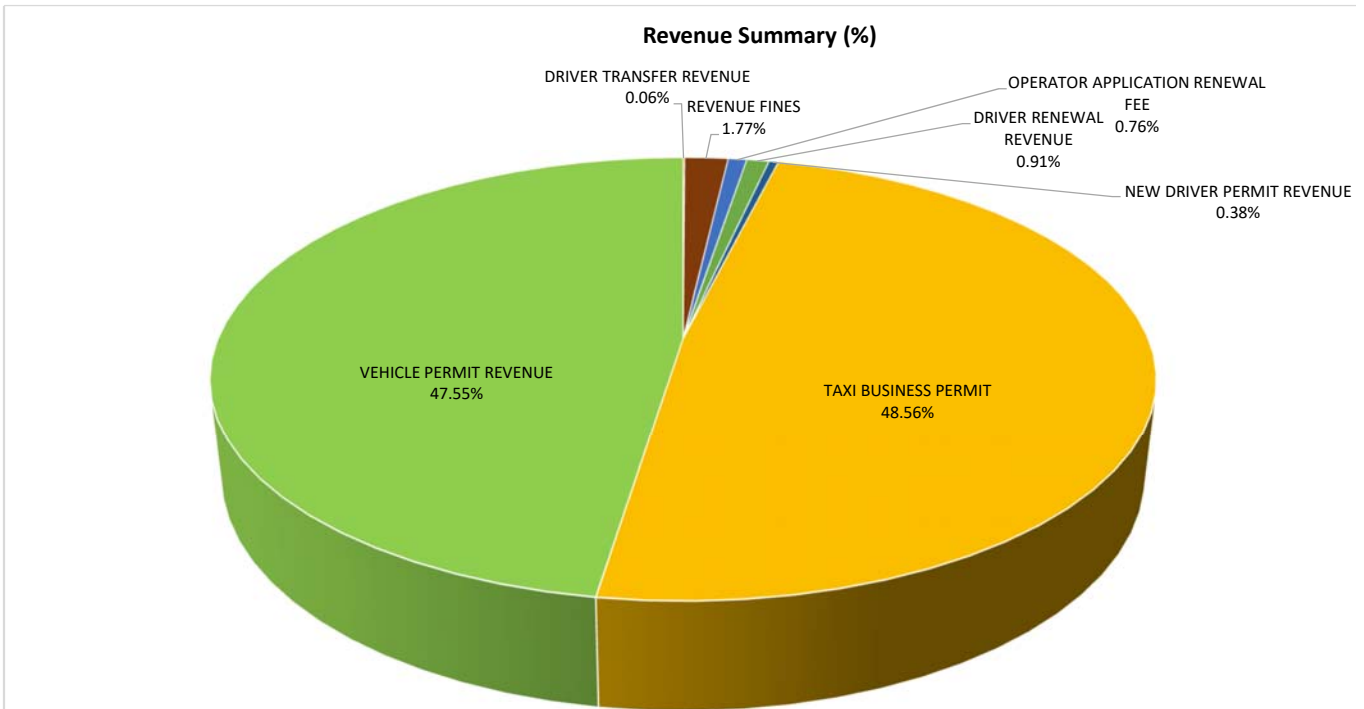
FUNCTIONS & RESPONSIBILITIES

Taxi regulation oversight includes, but is not limited to, responsibility for the day-to-day regulatory functions of the Coachella Valley taxicab industry. These functions include issuance of annual taxicab company licenses, vehicle and driver permit issuance, suspension and revocation of permits and licenses, complaint investigation, and ordinance compliance. The SRA Taxicab Administrator handles adjudication of ordinance violations, taxicab license and driver permit cases with appeals processed through the SSG guidelines and policies.

FY24 GOALS & OBJECTIVES

- Work with taxi companies to improve wait times for passengers and increase industry service reliability through ordinance enforcement.

REVENUE SUMMARY



| Sources of Funding (Operating) | FY23 Approved Budget | FY23 Estimates | FY23 Variance | FY24 Proposed Budget | FY24 Variance |
|---|----------------------------|----------------|------------------|-------------------------|------------------|
| 4010101200 REVENUE FINES | 1,500 | 6,900 | 5,400 | 3,500 | 2,000 |
| 4010101500 NEW DRIVER PERMIT REVENUE | 750 | 1,900 | 1,150 | 750 | - |
| 4010101550 TAXI BUSINESS PERMIT | 96,000 | 96,000 | - | 96,000 | - |
| 4010101600 DRIVER TRANSFER REVENUE | 250 | 167 | (83) | 125 | (125) |
| 4010101700 DRIVER RENEWAL REVENUE | 1,500 | 2,300 | 800 | 1,800 | 300 |
| 4010101750 DRIVER PERMIT REINSTATEMENT/REPLACEMENT | 50 | - | (50) | - | (50) |
| 4010101900 VEHICLE PERMIT REVENUE | 85,000 | 98,398 | 13,398 | 94,000 | 9,000 |
| 4010102200 OTHER REVENUE | 650 | - | (650) | - | (650) |
| 4010102205 OPERATOR APPLICATION RENEWAL FEE | 1,500 | - | (1,500) | 1,500 | - |
| Total Revenue | 187,200 | 205,665 | 18,465 | 197,675 | 10,475 |

Notes:

- The FY23 variance reflects the difference between FY23 estimated actuals and FY23 approved budget. The FY24 variance indicates the difference between FY24 proposed budget and FY23 approved budget.

