



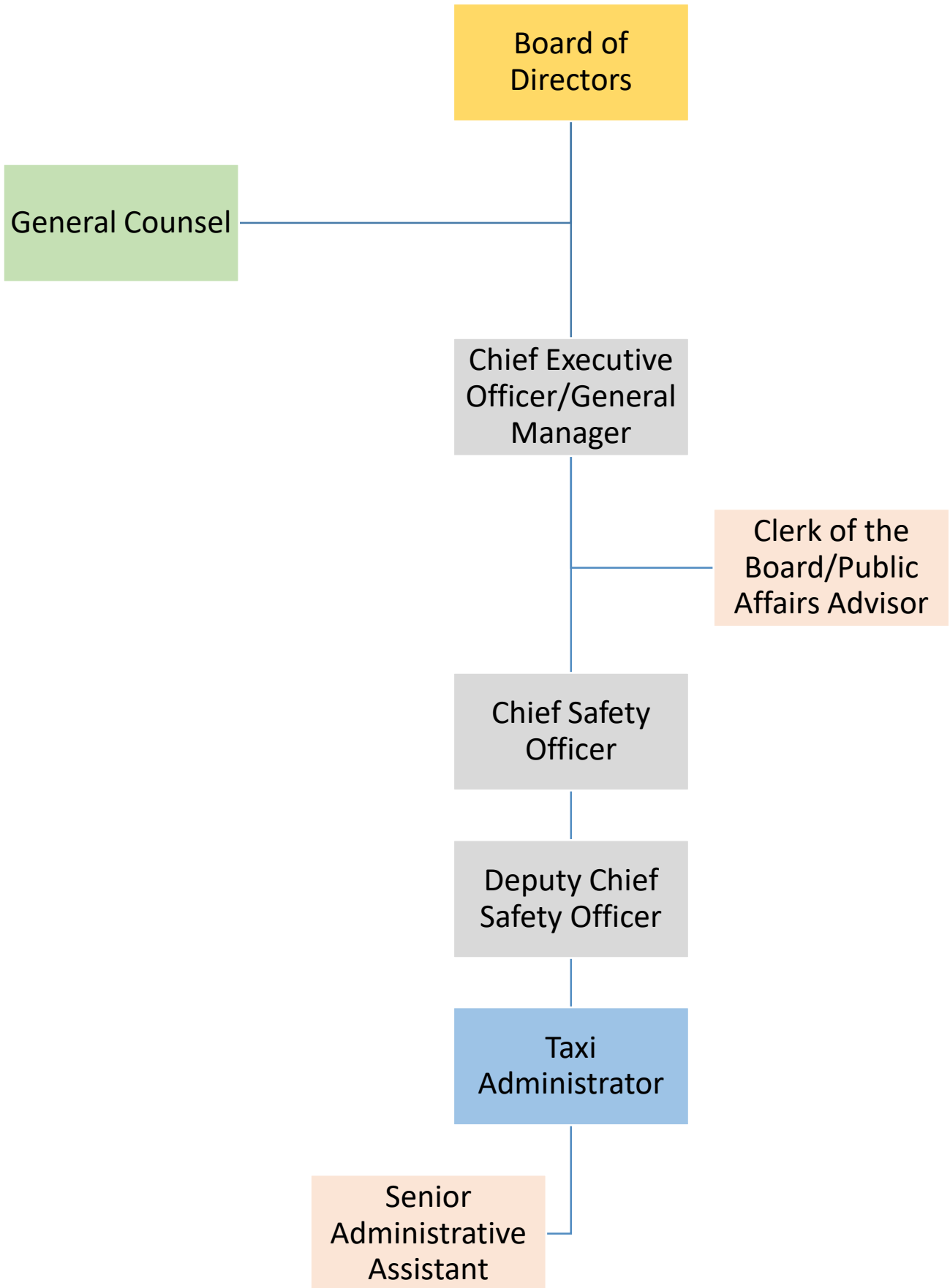
# ANNUAL BUDGET

FISCAL YEAR 2021



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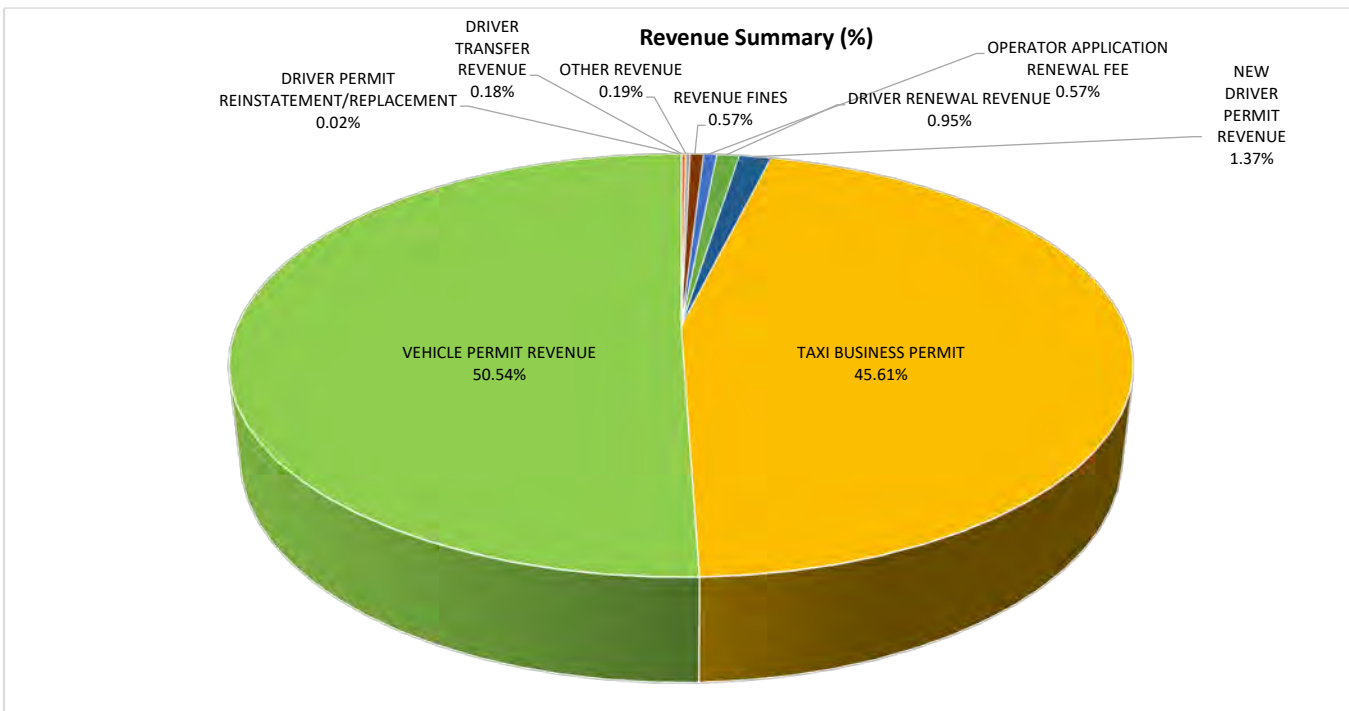
## **FUNCTIONS & RESPONSIBILITIES**

Taxi regulation oversight includes, but is not limited to, responsibility for day-to-day regulatory functions of the Coachella Valley taxicab industry. These functions include driver testing, driver permit issuance, issuance of annual taxicab company licenses, suspension and revocation of permits and licenses and complaint investigation. The SRA Taxicab Administrator handles adjudication of taxicab license and taxicab driver permit cases with appeals processed through the SSG guidelines and policies.

## **FY21 GOALS & OBJECTIVES**

- Work with taxi companies to improve public image and create community connections to assist in the continuance of making the industry a viable option to valley residents and guests.

