

ANNUAL BUDGET



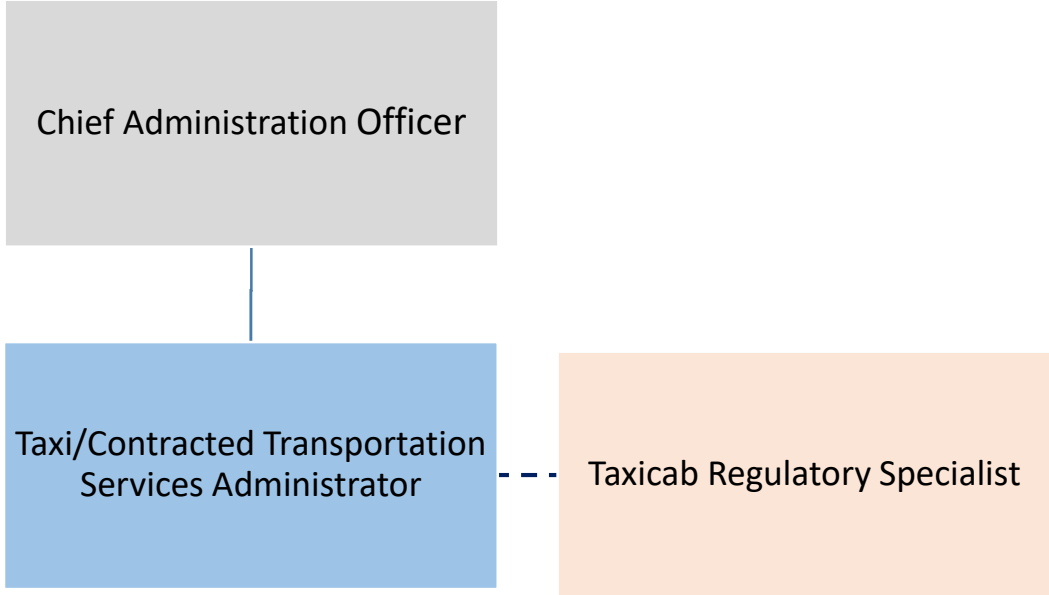
SUNLINE REGULATORY ADMINISTRATION

FY2025



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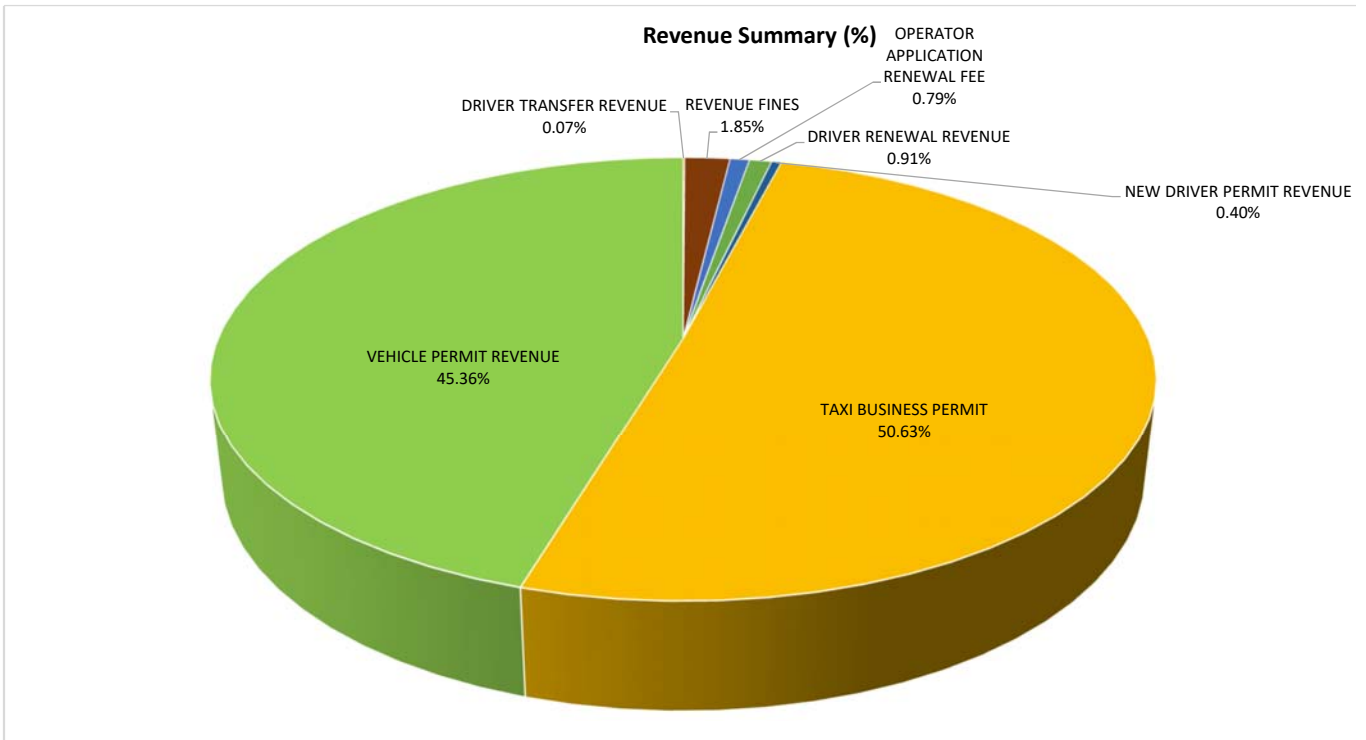