Taxi Fees

Taxi fees are approved in a yearly resolution which is approved at the March Board meeting. The approved fees are evaluated to ensure any increases are reasonably imposed solely to recover the actual costs of regulating taxicabs within the Coachella Valley. The following represents the approved fees for Fiscal Year 2024 used in the calculation of the proposed budget.

| Fees | FY23 Approved Fees | FY24 Proposed Fees | Variance |
|--|--------------------------|--------------------------|----------|
| New Taxicab Business Application Fee | 1,000 | 1,000 | - |
| Annual Taxicab Business Permit Renewal Application Fee | 500 | 500 | - |
| Annual Taxicab Business Permit Fee | 32,000 | 32,000 | - |
| Business Permit Reinstatement Fee | 10,000 | 10,000 | - |
| New Driver Permit | 75 | 75 | - |
| Driver Permit Renewal | 25 | 25 | - |
| Driver Permit Transfer Fee | 25 | 25 | - |
| Driver Permit Reinstatement Fee | 25 | 25 | - |
| Driver Permit Replacement | 10 | 10 | - |
| Annual Vehicle Permit (Gasoline/Diesel) | 1,650 | 1,650 | - |
| Annual Vehicle Permit (Hybrid1/Alt Fuel2) | 850 | 850 | - |
| Annual Vehicle Permit (WAV3/Zero Emission4) | 200 | 200 | - |
| Vehicle Fee, Reinstatement | 65 | 65 | - |
| Late Fee (for late payment of invoices) | 25 | 25 | - |
| Appeal Fee | 100 | 100 | - |
| Taxicab Distinct Appearance Determination Appeal Fee | 1,200 | 1,200 | - |

Notes:

- “Hybrid” means Hybrid Electric/Gas Vehicle (HEV) and Plug-in Electric/Gas Hybrid Vehicle (PHEV)
- “Alt Fuel” means alternative fuel vehicles that use Compressed Natural Gas (CNG), Biodiesel, or Ethanol (E85) fuel blends to operate
- “WAV” means wheelchair accessible vehicle that has the ability to load wheelchair users safely and without the need for the wheelchair user to leave their wheelchair.
- “Zero Emission” means Electric Vehicles (EV) and Hydrogen-Powered Fuel-Cell Vehicles (FCEV)
- Late fees shall be assessed at \$25.00 per day, not to exceed \$1,000 per occurrence