## REVENUE SUMMARY



Sources of Funding (Operating)	FY20 Approved Budget	FY20 Estimates	FY20 Variance	FY21 Proposed Budget	FY21 Variance
4010101100 METER READING REVENUE	-	-	-	-	-
4010101200 REVENUE FINES	5,000	1,543	(3,457)	1,400	(3,600)
4010101500 NEW DRIVER PERMIT REVENUE	7,500	3,460	(4,040)	3,600	(3,900)
4010101550 TAXI BUSINESS PERMIT	180,000	120,762	(59,238)	120,000	(60,000)
4010101600 DRIVER TRANSFER REVENUE	500	450	(50)	500	-
4010101700 DRIVER RENEWAL REVENUE	5,000	2,900	(2,100)	2,500	(2,500)
4010101750 DRIVER PERMIT REINSTATEMENT/REPLACEMENT	50	45	(5)	50	-
4010101900 VEHICLE PERMIT REVENUE	45,000	45,000	-	124,500	79,500
4010102200 OTHER REVENUE	500	2,050	1,550	500	-
4010102205 OPERATOR APPLICATION RENEWAL FEE	1,500	-	(1,500)	1,500	-
<b>Total Revenue</b>	<b>245,050</b>	<b>176,210</b>	<b>(68,840)</b>	<b>254,550</b>	<b>9,500</b>

**Notes:**

- The FY20 variance reflects the difference between FY20 estimated actuals and FY20 approved budget. The FY21 variance indicates the difference between FY21 proposed budget and FY20 approved budget.