FUNCTIONS & RESPONSIBILITIES

The SRA is responsible for the day-to-day oversight of the taxi and other regulated transportation-type industries by ensuring it operates smoothly and according to the established rules. Specific functions include: issuing annual licenses for taxi companies, granting permits for individual vehicles and drivers, and making sure companies comply with SSG ordinance and regulations. The SRA investigates complaints filed against taxi companies or drivers and takes disciplinary action, when warranted, like suspending or revoking permits/licenses for violations. The SRA Taxicab Administrator handles adjudication of ordinance violations. These can involve taxi companies, licenses, or driver permits.

REVENUE SUMMARY



Sources of Funding (Operating)	FY24 Approved Budget	FY24 Estimates	FY24 Variance	FY25 Proposed Budget	FY25 Variance
4010101200 REVENUE FINES	3,500	2,033	(1,467)	3,500	-
4010101500 NEW DRIVER PERMIT REVENUE	750	2,200	1,450	750	-
4010101550 TAXI BUSINESS PERMIT	96,000	96,000	-	96,000	-
4010101600 DRIVER TRANSFER REVENUE	125	233	108	125	-
4010101700 DRIVER RENEWAL REVENUE	1,800	2,267	467	1,725	(75)
4010101750 DRIVER PERMIT REINSTATEMENT/REPLACEMENT	-	27	27	-	-
4010101900 VEHICLE PERMIT REVENUE	94,000	99,000	5,000	86,000	(8,000)
4010102205 OPERATOR APPLICATION RENEWAL FEE	1,500	100	(1,400)	1,500	-
Total Revenue	197,675	201,860	4,185	189,600	(8,075)

Notes:

- The FY24 variance reflects the difference between FY24 estimated actuals and FY24 approved budget. The FY25 variance indicates the difference between FY25 proposed budget and FY24 approved budget.

Taxi Fees

Taxi fees are approved in a yearly resolution which is approved at the March Board meeting. The approved fees are evaluated to ensure any increases are reasonably imposed solely to recover the actual costs of regulating taxicabs within the Coachella Valley. The following represents the approved fees for Fiscal Year 2025 used in the calculation of the proposed budget.

Fees	FY24 Approved Fees	FY25 Proposed Fees	Variance
New Taxicab Business Application Fee	1,000	1,000	-
Annual Taxicab Business Permit Renewal Application Fee	500	500	-
Annual Taxicab Business Permit Fee	32,000	32,000	-
Business Permit Reinstatement Fee	10,000	10,000	-
New Driver Permit	75	75	-
Driver Permit Renewal	25	25	-
Driver Permit Transfer Fee	25	25	-
Driver Permit Reinstatement Fee	25	25	-
Driver Permit Replacement	10	10	-
Annual Vehicle Permit (Gasoline/Diesel)	1,650	1,650	-
Annual Vehicle Permit (Hybrid1/Alt Fuel2)	850	850	-
Annual Vehicle Permit (WAV3/Zero Emission4)	200	200	-
Vehicle Fee, Reinstatement	65	65	-
Late Fee (for late payment of invoices)	25	25	-
Appeal Fee	100	100	-
Special Music Festival Venue Fee	35	35	-
Taxicab Distinct Appearance Determination Appeal Fee	1,200	1,200	-

Notes:

- “Hybrid” means Hybrid Electric/Gas Vehicle (HEV) and Plug-in Electric/Gas Hybrid Vehicle (PHEV)
- “Alt Fuel” means alternative fuel vehicles that use Compressed Natural Gas (CNG), Biodiesel, or Ethanol (E85) fuel blends to operate
- “WAV” means wheelchair accessible vehicle that has the ability to load wheelchair users safely and without the need for the wheelchair user to leave their wheelchair.
- “Zero Emission” means Electric Vehicles (EV) and Hydrogen-Powered Fuel-Cell Vehicles (FCEV)
- Late fees shall be assessed at \$25.00 per day, not to exceed \$1,000 per occurrence

SUNLINE SERVICES GROUP

EXPENSE SUMMARY

General Ledger Code	FY22 Actuals	FY23 Actuals	FY24 Estimated Actuals	FY24	FY25	Variance
				Approved Budget	Proposed Budget	
5010201600 ADMIN SALARIES	40,062	28,356	35,155	44,943	50,324	5,381
5010700000 ALLOCATED SALARIES	4,301	29,875	44,318	49,965	38,045	(11,920)
5029999999 TOTAL FRINGE BENEFITS	55,188	27,398	43,363	41,202	61,290	20,088
5030103240 BACKGROUND CHECK SERVICES	1,421	1,544	2,156	1,519	1,225	(294)
5030200000 PUBLIC NOTICES	-	-	-	90	90	-
5030300005 LEGAL SERVICES - GENERAL	12,820	12,838	2,070	14,000	7,000	(7,000)
5030300010 COMPUTER/NETWORK SUPPORT	149	-	5,000	10,000	-	(10,000)
5030303310 AUDIT SERVICES - EXTERNAL	-	7,000	7,000	7,000	7,000	-
5030400000 TEMPORARY HELP SERVICES	12,422	13,230	-	5,000	1,000	(4,000)
5030500000 MAINTENANCE CONTRACTS	388	263	284	500	500	-
5039900006 OUTSIDE REPAIRS-TAXI	-	-	-	1,000	1,000	-
5039903800 OTHER SERVICES	525	725	233	500	500	-
5040101000 FUEL-CNG	211	200	-	500	400	(100)
5040404300 OFFICE SUPPLIES	1,320	1,966	1,061	2,280	2,000	(280)
5049900002 POSTAGE	120	120	61	110	110	-
5049900026 FACILITY MAINTENANCE	573	573	575	575	575	-
5049900032 REPAIR PARTS- TAXI VEHICLES	741	-	-	500	500	-
5050200001 UTILITIES	4,114	4,320	4,500	4,500	4,500	-
5050200003 TRASH PICK-UP	502	502	502	502	502	-
5050200006 COMMUNICATIONS	800	800	800	800	800	-
5060100000 INSURANCE-PHYSICAL DAMAGE	312	312	312	312	312	-
5060300000 INSURANCE-GENERAL LIABILITY	2,177	2,177	2,177	2,177	2,177	-
5060401000 INSURANCE PREMIUM WC	3,000	3,100	3,100	3,100	3,100	-
5079900000 FUEL TAXES	-	-	-	100	50	(50)
5090100000 DUES, MEMBERSHIPS & SUBSCRIPTIONS	1,312	684	933	1,500	1,500	-
5090200000 TRAVEL AND TRAINING	22	1,631	2,067	4,000	4,000	-
5090801000 BANK SERVICE FEES	815	865	1,028	1,000	1,100	100
Total Expenses	143,294	138,478	156,696	197,675	189,600	(8,075)

PERSONNEL SUMMARY

FY25 Physical Count	Classification	FY24	FY25	Variance
		Authorized FTEs	Requested FTEs	
0	Chief Administration Officer	0.25	0.25	0.00
0	Taxi/Contracted Transportation Services Administrator	0.25	0.25	0.00
1	Taxicab Regulatory Specialist	1.00	1.00	0.00
1	Total FTEs	1.50	1.50	0.00

Notes

- The Chief Administration Officer and Taxi/Contracted Transportation Services Administrator will apportion a small percentage of payroll allocation for taxi business responsibilities.