SUNLINE SERVICES GROUP

EXPENSE SUMMARY

| General Ledger Code | FY21 Actuals | FY22 Actuals | FY23 Estimated Actuals | FY23 Approved Budget | FY24 Proposed Budget | Variance |
|--|----------------|----------------|------------------------|----------------------|----------------------|---------------|
| 5010201600 ADMIN SALARIES | 85,071 | 40,062 | 20,031 | 40,857 | 44,943 | 4,086 |
| 5010201610 ADMIN SALARIES-OT | - | - | - | - | - | - |
| 5010700000 ALLOCATED SALARIES | - | 4,301 | 30,414 | 48,507 | 49,965 | 1,458 |
| 5029999999 TOTAL FRINGE BENEFITS | 76,718 | 55,188 | 13,589 | 32,076 | 41,202 | 9,126 |
| 5030103240 BACKGROUND CHECK SERVICES | 637 | 1,421 | 1,813 | 735 | 1,519 | 784 |
| 5030200000 PUBLIC NOTICES | 119 | - | - | 280 | 90 | (190) |
| 5030300005 LEGAL SERVICES - GENERAL | 11,376 | 12,820 | 14,847 | 10,000 | 14,000 | 4,000 |
| 5030300010 COMPUTER/NETWORK SUPPORT | 480 | 149 | - | 1,000 | 10,000 | 9,000 |
| 5030303310 AUDIT SERVICES - EXTERNAL | 7,000 | - | - | 7,000 | 7,000 | - |
| 5030400000 TEMPORARY HELP SERVICES | 7,130 | 12,422 | 13,230 | 5,000 | 5,000 | - |
| 5030500000 MAINTENANCE CONTRACTS | 285 | 388 | 271 | 1,000 | 500 | (500) |
| 5039900006 OUTSIDE REPAIRS-TAXI | - | - | - | 1,000 | 1,000 | - |
| 5039903800 OTHER SERVICES | 600 | 525 | 500 | 1,000 | 500 | (500) |
| 5040101000 FUEL-CNG | - | 211 | 320 | 500 | 500 | - |
| 5040404300 OFFICE SUPPLIES | 2,224 | 1,320 | 2,835 | 2,500 | 2,280 | (220) |
| 5049900002 POSTAGE | 502 | 120 | 120 | 120 | 110 | (10) |
| 5049900026 FACILITY MAINTENANCE | 573 | 573 | 573 | 573 | 575 | 2 |
| 5049900032 REPAIR PARTS- TAXI VEHICLES | - | 741 | - | 500 | 500 | - |
| 5050200001 UTILITIES | 3,918 | 4,114 | 4,320 | 4,320 | 4,500 | 180 |
| 5050200003 TRASH PICK-UP | 502 | 502 | 502 | 502 | 502 | - |
| 5050200005 TAXI STUDY | - | - | - | 16,516 | - | (16,516) |
| 5050200006 COMMUNICATIONS | 800 | 800 | 800 | 800 | 800 | - |
| 5060100000 INSURANCE-PHYSICAL DAMAGE | 312 | 312 | 312 | 312 | 312 | - |
| 5060300000 INSURANCE-GENERAL LIABILITY | 2,177 | 2,177 | 2,177 | 2,177 | 2,177 | - |
| 5060401000 INSURANCE PREMIUM WC | 5,405 | 3,000 | 3,100 | 3,100 | 3,100 | - |
| 5079900000 FUEL TAXES | - | - | - | 100 | 100 | - |
| 5090100000 DUES, MEMBERSHIPS & SUBSCRIPTIONS | 1,163 | 1,312 | 1,368 | 1,625 | 1,500 | (125) |
| 5090200000 TRAVEL AND TRAINING | 1,895 | 22 | - | 4,000 | 4,000 | - |
| 5090801000 BANK SERVICE FEES | 814 | 815 | 945 | 1,100 | 1,000 | (100) |
| 5090801060 BAD DEBT EXPENSE | 12,342 | - | - | - | - | - |
| Total Expenses | 222,043 | 143,294 | 112,067 | 187,200 | 197,675 | 10,475 |

SUNLINE SERVICES GROUP

PERSONNEL SUMMARY

| FY24 Physical Count | Classification | FY23 Authorized FTEs | FY24 Requested FTEs | Variance |
|------------------------|--|----------------------------|---------------------------|-------------|
| 0 | Deputy Chief Safety Officer | 0.25 | 0.25 | 0.00 |
| 0 | Taxi/Contracted Transportation Services Administrator | 0.25 | 0.25 | 0.00 |
| 0 | Senior Administrative Assistant | 0.00 | 0.00 | 0.00 |
| 1 | Taxicab Service Regulatory Specialist | 1.00 | 1.00 | 0.00 |
| 1 | Total FTEs | 1.50 | 1.50 | 0.00 |

Notes

- The Deputy Chief Safety Officer and Taxi/Contracted Transportation Services Administrator will apportion a small percentage of payroll allocation for taxi business responsibilities.
- The Taxi Administrator position was modified to reflect a title change. New Taxi/Contracted Transportation Services Administrator for SunLine Transit Agency will allocate a small portion of time to SRA.

SUNLINE SERVICES GROUP DETAIL
Division 96

| General Ledger Code | FY23 Approved Budget | FY24 Proposed Budget | Variance |
|---|----------------------------|----------------------------|---------------|
| 5010201600 ADMIN SALARIES | 40,857 | 44,943 | 4,086 |
| 5010700000 ALLOCATED SALARIES | 48,507 | 49,965 | 1,458 |
| 5029999999 TOTAL FRINGE BENEFITS | 32,076 | 41,202 | 9,126 |
| Sub-total | 121,440 | 136,110 | 14,670 |
| 5030103240 BACKGROUND CHECK SERVICES | | | |
| Costs related to processing new applicants | 735 | 1,519 | 784 |
| Sub-total | 735 | 1,519 | 784 |
| 5030200000 PUBLIC NOTICES | | | |
| Public Notice | 280 | 90 | (190) |
| Sub-total | 280 | 90 | (190) |
| 5030300005 LEGAL SERVICES - GENERAL | | | |
| General counsel | 10,000 | 14,000 | 4,000 |
| Sub-total | 10,000 | 14,000 | 4,000 |
| 5030300010 COMPUTER/NETWORK SUPPORT | | | |
| Software Program & Equipment | 1,000 | 10,000 | 9,000 |
| Sub-total | 1,000 | 10,000 | 9,000 |
| 5030303310 AUDIT SERVICES - EXTERNAL | | | |
| Fiscal year financial statement audit | 7,000 | 7,000 | - |
| Sub-total | 7,000 | 7,000 | - |
| 5030400000 TEMPORARY HELP SERVICES | | | |
| Temporary Help Services | 5,000 | 5,000 | - |
| Sub-total | 5,000 | 5,000 | - |
| 5030500000 MAINTENANCE CONTRACTS | | | |
| Copier related expenses | 1,000 | 500 | (500) |
| Sub-Total | 1,000 | 500 | (500) |
| 5039900006 OUTSIDE REPAIRS-TAXI | | | |
| Maintenance costs for vehicles | 1,000 | 1,000 | - |
| Sub-Total | 1,000 | 1,000 | - |
| 5039903800 OTHER SERVICES | | | |
| Board member compensation for SSG taxi committees | 1,000 | 500 | (500) |
| Sub-total | 1,000 | 500 | (500) |
| 5040101000 FUEL-CNG | | | |
| Fuel for vehicles | 500 | 500 | - |
| Sub-total | 500 | 500 | - |