## Taxi Fees

Taxi fees are approved in a yearly resolution which is presented at the June Board meeting. The approved fees are evaluated to ensure any increases are reasonably imposed solely to recover the actual costs of regulating taxicabs within the Coachella Valley. The following represents the suggested fees for Fiscal Year 2021 used in the calculation of the proposed budget.

Fees	FY20 Approved Fees	FY21 Proposed Fees	Variance
New Taxicab Business Application Fee	1,000	1,000	-
Annual Taxicab Business Permit Renewal Application Fee	500	500	-
Annual Taxicab Business Permit Fee	60,000	40,000	(20,000)
Business Permit Reinstatement Fee	10,000	10,000	-
New Driver Permit	75	75	-
Driver Permit Renewal	25	25	-
Driver Permit Transfer Fee	25	25	-
Driver Permit Reinstatement Fee	25	25	-
Driver Permit Replacement	10	10	-
Annual Vehicle Permit (Gasoline/Diesel)	600	1,650	1,050
Annual Vehicle Permit (Hybrid1/Alt Fuel2)	450	850	400
Annual Vehicle Permit (WAV3/Zero Emission4)	450	200	(250)
Vehicle Fee, Reinstatement	65	65	-
Late Fee (for late payment of invoices)	25	25	-
Appeal Fee	100	100	-
Taxicab Distinct Appearance Determination Appeal Fee	1,200	1,200	-

### Notes:

- “Hybrid” means Hybrid Electric/Gas Vehicle (HEV) and Plug-in Electric/Gas Hybrid Vehicle (PHEV)
  - "Alt Fuel" means alternative fuel vehicles that use Compressed Natural Gas (CNG), Biodiesel, or Ethanol (E85) fuel blends to operate
  - “WAV” means wheelchair accessible vehicle that has the ability to load wheelchair users safely and without the need for the wheelchair user to leave their wheelchair.
  - “Zero Emission” means Electric Vehicles (EV) and Hydrogen-Powered Fuel-Cell Vehicles (FCEV)
- Late fees shall be assessed at \$25.00 per day, not to exceed \$1,000.00 per occurrence

**SUNLINE SERVICES GROUP**

**EXPENSE SUMMARY**

General Ledger Code	FY18 Actuals	FY19 Actuals	FY20 Estimated Actuals	FY20 Approved Budget	FY21 Proposed Budget	Variance
5010201600 ADMIN SALARIES	72,565	71,109	70,354	88,006	92,438	4,432
5010700000 ALLOCATED SALARIES	46,057	43,982	-	5,700	4,176	(1,524)
5029999999 TOTAL FRINGE BENEFITS	61,093	64,353	50,166	73,861	79,692	5,831
5030103240 BACKGROUND CHECK SERVICES	3,381	2,720	2,221	5,000	2,450	(2,550)
5030200000 PUBLIC NOTICES	-	-	-	270	280	10
5030300005 LEGAL SERVICES - GENERAL	28,135	67,815	33,402	30,000	30,000	-
5030300010 COMPUTER/NETWORK SUPPORT	-	-	-	-	1,000	1,000
5030303310 AUDIT SERVICES - EXTERNAL	6,708	-	5,250	10,000	7,000	(3,000)
5030400000 TEMPORARY HELP SERVICES	2,184	-	24,695	13,300	10,000	(3,300)
5030500000 MAINTENANCE CONTRACTS	301	629	609	1,000	1,000	-
5039900006 OUTSIDE REPAIRS-TAXI	-	-	89	1,000	1,000	-
5039903800 OTHER SERVICES	675	840	692	1,000	1,000	-
5040101000 FUEL-CNG	544	376	90	1,000	500	(500)
5040404300 OFFICE SUPPLIES	2,382	1,532	1,396	2,230	2,500	270
5049900002 POSTAGE	300	300	468	467	502	35
5049900026 FACILITY MAINTENANCE	519	519	516	519	573	54
5049900032 REPAIR PARTS- TAXI VEHICLES	501	458	81	1,000	500	(500)
5050200001 UTILITIES	3,981	3,721	3,720	3,721	3,918	197
5050200003 TRASH PICK-UP	277	295	312	312	502	190
5050200006 COMMUNICATIONS		800	804	800	800	-
5060100000 INSURANCE-PHYSICAL DAMAGE	400	239	252	255	312	57
5060300000 INSURANCE-GENERAL LIABILITY	2,487	4,028	2,316	2,313	2,177	(136)
5060401000 INSURANCE PREMIUM WC	9,225	13,507	5,400	5,405	5,405	-
5079900000 FUEL TAXES	281	43	10	300	100	(200)
5090100000 DUES, MEMBERSHIPS & SUBSCRIPTIONS	575	4,944	1,260	1,000	1,625	625
5090200000 TRAVEL AND TRAINING	1,140	616	5,348	4,000	4,000	-
5090200002 MILEAGE REIMBURSEMENT	-	-	-	100	-	(100)
5090801000 BANK SERVICE FEES	921	860	918	1,000	1,100	100
5099900001 STAFF DEVELOPMENT	398	600	-	1,000	-	(1,000)
<b>Total Expenses</b>	<b>245,652</b>	<b>284,285</b>	<b>210,369</b>	<b>254,559</b>	<b>254,550</b>	<b>(9)</b>