SUNLINE SERVICES GROUP DETAIL

Division 96

General Ledger Code	FY24 Approved Budget	FY25 Proposed Budget	Variance
5010201600 ADMIN SALARIES	44,943	50,324	5,381
5010700000 ALLOCATED SALARIES	49,965	38,045	(11,920)
5029999999 TOTAL FRINGE BENEFITS	41,202	61,290	20,088
Sub-total	136,110	149,659	13,549
5030103240 BACKGROUND CHECK SERVICES			
Costs related to processing new applicants	1,519	1,225	(294)
Sub-total	1,519	1,225	(294)
5030200000 PUBLIC NOTICES			
Public Notice	90	90	-
Sub-total	90	90	-
5030300005 LEGAL SERVICES - GENERAL			
General counsel	14,000	7,000	(7,000)
Sub-total	14,000	7,000	(7,000)
5030300010 COMPUTER/NETWORK SUPPORT			
Software Program & Equipment	10,000	-	(10,000)
Sub-total	10,000	-	(10,000)
5030303310 AUDIT SERVICES - EXTERNAL			
Fiscal year financial statement audit	7,000	7,000	-
Sub-total	7,000	7,000	-
5030400000 TEMPORARY HELP SERVICES			
Temporary Help Services	5,000	1,000	(4,000)
Sub-total	5,000	1,000	(4,000)
5030500000 MAINTENANCE CONTRACTS			
Copier related expenses	500	500	-
Sub-Total	500	500	-
5039900006 OUTSIDE REPAIRS-TAXI			
Maintenance costs for vehicles	1,000	1,000	-
Sub-Total	1,000	1,000	-
5039903800 OTHER SERVICES			
Board member compensation for SSG tax committees	500	500	-
Sub-total	500	500	-
5040101000 FUEL-CNG			
Fuel for vehicles	500	400	(100)
Sub-total	500	400	(100)

SUNLINE SERVICES GROUP DETAIL

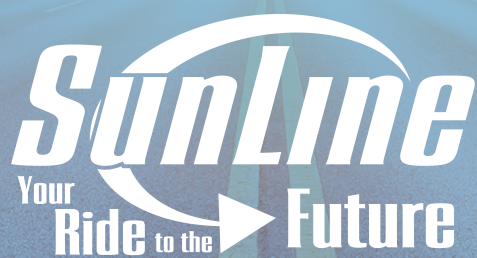
Division 96

General Ledger Code	FY24 Approved Budget	FY25 Proposed Budget	Variance
5040404300 OFFICE SUPPLIES			
Office supplies	2,280	2,000	(280)
Sub-total	2,280	2,000	(280)
5049900002 POSTAGE			
Postage and mailing expenses	110	110	-
Sub-total	110	110	-
5049900026 FACILITY MAINTENANCE			
Allocation from SunLine Transit Agency for materials required to maintain the building	575	575	-
Sub-total	575	575	-
5049900032 REPAIR PARTS- TAXI VEHICLES			
Anticipated repair costs for aging vehicles	500	500	-
Sub-total	500	500	-
5050200001 UTILITIES			
Allocation from SunLine Transit Agency for utilities used for the administration building	4,500	4,500	-
Sub-total	4,500	4,500	-
5050200003 TRASH PICK UP			
Allocation from SunLine Transit Agency for trash removal services	502	502	-
Sub-total	502	502	-
5050200006 COMMUNICATIONS			
Cellular services	800	800	-
Sub-total	800	800	-
5060100000 INSURANCE-PHYSICAL DAMAGE			
Allocation from SunLine Transit Agency for insurance related to vehicles	312	312	-
Sub-total	312	312	-
5060300000 INSURANCE-GENERAL LIABILITY			
Allocation from SunLine Transit Agency for defense and indemnity coverage relating to covered occurrences under general liability insurance	2,177	2,177	-
Sub-total	2,177	2,177	-

SUNLINE SERVICES GROUP DETAIL

Division 96

General Ledger Code	FY24 Approved Budget	FY25 Proposed Budget	Variance
5060401000 INSUARNCCE PREMIUM WC			
Allocation from SunLine Transit Agency for workers compensation premium costs	3,100	3,100	-
Sub-total	3,100	3,100	-
5079900000 FUEL TAXES			-
Fuel tax expenses	100	50	(50)
Sub-total	100	50	(50)
5090100000 DUES, MEMBERSHIPS & SUBSCRIPTIONS			
Annual International Association of Transportation Regulators (IATR) membership	1,500	1,500	-
Sub-total	1,500	1,500	-
5090200000 TRAVEL AND TRAINING			
International Association of Transportation Regulators Conference	4,000	4,000	-
Sub-total	4,000	4,000	-
5090801000 BANK SERVICE FEES			
Merchant Charges on Credit Cards	1,000	1,100	100
Sub-total	1,000	1,100	100
Total Expenses	197,675	189,600	(8,075)



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