SUNLINE SERVICES GROUP DETAIL
Division 96

| General Ledger Code | FY23 Approved Budget | FY24 Proposed Budget | Variance |
|---|----------------------------|----------------------------|-----------------|
| 5040404300 OFFICE SUPPLIES | | | |
| Office supplies | 2,500 | 2,280 | (220) |
| Sub-total | 2,500 | 2,280 | (220) |
| 5049900002 POSTAGE | | | |
| Postage and mailing expenses | 120 | 110 | (10) |
| Sub-total | 120 | 110 | (10) |
| 5049900026 FACILITY MAINTENANCE | | | |
| Allocation from SunLine Transit Agency for materials required to maintain the building | 573 | 575 | 2 |
| Sub-total | 573 | 575 | 2 |
| 5049900032 REPAIR PARTS- TAXI VEHICLES | | | |
| Anticipated repair costs for aging vehicles | 500 | 500 | - |
| Sub-total | 500 | 500 | - |
| 5050200001 UTILITIES | | | |
| Allocation from SunLine Transit Agency for utilities used for the administration building | 4,320 | 4,500 | 180 |
| Sub-total | 4,320 | 4,500 | 180 |
| 5050200003 TRASH PICK UP | | | |
| Allocation from SunLine Transit Agency for trash removal services | 502 | 502 | - |
| Sub-total | 502 | 502 | - |
| 5050200005 TAXI STUDY | | | |
| Taxi study on regulatory matters | 16,516 | - | (16,516) |
| Sub-total | 16,516 | - | (16,516) |
| 5050200006 COMMUNICATIONS | | | |
| Cellular services | 800 | 800 | - |
| Sub-total | 800 | 800 | - |
| 5060100000 INSURANCE-PHYSICAL DAMAGE | | | |
| Allocation from SunLine Transit Agency for insurance related to vehicles | 312 | 312 | - |
| Sub-total | 312 | 312 | - |
| 5060300000 INSURANCE-GENERAL LIABILITY | | | |
| Allocation from SunLine Transit Agency for defense and indemnity coverage relating to covered occurrences under general liability insurance | 2,177 | 2,177 | - |
| Sub-total | 2,177 | 2,177 | - |

SUNLINE SERVICES GROUP DETAIL
Division 96

| General Ledger Code | FY23 Approved Budget | FY24 Proposed Budget | Variance |
|---|----------------------------|----------------------------|---------------|
| 5060401000 INSUARNCCE PREMIUM WC | | | |
| Allocation from SunLine Transit Agency for workers compensation premium costs | 3,100 | 3,100 | - |
| Sub-total | 3,100 | 3,100 | - |
| | | | |
| 5079900000 FUEL TAXES | | | - |
| Fuel tax expenses | 100 | 100 | - |
| Sub-total | 100 | 100 | - |
| | | | |
| 5090100000 DUES, MEMBERSHIPS & SUBSCRIPTIONS | | | |
| Annual International Association of Transportation Regulators (IATR) membership | 1,625 | 1,500 | (125) |
| Sub-total | 1,625 | 1,500 | (125) |
| | | | |
| 5090200000 TRAVEL AND TRAINING | | | |
| International Association of Transportation Regulators Conference | 4,000 | 4,000 | - |
| Sub-total | 4,000 | 4,000 | - |
| | | | |
| 5090801000 BANK SERVICE FEES | | | |
| Merchant Charges on Credit Cards | 1,100 | 1,000 | (100) |
| Sub-total | 1,100 | 1,000 | (100) |
| | | | |
| Total Expenses | 187,200 | 197,675 | 10,475 |



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