**SUNLINE SERVICES GROUP**

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**PERSONNEL SUMMARY**

<b>FY21 Physical Count</b>	<b>Classification</b>	<b>FY20 Authorized FTEs</b>	<b>FY21 Requested FTEs</b>	<b>Variance</b>
1	Deputy Chief Safety Officer	0.25	0.25	0.00
1	Senior Administrative Assistant	1.00	1.00	0.00
1	Taxi Administrator	1.00	1.00	0.00
<b>3</b>	<b>Total FTEs</b>	<b>2.25</b>	<b>2.25</b>	<b>0.00</b>

Notes

- The Deputy Chief Safety Officer will apportion a small percentage of payroll allocation for taxi business responsibilities.



SUNLINE SERVICES GROUP DETAIL

Division 96

General Ledger Code	FY20 Approved Budget	FY21 Proposed Budget	Variance
<b>5010201600 ADMIN SALARIES</b>	88,006	92,438	4,432
<b>5010700000 ALLOCATED SALARIES</b>	5,700	4,176	(1,524)
<b>5029999999 TOTAL FRINGE BENEFITS</b>	73,861	79,692	5,831
<b>Sub-total</b>	<b>167,567</b>	<b>176,306</b>	<b>8,739</b>
<b>5030103240 BACKGROUND CHECK SERVICES</b>			
Costs related to processing new applicants	5,000	2,450	(2,550)
<b>Sub-total</b>	<b>5,000</b>	<b>2,450</b>	<b>(2,550)</b>
<b>5030200000 PUBLIC NOTICES</b>			
Public Notice	270	280	10
<b>Sub-total</b>	<b>270</b>	<b>280</b>	<b>10</b>
<b>5030300005 LEGAL SERVICES - GENERAL</b>			
General counsel	30,000	30,000	-
<b>Sub-total</b>	<b>30,000</b>	<b>30,000</b>	<b>-</b>
<b>5030300010 COMPUTER/NETWORK SUPPORT</b>			
Software Programs	-	1,000	1,000
<b>Sub-total</b>	<b>-</b>	<b>1,000</b>	<b>1,000</b>
<b>5030303310 AUDIT SERVICES - EXTERNAL</b>			
Fiscal year financial statement audit	10,000	7,000	(3,000)
<b>Sub-total</b>	<b>10,000</b>	<b>7,000</b>	<b>(3,000)</b>
<b>5030400000 TEMPORARY HELP SERVICES</b>			
Temporary Help Services	13,300	10,000	(3,300)
<b>Sub-total</b>	<b>13,300</b>	<b>10,000</b>	<b>(3,300)</b>
<b>5030500000 MAINTENANCE CONTRACTS</b>			
Copier related expenses	1,000	1,000	-
<b>Sub-Total</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>
<b>5039900006 OUTSIDE REPAIRS-TAXI</b>			
Maintenance costs for vehicles	1,000	1,000	-
<b>Sub-Total</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>
<b>5039903800 OTHER SERVICES</b>			
Board member compensation for SSG taxi committees	1,000	1,000	-
<b>Sub-total</b>	<b>1,000</b>	<b>1,000</b>	<b>-</b>
<b>5040101000 FUEL-CNG</b>			
Fuel for vehicles	1,000	500	(500)
<b>Sub-total</b>	<b>1,000</b>	<b>500</b>	<b>(500)</b>

**SUNLINE SERVICES GROUP DETAIL**

**Division 96**

General Ledger Code	FY20 Approved Budget	FY21 Proposed Budget	Variance
<b>5040404300 OFFICE SUPPLIES</b>			
Office supplies	2,230	2,500	270
<b>Sub-total</b>	<b>2,230</b>	<b>2,500</b>	<b>270</b>
<b>5049900002 POSTAGE</b>			
Postage and mailing expenses	467	502	35
<b>Sub-total</b>	<b>467</b>	<b>502</b>	<b>35</b>
<b>5049900026 FACILITY MAINTENANCE</b>			
Allocation from SunLine Transit Agency for materials required to maintain the building	519	573	54
<b>Sub-total</b>	<b>519</b>	<b>573</b>	<b>54</b>
<b>5049900032 REPAIR PARTS- TAXI VEHICLES</b>			
Anticipated repair costs for aging vehicles	1,000	500	(500)
<b>Sub-total</b>	<b>1,000</b>	<b>500</b>	<b>(500)</b>
<b>5050200001 UTILITIES</b>			
Allocation from SunLine Transit Agency for utilities used for the administration building	3,721	3,918	197
<b>Sub-total</b>	<b>3,721</b>	<b>3,918</b>	<b>197</b>
<b>5050200003 TRASH PICK UP</b>			
Allocation from SunLine Transit Agency for trash removal services	312	502	190
<b>Sub-total</b>	<b>312</b>	<b>502</b>	<b>190</b>
<b>5050200006 COMMUNICATIONS</b>			
Cellular services	800	800	-
<b>Sub-total</b>	<b>800</b>	<b>800</b>	<b>-</b>
<b>5060100000 INSURANCE-PHYSICAL DAMAGE</b>			
Allocation from SunLine Transit Agency for insurance related to vehicles	255	312	57
<b>Sub-total</b>	<b>255</b>	<b>312</b>	<b>57</b>
<b>5060300000 INSURANCE-GENERAL LIABILITY</b>			
Allocation from SunLine Transit Agency for defense and indemnity coverage relating to covered occurrences under general liability insurance	2,313	2,177	(136)
<b>Sub-total</b>	<b>2,313</b>	<b>2,177</b>	<b>(136)</b>
<b>5060401000 INSUARANCE PREMIUM WC</b>			
Allocation from SunLine Transit Agency for workers compensation premium costs	5,405	5,405	-
<b>Sub-total</b>	<b>5,405</b>	<b>5,405</b>	<b>-</b>

SUNLINE SERVICES GROUP DETAIL

Division 96

General Ledger Code	FY20 Approved Budget	FY21 Proposed Budget	Variance
<b>5079900000 FUEL TAXES</b>			-
Fuel tax expenses	300	100	(200)
<b>Sub-total</b>	<b>300</b>	<b>100</b>	<b>(200)</b>
<b>5090100000 DUES, MEMBERSHIPS &amp; SUBSCRIPTIONS</b>			
Annual International Association of Transportation Regulators (IATR) membership	1,000	1,625	625
<b>Sub-total</b>	<b>1,000</b>	<b>1,625</b>	<b>625</b>
<b>5090200000 TRAVEL AND TRAINING</b>			
International Association of Transportation Regulators Conference	4,000	4,000	-
<b>Sub-total</b>	<b>4,000</b>	<b>4,000</b>	<b>-</b>
<b>5090200002 MILEAGE REIMBURSEMENT</b>			
Mileage reimbursement for staff	100	-	(100)
<b>Sub-total</b>	<b>100</b>	<b>-</b>	<b>(100)</b>
<b>5090801000 BANK SERVICE FEES</b>			
Merchant Charges on Credit Cards	1,000	1,100	100
<b>Sub-total</b>	<b>1,000</b>	<b>1,100</b>	<b>100</b>
<b>5099900001 STAFF DEVELOPMENT</b>			
General training for staff	1,000	-	(1,000)
<b>Sub-total</b>	<b>1,000</b>	<b>-</b>	<b>(1,000)</b>
<b>Total Expenses</b>	<b>254,559</b>	<b>254,550</b>	<b>(9)</b>



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